



All Hallows' Infant and Nursery School

Parent Handbook

Taking you step-by-step through starting school



All information will be treated as confidential to the school - **PLEASE PRINT CLEARLY**

Child's Surname:	Forename(s):
Home Telephone No:	Preferred Forename:
Middle Name:	Date of Birth: [] [] [] / [] [] [] / [] [] []
Home Address:	
Post Code:	

We are required to record the names and addresses of every person who has parental responsibility for the child under the Children Act

Parent(s) / Legal Guardian(s) with whom the child lives

Mother's Name:	Mrs <input type="checkbox"/> Ms <input type="checkbox"/>	Father's Name:	<input type="checkbox"/> Mr
Relationship to pupil: <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Guardian		Relationship to pupil: <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Guardian	
Address:		Address:	
Daytime contact telephone no:		Daytime contact telephone no:	
Mother's occupation:		Father's occupation:	
Home Mobile No:		Home Mobile No:	
Email:		Email:	

Other people with parental/carer responsibility.

Name:	Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Mr <input type="checkbox"/>	Name:	Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Mr <input type="checkbox"/>
Relationship to pupil:		Relationship to pupil:	
Address:		Address:	

Emergency Contacts:

Name:	Name:
Telephone Number:	Telephone Number:

Please write any further information you may wish to give about your child or family circumstances:
(including court orders, access and contact)

Signature: (parent/carer):	Date: [] [] / [] [] / [] []



Does your child have a brother or sister in the school? If so please state

Name:	Class:	Year:
Name:	Class:	Year:
Name:	Class:	Year:
Name:	Class:	Year:

Child's previous school or playgroup:

Telephone Number:

School Meals

Are you **entitled to claim** free school meals for your child? YES ☐ NO ☐

If you would like to claim for free school meals, an application will have to be submitted. Please contact School Office or visit the Free School Meal website: www.myfreeschoolmeals.com and tick here ☐ when you have done so.

Not applicable to Nursery children.

Dietary Needs

Specific conditions which require regular medication or special treatment, e.g. dietary requirements. Please give details:

Please list any clinics your child has attended since the age of 3, and for what reason:

Special Needs

Please make an appointment to speak with our Special Needs Co-ordinator if you child does have an identified special need.

Does your child have any Special Educational Needs? YES ☐ NO ☐

If yes, please state which Special Education Need/s your child has:

Any other information you wish to share

Signature of Mother/Guardian:	Date: <input type="text"/> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/>
Signature of Father/Guardian	Date: <input type="text"/> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/>

Step 1

Step 2

STEP 2: First Language Data Collection Form
All Hallows’ Infant and Nursery School

First Language Data Collection Form

Child's Name:	Class:
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To complete the form

Please study the list below and tick one box only to indicate the language of the child named above. Return the form to the school as soon as possible.

Akanl/Twi-Fante	<input type="checkbox"/>	Lithuanian	<input type="checkbox"/>
Albanian/Shqip	<input type="checkbox"/>	Manx Gaelic	<input type="checkbox"/>
Alur	<input type="checkbox"/>	Ndebele	<input type="checkbox"/>
Amharic	<input type="checkbox"/>	Ogoni (Any)	<input type="checkbox"/>
Arabic	<input type="checkbox"/>	Pahari (Pakistan)	<input type="checkbox"/>
Bengali	<input type="checkbox"/>	Panjabi (Any other)	<input type="checkbox"/>
Bosnian	<input type="checkbox"/>	Panjabi (Gurmukhi)	<input type="checkbox"/>
British Sign Language	<input type="checkbox"/>	Panjabi (Mirpuri)	<input type="checkbox"/>
Bulgarian	<input type="checkbox"/>	Panjabi (Pothwari)	<input type="checkbox"/>
Chinese (Any other)	<input type="checkbox"/>	Pashto/ Pakhto	<input type="checkbox"/>
Chinese (Cantonese)	<input type="checkbox"/>	Persian/Farsi	<input type="checkbox"/>
Chinese (Hakka)	<input type="checkbox"/>	Polish	<input type="checkbox"/>
Chinese (Hokkien/Fujianese)	<input type="checkbox"/>	Portuguese	<input type="checkbox"/>
Chinese (Mandarin/Putonghua)	<input type="checkbox"/>	Romany/English Romanes	<input type="checkbox"/>
Croatian	<input type="checkbox"/>	Russian	<input type="checkbox"/>
Dutch/Flemish	<input type="checkbox"/>	Serbian	<input type="checkbox"/>
English	<input type="checkbox"/>	Shona	<input type="checkbox"/>
French	<input type="checkbox"/>	Somali	<input type="checkbox"/>
Gaelic/Irish	<input type="checkbox"/>	Spanish	<input type="checkbox"/>
Gaelic (Scotland)	<input type="checkbox"/>	Swahili/Kiswahili	<input type="checkbox"/>
German	<input type="checkbox"/>	Swedish	<input type="checkbox"/>
Greek	<input type="checkbox"/>	Tagalog/Filipino	<input type="checkbox"/>
Gujarati	<input type="checkbox"/>	Tamil	<input type="checkbox"/>
Hindi	<input type="checkbox"/>	Turkish	<input type="checkbox"/>
Hungarian	<input type="checkbox"/>	Urdu	<input type="checkbox"/>
Italian	<input type="checkbox"/>	Vietnamese	<input type="checkbox"/>
Kinyarwanda	<input type="checkbox"/>	Welsh/Cymraeg	<input type="checkbox"/>
Kurdish (Any other)	<input type="checkbox"/>	Additional categories	<input type="checkbox"/>
Kurdish (Kurmanji)	<input type="checkbox"/>	Refused	<input type="checkbox"/>
Kurdish (Sorani)	<input type="checkbox"/>	Other Language	<input type="checkbox"/>
Lingala	<input type="checkbox"/>	Please specify	

Please tear here

STEP 3: Medical Details

All Hallows’ Infant and Nursery School

As part of our Medical and First Aid procedures could you please complete the following form and return it to school as soon as possible.

Child’s Name:
Does your child wear glasses? YES <input type="checkbox"/> NO <input type="checkbox"/>
Does your child have any problems with hearing? Please give details below:
Does your child suffer with Eczema? YES <input type="checkbox"/> NO <input type="checkbox"/>
Does your child suffer with Asthma? YES <input type="checkbox"/> NO <input type="checkbox"/>
Does your child have any other allergies? E.g. Wasp/bee stings, nuts Please give details below:
If yes do they have prescribed medication or course of action eg. epi pen, go to hospital etc. Please give details:
Does your child receive or have they previously received support from an agency / service? Please give details below:
Can we apply plasters to your child if necessary? YES <input type="checkbox"/> NO <input type="checkbox"/>
Are there any other medical conditions we should be made aware of? If yes, please give details?

Family Doctor
Surgery Address:
Telephone Number:

If there are changes in your child’s medical condition, it is essential that you inform us immediately. Failure to do so could result in your child’s health being adversely affected. This is your responsibility.

Signed:
Relationship to child:
Date: <input type="text"/> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/>



Step 3

Step 4

STEP 4: Parental Permission / Agreements

All Hallows’ Infant and Nursery School

Local Visits

To enhance the learning in specific areas, local visits, walks, sports festivals and other events at other schools may take place during the year. This does not apply to visits after school or where a request for a voluntary contribution is made, when a letter will be sent out as normal.

Child’s Name:

I give permission for my child to be taken out of school as identified above:

Signed:
Relationship to child:
Date: <input type="text"/> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/>

Risk of sunburn

We recommend that children wear 24 hr suncream which should be applied before your child comes to school. However if this is not possible and you wish your child to apply sun cream to themselves please label the containers and sign the slip below.

A sunhat is advisable in the Summer Term.

I give permission for my child to apply his or her own sun cream (tubes must be labelled with their name).

Child’s Name:

Signed:
Relationship to child:
Date: <input type="text"/> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/>

Photography

Are you happy for any photograph taken in school / at school events to be published?

In the media? (e.g local newspaper) YES ☐ NO ☐

On the school website? YES ☐ NO ☐

We do allow parents to take photos at school events. eg. concerts, sports events. However in accordance with the Data Protection Act 1998, parents must not post images including children other than their own on social media or share them with the media. eg. newspapers/television. Further guidance is available on our website.

I have read the above and agree not to share images of children other than my own with the media or on social media.

Child’s Name:

Signed:
Relationship to child:
Date: <input type="text"/> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/>



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All Hallows' Infant and Nursery School

Please use your legal name and your child's legal name as shown on the birth certificate or passport.

Child's Last Name	Child's First Name	Child's Date of Birth
		[[] / [] / []]
		[[] / [] / []]
		[[] / [] / []]

Your Details	Parent/ Guadian 1	Parent/ Guadian 1
Last Name		
First Name		
Date of Birth	[[]]/[[]]/[[]]	[[]]/[[]]/[[]]

Please complete either A, B or C below	
A: National Insurance Number	<input type="text"/>
B: National Asylum Support Service (NASS) Number	<input type="text"/>
C: My child has left Local Authority Care through adoption, special guardianship or a child arrangements order	YES <input type="checkbox"/>
Kirklees was not the responsible Local Authority please attach a copy of the care order. I have attached a copy of the care order	YES <input type="checkbox"/>

The above information you have provided will be used by the Local Authority to check your eligibility.

DECLARATION

The information I have given on this form is complete and accurate. I understand that my personal information is held securely and will be used only for Local Authority purposes.

I agree to the Local Authority using this information to enable my child's School/Pre-school/ Nursery/ Childminder to claim the early years pupil premium for my child.

Signed:
Relationship to child:
Date: []/[]/[]

Thank you for completing this form and helping to make sure your child's early education provider receives as much funding as possible.

Step 5

Step 6

All Hallows' Infant and Nursery School

Toilet Accidents in School

Children do occasionally have an 'accident' when they go to the toilet. The action needed is obviously in a very personal area and we do have a intimate care Policy. Below is an extract from the policy which relates to this area.

Extract from the 'Intimate Care Policy':

From time to time some children will have (toileting) accidents and need to be attended to. If this is a regular occurrence nursery parents are asked to supply a bag of clean clothes for their child to be hung on their peg. However a supply of spare clothing is available if necessary and parents are asked to return this, washed, as soon as possible. If a child has needed help with meeting intimate care needs, this is treated as confidential and shared with the parents/carers in person at the end of the day.

Children further through the school with continence issues are also dealt with sensitively and close links are made with parents, and where necessary with medical and health staff. Parents are asked to provide a change of clothing and children are encouraged to seek adult support where necessary.

To this end we are now seeking your approval to act, according to our policy, should your child have a 'toilet-related accident' whilst at school. Obviously, if you do not agree with the policy your child will have to wait to be properly sorted out until such time as we can make contact with yourselves and someone arrives to collect your child. Please return the slip below to your child's classteacher.

Child's Name:
Signed:
Please print name:
Date: [] [] / [] [] / [] []

Behaviour Policy Agreement

I have read the Behaviour policy (found on our school web site) and will support it in order to ensure that the school can continue to provide a safe environment in which children feel secure in the knowledge of what they can expect of staff and what staff can expect of them.

Child's Name:
Signed:
Please print name:
Date: [] [] / [] [] / [] []

E-Safety

We want all children to be safe and responsible when using the internet. Please have a look at the Policy advice on our school website and discuss it with your child.

Child's Name:
agrees to follow the safety rules and to support the safe use of ICT at All Hallows' Infant and Nursery School.
Signed:
Please print name:
Date: [] [] / [] [] / [] []

All Hallows’ Infant and Nursery School Agreement

Childs Name:	Class:
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I/we shall try to:

- see that my child goes to school regularly and on time
- inform the school, by telephone or note, when my child is absent
- make the school aware of any concerns or problems that might affect my child’s work or behaviour
- support the school’s policies and guidelines for behaviour
- support my child in homework and other opportunities for home-learning
- attend parents’ evenings and discussions about my child’s progress
- get to know about my child’s life at the school
- support the school’s policies regarding uniform and wearing of jewellery

Signed	(Parent)
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TEACHERS

- All adults in the school will try to:
- care for your child’s safety and happiness
 - ensure that your child achieves his or her full potential as a valued member of the school community
 - provide a balanced curriculum and meet the individual needs of your child
 - achieve high standards of work and behaviour through building good relationships and developing a sense of responsibility
 - keep you informed about general school matters and about your child’s progress in particular
 - address any concerns that you may have about your child’s progress or well-being
 - be open and welcoming at all times and offer opportunities for you to become involved in the daily life of the school

Despite much media coverage of the Government’s attitude to the above, there remains a common misconception that pupils are allowed to take 10 days holiday in term time per academic year. This is not true. Schools do have **discretion** to allow leave of absence, but only if there are ‘special circumstances’.

The DFE strongly advise schools NOT to authorise holidays for the following reasons;

- availability of cheap holidays;
- availability of the desired accommodation;
- poor weather experienced in school holiday periods; and
- overlap with beginning or end of term.

If you are unable to avoid requesting absence during school term, an application must be made to the Headteacher. This should be made in **advance before the holiday is booked**. This application can only be made by the parent/carer that the child normally resides with (cases of shared residency will be considered on an individual basis).

Key information

What are our school times?

Nursery:
Morning only: 8.45am to 11.45am
School:
Morning Session: 8.55am to 12.15pm
Lunch: 12.15pm to 1.15pm
Afternoon Session: 1.15pm to 3.10pm
Forms for entry to full time school and nursery can be collected from, and returned to, the school office.

Wraparound clubs

‘Doodles’ is a privately run Before School Club and After School Club, which has its premises on our site. Their staff bring and collect children at the start and end of the day. Another local provider, ‘Little Angels’ also brings and collects children.

Arrivals and departures

The following measures are to help ensure the safety of the children and staff at all times and we hope all parents will work together with us. The school bell rings at 8.50am. Your child must not be left unaccompanied in the school playground until the bell rings. Children line up in the playground and are collected by their class teachers and taken into school. The playground gates are then locked.

If you arrive after this time you must bring your child to the main entrance and sign your child in at the office. Register closes at 9.05am.

Visiting during school hours
If you need to visit school during school hours, it must be via the main entrance. If you enter the school building you must sign the visitor’s book.

Parking
The school car park should not be used for dropping children off, or collecting them, or for parking unless prior arrangements have been made with the school. We advising parking in Stocks Walk and walking through the Recreation Ground, as this alleviates the serious congestion in Longcroft. The zig zag lines are no stopping areas.



Uniform

A simple uniform is helpful in establishing good standards of appearance in school and by wearing it children quickly feel part of the community. All clothing must be named. We encourage children to wear their uniform with pride. Our school colours are as follows:

Winter:
Grey trousers/navy skirts or pinafores
White blouses or shirts. Red jumpers/ sweatshirts

Summer:
Red, white and navy or grey remain as the principal colours for clothing.

If you are not in favour of school colours, please be reassured that no distinction will be made between children who are dressed in school colours and those who are not.

P.E. and games
For P.E. lessons children will need: a t-shirt and shorts, pumps and a bag in which to keep their kit in. Each item of PE kit and the PE bag must be marked clearly with your child’s name.

Food in school

School meals
A school meal is provided daily by Kirklees Catering Service. They offer a choice of healthy, tasty dishes giving the correct nutritional balance for our growing children. The School Meals Service is able to meet a range of dietary and ethnic requirements. Special diets can be arranged by your child’s dietician direct with the service.

Nut allergy
Due to the production methods employed by the School Meals Service there is a possibility that nut traces may be found in any menu item. The Service would however be pleased to offer dietary advice on this matter to any parent whose child suffers from this allergy. For further information please contact: Kath Simpson Kirklees Catering Service, Knowl House, Knowl Road, Mirfield WF14 9RA Tel: 01924 226589.

School Meal Menus
To view school meal menus and for more information about the The School Meals Service please visit the Kirklees Council website: <http://www.kirklees.gov.uk/leisure/sportHealth/primaryAndMiddleSchoolMenus.aspx> ...and click on our school in the alphabetical menu.

Free school meals
All children can have free schools meals.

Packed lunch
If your child brings a packed lunch to school, it must be in an unbreakable container, clearly labelled with the child’s name and class. Definitely no glass containers for drinks please.

Changes in catering arrangements
If you wish your child to have a cooked school lunch instead of sandwiches, or vice versa, you must give at least a week’s prior notice to the end of a term or half term, as changes in catering arrangements can only occur at the beginning of a new term or half-term. School must be notified in advance of any changes to arrangements.

Fruit and drinks
Under the Fruit Scheme, all children are provided with free fruit every day and so snacks do not need to be provided from home. To encourage children to try a variety of foods, different fruits are provided throughout the week such as oranges, apples, grapes, raisins, pears and plums. If your child has any allergies, please ensure your child’s class teacher is made aware so that an alternative fruit may be provided that day.

Water bottles
Children can bring named water bottles to school. They need to be taken home regularly to be washed.



Frequently Asked Questions

Here are our answers to what we find are the most frequently asked questions. If you have any questions that are not answered here, please contact the school office and we will be happy to help!

Absence

At All Hallows' Infant and Nursery School we are committed to promoting excellent levels of attendance and punctuality, enabling our pupils to take full advantage of the educational opportunities available to them. Good attendance helps the children in our school community to maximise their learning. We recognise that positive behaviour and attendance have a significant impact on our children's attainment and their life chances as it maximises their learning opportunities. Our school policy aims to support us all to achieve high levels of attendance and punctuality.

Call the office

If your child is absent for any reason, please notify the school immediately by phone. Unexplained absences will be followed up by the school as part of the policy on attendance.

Collection

If your child needs to leave school during school hours a responsible adult must collect the child from school. Please let us know in writing or by phone of such arrangements as we are responsible for the children in our care and cannot allow them out of school without this authority.



Holidays

The school has a good level of attendance. We do not advocate term time holidays and we expect all holidays, visits to see family etc. to take place during the school closure periods. All school holiday dates are published to parents one year in advance. If there is an emergency and you do need to go away, please give the school office as much notice as you can.

Request for absence

With this in mind the Government and Local Education Authority have now put in place new procedures regarding absence during term time. A request for leave of absence must be applied for in writing, using the appropriate application form, to the Headteacher. Holiday requests during term time are not usually granted apart from very exceptional circumstances. If holidays are taken during term time without permission, this may result in a penalty notice and parents will be fined.

Jewellery

For their own safety, children are discouraged from wearing jewellery. Staff will not be responsible for safekeeping of valuable items. If your child has pierced ears, please ensure that studs are worn. Hoop earrings are dangerous, as they are easily snagged during PE. or at playtimes.

Clubs and activities

We offer a wide range of extra-curricular opportunities to support children's interests and help uncover hidden abilities. These include:

- Let's Get Cooking
- Dance
- Street Dance
- Football
- Rugby
- Fencing

In addition to these clubs, the school also involves the children in musical productions, theatre trips and trips linked to the curriculum. All adults who work with children, whether employees of the school or not, have satisfactory DBS disclosure.

Special Educational Needs

All Hallows' Infant and Nursery School celebrates the differences between all of our children and young people and value the contribution which every member of our school makes to the school community and our community as a whole. We recognise and embrace that good quality teaching for all is vital to unlocking their potential.

Policy

The Special Needs Policy of the school outlines the procedures for early identification, continual assessment, appropriate provision, record keeping and the involvement of outside agencies. In the implementation of the policy, resources are allocated to pupils after identifying need and determining priorities.

Additional support

Children who have Special Educational Needs may receive additional advice and support from the local authority's Special Needs Support Service and other agencies. All children have access to the full curriculum and work is planned accordingly. Access to our full SEN policy is available via the school office

Charging policy

The school has a charging policy which is annually agreed by Governors and applicable to all registered pupils in All Hallows' Infant and Nursery School. Parents are asked to make voluntary contributions to cover the cost of trips or visits to the school. The full policy can be obtained from the school and may be found on our school website. www.allhallowsschool.org.uk, then the 'Information' tab, then 'Policies', then 'Charges, Voluntary Contributions and Remissions Policy'.



Frequently Asked Questions

Emergency arrangements

If we decide to close the school, we will endeavour to give you advance notice of this as soon as we can. However, the school will have to balance the need to inform parents in a timely fashion with making an informed decision based on the weather forecast and local conditions. If severe weather does prevent the school from opening parents and carers will be notified by text. Parents must always notify school of any change to their mobile phone number. Failure to do so could result in missing important information.

Collecting your child

If school closure is announced during the day due to severe weather conditions, every effort must be taken to collect your child as soon as possible (within an hour). If you personally cannot get to school, or you work out of the local area, please have a contingency plan i.e. please nominate an adult to collect your child in your absence and organise this beforehand as the weather forecast is likely to have alerted us to the fact that the weather may become hazardous during the day.

Please make sure that we have at least two current contact numbers, in case we need to contact you urgently.

Medicine in school

If a child has a serious or recurring problem you must discuss this with the Headteacher prior to starting school.

Illness in school

Whilst regular attendance is vital, please keep your child at home if he/she is not well. If your child becomes ill at school the primary contact will be called.

Advice from School Health Service

Children suffering from any form of stomach upset (vomiting or diarrhoea) must remain at home until they have had 48 hours without illness.

Children who are recovering from a short term illness, are well enough to return to school but are receiving a course of antibiotics:

In this instance, wherever practicable, a parent may come to school to give the medicine required. If this is impracticable, the medicine should be brought to school by the parent, not the child, and should be given personally to Mrs Irving in the office. You will be asked to sign a form stating you have given permission for staff to administer medicine.

Inhalers and Creams

Inhalers and creams can be kept in classrooms for children to use when necessary overseen by staff. Please inform Mrs Irving prior to giving to class teachers. The required medication should be brought, clearly labelled by the pharmacist with your child's name clearly marked.

We are only allowed to administer medicine if it is required four times a day. The staff do not accept responsibility for administering medicine as follows:-

1. Where medicines or tablets are dangerous.
2. Where the timing and nature of the administration are of vital importance.
3. Where serious consequences could result from the staff forgetting to administer a dose.
4. Where some technical or medical knowledge or expertise is required.

Routine Health Checks

The school nurse visits to hold Health Interviews with parents and children. The nurse supervises the regular vision and audio tests in school. Parents are notified if further tests are thought to be necessary. An orthoptist checks children's vision soon after they enter their Reception year. Parents are advised if any problems are found.

Working with parents

Parental involvement

The school recognises the value of parental and community involvement and parents are welcome to help in school. We always like to include parent helpers on educational visits. Regular helpers are obliged to fill in a DBS clearance form.

Communication with parents

We have an open door policy at All Hallows' Infant and Nursery School where parents are very welcome to discuss any concerns. The Headteacher or another Senior Leader is visible on the playground most days, before and after school, so please do not hesitate to approach them. It is important that we work together straight away to resolve any issues, no matter how big or small.

Notice board

The notice board is located in the entrance hall. There you will find information about the school, the church, the community and events further afield which may be of interest to you and your child. If you have any item of interest which may be useful to the school or parents, please let Mrs Irving know so that it may be displayed.

At home

Naturally 'parental involvement' is not confined to school. Children are learning all the time and their parents are partners in education with the school. We do provide homework, in line with national expectations, but we hope that it remains a time when children and parents can have some fun working together.

The Home School Agreement

We believe it is essential to have strong links between home, school and the community. All children, parents and teachers are asked to sign a Home School Agreement that outlines the intentions of all three parties. A copy of which is returned home to the parents.

Contacting Parents

In case it is necessary for a child to be sent home because of an accident or illness, it is essential that there is not only a phone number of your works address but also an alternative contact. You will appreciate the need to keep this information up to date and it is vital that the school is notified of a change in circumstances as soon as possible. All parents will be asked to complete an information form which will be used in the school office to enable us to contact parents, guardians or family doctor, if necessary.



Why do we need policies?

For a school to offer high quality education and care, it needs policies. Policies help develop and define a set of consistent rules, regulations, procedures and protocols.

Parents need policies

Policies are also useful to parents. For example, a prospective parent might wish to view a school's behaviour policy or special educational needs policy, before deciding whether to apply for their child to attend the school.

High standards

At All Hallows' Infant and Nursery School we believe policies are vitally important as they help us to create standards of quality for learning and safety, as well as expectations and accountability. If you want to know what policies we have, you can either call the school office and ask for a copy of a policy, or go online to www.allhallowsschool.org.uk. You will find our key policies located under 'Information' in the left hand menu.

Key policies

Some of our key policies are:

- Positive Behaviour Policy
- Charging and Remissions Policy
- Admissions Policy
- Anti-bullying Policy
- Health and Safety Policy
- PHSCE Policy
- Safeguarding Policy
- Equality Policy

STEP 1



STEP 2



STEP 3



Autumn Term 2015

School opens	Wednesday 2nd September
School closes	Friday 23rd October

Half Term

School opens	Monday 2nd November
School closes	Friday 18th December

Spring Term 2016

School opens	Tuesday 5th January
School closes	Friday 12th February

Half Term

School opens	Monday 22nd February
School closes	Thursday 24th March

Summer Term 2016

School opens	Tuesday 12th April
School closes	Friday 27th May

School is closed for May Day - Monday 2nd May

Half Term

School opens	Monday 6th June
School closes	Tuesday 19th July

School is closed for staff training - Friday 1st July 2016





All Hallows' CE (VA) Infant and Nursery

Headteacher: Miss Jane Sargent
office.almondburyinf@kirkleeseducation.uk
Longcroft, Almondbury
Huddersfield
HD5 8XW
Phone: 01484 223954

