

### Welcome to St. Mary's CE Primary School

### Foreword: Headteacher of School: Jo McGarry

It is with great pride that we welcome you to our wonderful school. Every child at St Mary's CE Primary School is special and we get to know our pupils very well.

### **Encouraged and nurtured**

We invite children, their parents, carers and families into a friendly, happy and hardworking school...where respect for others, positive attitudes towards work and behaviour are encouraged and nurtured.

### Igniting an interest in the world

Our teaching is stimulating and creative, encouraging our children to continue their education outside of school, and become lifelong learners. We want to ignite an interest in the world around them, and for that interest to lead to fulfilling and imaginative lives. Learning should be fun!

### Pastoral care

Whilst academic achievements are an important part of life at our school, we recognise that it is essential to support the whole child. Pastoral support and well-being is at the heart of our school ethos. It underpins everything that we do and along with the quality of teaching and learning, it is what our community is all about. We are committed to safeguarding and staff receive regular training. School works closely with families to ensure that all our pupils are safe and happy.

#### Committed staff

All members of staff here at St Mary's are committed to providing a broad, balanced and relevant education for all the children within a supportive and caring environment. They seek to build the self-esteem of all children through a policy of equal opportunity.

#### Mutual trust and respect

We ensure that relationships throughout the school are based on mutual trust and respect. The school strongly believes that it is through secure relationships that the children respond with positive attitudes.

### Parent partnership

St Mary's also values the school-home partnership as essential in helping pupils achieve their best. By working and communicating effectively with parents and carers, we ensure students' achievements and needs are recognised, celebrated and met in a positive, inclusive learning environment. We have established an environment that is welcoming and accepting of parents and work very hard to involve you in every step of your child's time here. St. Mary's is very proud to have achieved the Leading Parent Partnership Award (LPPA) in February 2018.

### **Community links**

St. Mary's is well supported by Hamilton Davies Trust, a local charitable foundation. HDT helps towards funding for additional resources for our children.

#### Get in touch

We welcome visits from families so that you can find out for yourself whether this is the place for you and your child. Please contact us to arrange a visit on 0161 775 9594. We look forward to meeting





### School day: settling in

### **School times**

Our school day starts at 8.55am and wholemeal toast is available as a breakfast snack. It costs 70p per week and is payable every half term. The school day ends at 3.00pm

### Uniform

It is our school policy that all children wear school uniform. Our policy on school uniform is based on the notion that school uniform gives the children a sense of belonging to the school community. The school uniform is kept as simple and practical as possible and the colours are navy blue jumper, cardigan or sweatshirt, yellow polo shirt, with navy or black trousers or navy skirts or pinafores. Checked dresses and grey shorts may be worn in the summer.

### Where to buy

You can order the uniform with our logo on it from our suppliers (School Trends which is an online supplier at: www.schooltrends.co.uk). You can also find uniform items in our school colours stocked in all the major supermarkets. Order forms are also available from the school office, should parents wish to purchase uniforms from a local supplier.

#### Term dates

Holiday dates are available on the school website. Parents are strongly urged to check these dates before booking a family holiday.

### School meals and snacks

Children have the choice of either a hot nutritious school dinner or bringing a healthy packed lunch into school. Menus for school dinners are available from the school office.

#### Free school meals

For children in the Reception, and Years 1 and 2, the government provides free school meals. Children in Year 3 and above can qualify for free school meals if their family are in receipt of certain income related benefits.

### How to apply

If you think your child may be eligible for free school meals please do not hesitate to apply. An application form is available on request from the school office and they can assist you with applying.

#### **Break-time and drinks**

All Foundation Stage and Key Stage 1 classes have a morning break time snack of fresh fruit or vegetables. Older children may bring fruit or another healthy snack to eat at break time. Chewing gum, sweets and chocolate bars are not allowed in school. We encourage children to drink water regularly during the day. Children should bring a bottle of water each day. Milk is available in the morning and is free for children under five.

### Wrap around care

Mojos, an external provider, uses our facilities to provide breakfast and after school care (7:30 am – 8:55 am and 3:00 pm – 5:55 pm) for children from Nursery to Year 6. Contact details for Mojos can be obtained from the school office.



### Our fantastic facilities

# Supporting learning and the school experience

We are very fortunate to have some excellent facilities to benefit the children and further support their learning and school experience.

### Excellence in our Arts provision

At St Mary's we value the creative arts such as dance, music, drama and visual arts, as we believe that they enrich every child's learning experiences and support learning in other curriculum subjects. We give high priority to working with professionals in the fields of dance, music, drama, visual arts, and offer our pupils the chance to be taught by actors, dancers and artists both in the classroom and sometimes in theatres such as the Lowry Centre.

### Library

We are pleased to offer within our library an extensive range of reading opportunities for all ages and interests to stimulate learning.

### **Sports Provision**

St. Mary's currently holds the Gold Active Mark accreditation which recognises our commitment to being active. This involves two hours of quality PE lessons per week as well as the opportunity to take part in inter-school competitions for sports such as tennis, volleyball, hockey and water polo. We also provide swimming lessons in Year Four plus an annual sports day. Manchester United Foundation Trust deliver weekly coaching sessions to our pupils.

#### Music

Year 3 enjoy whole class ukulele tuition whilst Year 5 take part in weekly keyboard sessions during the spring term.

Parents who are interested in 1:1 tuition in brass or drums should contact the school office for further information.

#### Computing

The school has invested in all aspects of computing technology. All our classrooms have smartboards with sound bars. The school also has several sets of ipads to support children in their learning across the curriculum. School has a well maintained computing suite for whole class lessons as well as for additional curriculum use.

### **Outdoor learning**

We are very fortunate to have a lot of green space at our school. We have a large field, a forest, an allotment and garden areas. Our outdoor Learning at St Mary's is wide ranging and includes:

- Outdoor play.
- School garden projects.
- Education about nature, the environment and sustainability.

### **Speech and Language**

School buys in the services of a Speech and Language Therapist who visits our school one day a week to support our pupils with their communication.



### Curriculum: challenging and enjoyable

# Our teaching styles Our teaching styles are: • Value pupil questions and give them space for their own thoughts, ideas and concerns. • Allow children to take ownership of and lead their learning. • Enable pupils to make connections between aspects of their learning. • Encourage pupils to relate their learning to a wider frame of reference; for example, asking 'why', 'how', and 'where' as well as 'what'.

### Curriculum: challenging and enjoyable

# The curriculum is divided into three stages:

- 1. Early Years Foundation Stage: from ages 0-5
- 2. Key Stage 1: from ages 5-7
- 3. Key Stage 2: from ages 7-11

#### **Early Years Foundation Stage**

The Early Years Foundation Stage Curriculum is based on seven areas of learning:

- 1. Personal, Social and Emotional Development.
- 2. Communication and Language.
- 3. Physical Development.
- 4. Literacy.
- 5. Mathematics.
- 6. Understanding the World.
- 7. Expressive Arts and Design.

#### **Key Stages 1-2**

Areas of the curriculum are:

- Mathematics.
- English.
- Science.
- Design Technology.
- Computing Science (ICT).
- History.
- Geography.
- Art.
- Music.
- Physical Education.
- Religious Education.
- Personal Social, Health and Education (PSHE).
- Modern Foreign Language (French).
- Sex and Relationships Education.





### Enriched curriculum: trips and visits

### Trips

Groups are often taken on educational visits to complement their learning in school. Examples of school visits include:

- Lowry Theatre.
- Bridgewater Hall.
- Thackray Medical Museum.
- Chester Zoo.
- Dewa Roman Museum in Chester.
- Manchester United Football grounds.
- Salford Quays.
- The Science Museum.
- Ordsall Hall.
- Tatton Park.
- · Rivington Pike.
- Year 5 & 6 residential.

#### Local visits too!

Children often participate in local visits too. Recently these have included visits to local schools, churches, local nature, sheltered housing and recreational sites etc.

### Performances

St. Mary's holds an annual talent show which gives our amazing pupils the opportunity to perform to an audience. The show is a highlight of the school calendar for parents, staff and pupils!

Our younger pupils perform an annual nativity whilst Key Stage Two lead Easter and End of Year shows.

## Residential trips and visitors

Older children have the opportunity to go on residential trips during the school year. We feel these experiences can help to develop qualities of self-reliance and tolerance of others. Children learn independence and develop confidence.

### **Visitors**

Visitors to school have included:

- Royal Horticulture Society.
- The Rotary Club.
- Rhemas Theatre Company.
- Drama workshops.
- Musicians.
- Puppet shows.
- Science workshop.
- Wild Workshops.

... and many more! Please follow us on Twitter @StMCadishead to see our exciting learning journey.

### Life experience

Visitors provide our learners with real life experiences that can help them relate what they learn at school to the world around them and develop their confidence.



### Behaviour and self-development: foundations for the future

It is our aim at St. Mary's School to create and maintain a secure and happy atmosphere throughout the school in which the children have the best possible chance to learn. To do this we have developed a whole school approach to foster good behaviour. The rules set in the school are designed to encourage the children to take responsibility for their own actions and treat others and their environment with respect.

#### The Golden Rules

These rules apply to all children in all situations:

- 1. Do be gentle. Don't hurt others.
- 2. Do be kind and helpful. Don't hurt people's feelings.
- 3. Do be honest. Don't cover up the truth.
- 4. Do work hard. Don't waste time.
- 5. Do look after property. Don't waste or damage things.
- 6. Do listen to people. Don't interrupt.

#### Firm boundaries

We start from the expectation that all children can, and will, want to keep the Golden Rules. The rules are clearly displayed throughout the school, in classes as well as corridors. The rules are communicated to parents via school communications and on the school website. At St. Mary's, we aim to establish firm boundaries with a sanction system based on the withdrawal of privileges. Each class has their own system of reminding children when they are in danger of breaking the Golden Rules.

# Home School Agreement

On entry to school all parents are asked to read, agree and sign a Home School Agreement to ensure effective partnership and trust between home and school.

### Rewards

We use a system of rewards and treats to encourage positive behaviour and show children we recognise their efforts. Children can earn stars for good behaviour or trying hard. These are added to a total for their class. When a class has gained 100 stars they will be given a class treat which they can choose. Examples of class and individual rewards include:

- Extra P.E. /Art lesson.
- A class party/disco.
- A special video.
- Going on a walk.
- Weekly 'Golden Time'-choosing a favourite activity.
- Golden Assembly-celebrating good behaviour.
- Headteacher award, sticker and certificate.



### Inclusion: a curriculum for all

## **Special Educational Needs**

### Recognised excellence in SEN identification and support

If a pupil has a special educational need, the Class Teacher will make special learning provision for that child. St. Mary's has been awarded Dyslexia Friendly Status as a result of its commitment to early identification and support of children with dyslexia. If further help is considered necessary then the pupil's difficulties will be discussed with the parents and their views sought.

#### **Individual Education Plans**

When necessary, an IEP will be written, in consultation with the SENDCO, to identify learning targets and strategies to help the child. At this stage help from other agencies may be sought i.e. Speech Therapist, Occupational Therapist, Hearing Impaired Service, Educational Psychologist. At every stage the parent is consulted. Parents have the opportunity to discuss reports which may be written about their child and may expect to receive a photocopy of those reports.

### **Emotional Well Being**

Emotional well-being has a very high profile at St. Mary's and we are currently working towards Emotionally Friendly Schools accreditation. Our Learning Mentor supports pupils to understand and regulate their emotions. Pupils are given the opportunity to develop their social skills through quality interventions which may be delivered 1:1, in small groups or whole class.

Parents can request a meeting with the Learning Mentor if they feel that their family may benefit from additional support.

### The SEN journey of support

The S.E.N.D. process is an 'open' one created to support children's needs in school. Where a child at St. Mary's School is experiencing difficulties we ensure that:

- Parents' and the child's own views on their difficulties are sought.
- Special help or support is sought as appropriate and targets set for meeting the child's needs.
- Progress is reviewed termly.
- Parents are kept fully involved throughout.

Many SEN difficulties are short term and one in five of all school children have an SEN at some point in their school life.

### How accessible is the school environment?

St. Mary's is a single storey building. There are ramps at all main access points. Where steps do occur the school uses mobile ramps as required. There is a disabled toilet facility.

## Gifted and talented children

We recognise that all children are individuals with their own specific needs, gifts and talents. Children who are identified as being exceptionally able or talented, are monitored and provided with stimulating and enriching lessons appropriate to their needs.



### Your child's achievements

### **Ongoing assessments**

Teachers make on-going assessments of all children in order to help them better plan the next step in learning. Children are also formally assessed for Reading, Writing, Grammar, Punctuation, Spelling, Times Tables and Maths each term to ensure they are making progress. Teachers have regular Progress Review meetings each half term to identify children who may need additional support or interventions to help in their learning journey.

### **SATs**

Children are assessed in the core subjects by their teachers, and at the end of Key Stages 1 and 2, by Standard Assessment tests (SATs) against the levels in the National Curriculum. At the end of the academic year, parents of these children will receive their level as well as school results.

Children in our Early Years are assessed against the standards of the Early Years Foundation Stage Framework.

# **School reports and Parents Evening**

There will be opportunities for you to discuss how your child is settling in and progressing with your child's class teacher at key points over the year. This will usually be in October and March.

All parents will receive an annual written report from the class teacher at the end of the summer term and an interim report in December. This will provide information about your child's academic achievement and summarises their personal and social development.



### **Pupil Voice**

### **Pupil Voice**

Our children have the opportunity to take a lead role in delivering our vision through participation in the following:

- Worship team
- School Council
- Anti-Bullying Ambassadors
- Playground Leaders
- Prefects



### Clubs

### Wide range

The school offers a wide range of extracurricular activities and clubs such as:

- ICT/Homework.
- Recorder.
- Drum Tuition.
- Young Notes Singing.
- Dance.
- Book.
- Running.
- Football.
- Cheerleading.
- Sports.
- Piano/Brass/musical tuition.
- Gymnastics
- Chess

### Children's University

Children receive credits for attendance at clubs and these are converted into an award which is presented during our annual graduation ceremony at Salford University. Parents are invited to attend the ceremony.



# Admissions arrangements

### **Admission into Reception**

All applications for places at St Mary's CE Primary School, Cadishead are dealt with by the Salford Local Authority Schools Admissions Team. As far as possible the School Admissions Team will try to offer your child a place at your preferred school. You can apply online or contact the LA if you prefer to complete a paper application form. Additionally, you can obtain a paper application form by calling in at one of the Gateway Centres in Eccles, Walkden or Pendleton or Unity House in Swinton.

### Transfer during the academic year

Some families move during the academic year and seek a new school. When this happens we welcome a visit before you make an application to Salford School Admissions Team. When a place has been allocated, we then invite both pupil and parents/carers into school to meet with the Headteacher and the school staff so that transition can be arranged from your old school to here.



### **Application Process**

- The closing date for September applications is in mid January of that year.
- You will be notified of your child's placement by the following April.

Contact details for the Salford School Admissions Team

- Salford School Admissions Team, Children's Services, 2nd Floor, Unity House, Salford Civic Centre, Chorley Road, Swinton, M27 5AW.
- Tel: 0161 909 6508.
- Email: school.admissions@salford.gov.uk
- Web: www.salford.gov.uk/apply-fora-primaryplace

### **Moving to High School**

At the end of Year 6 Children will generally go to Irlam and Cadishead College (I.C.C.), unless parents apply to another authority for a place at an alternative school.

Children will be given the opportunity to meet staff from the High School who will visit St. Mary's in the Summer Term and arrangements are made for the children to visit the High School. You will receive information about open-evenings in the Spring Term which offer the opportunity to visit the High School and meet staff and pupils.



### **Getting involved**

### **Voluntary helpers**

Parents' help is always valued in school. If you have time to spare and want to be involved in school life-helping in class, making the morning toast, hearing readers, helping out on school trips, anything you feel you can offer, we will be delighted to hear from you. If you are interested in volunteering at the school, please speak to your child's Class Teacher or the School Office for more information.

#### Friends of St Mary's Parent Teacher Association

The FOSM (Friends of St Mary's Parent Teacher Association) is a group of parents and staff that organise fun school events to raise money for 'extra' things in school. The FOSM provides an opportunity for everyone to work together towards a common goal and is open to all parents, grandparents and carers, even if they only have a small amount of time available to get involved. Look out for notices of meetings put up regularly around school and also on the Parents' Notice Board in the front entrance porch. Meetings are informal and chatty affairs so please come. You will be made very welcome. If you are interested in learning more about us or have any suggestions, please contact the School Office.

As well as fundraising for school, our children also enjoy the opportunity to support local and national charities.

### Governorship

We have a full and active Governing Body, which includes Parent Governors as well as representatives from staff, the local authority and the local community. The primary responsibility of the Local Governing Body is to act as 'Champions for the Children' and it is their educational experience that is paramount. We discharge this responsibility by supporting and challenging every aspect of school activity from the highest academic aspiration to everyday housekeeping to ensure there is overall improvement, progress and achievement and that each child is encouraged to realise fully their individual potential.

It is wonderful to have parents/carers, with their many varied skills and viewpoints on the Governing Body. There are so many helpful ways you can become involved with this school; being a governor is just another one of them. Vacancies for Parent Governors are advertised as they arise.



### **Our Mission Statement**

Providing a stimulating and supportive Christian environment which enables each child to fulfil their potential academically, socially and spiritually.



### Our Aims at Mary's

Our school aims to:

- Create an atmosphere in which each person involved in the life of the school is treated as special and of equal importance.
- Provide learning opportunities of quality which challenge our pupils to reach their full potential.
- Provide a supportive environment which fosters self-esteem and provides the security in which to take risks and learn from mistakes.
- Nurture strong relationships between school, home, parish and the wider community.
- Provide a predominantly Christian ethos in which awareness of and respect for other cultures and beliefs are encouraged.

### **Our Values**

Our core values are:

LOVE, FORGIVENESS, HOPE and EQUALITY.

These values underpin everything we do at St. Mary's.



### St. Mary's CE Primary School

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