



# St James' Church of England Junior School Parent/Carer Handbook

taking you step-by-step through starting our school





# Thank you for choosing St James' Church of England Junior School

Moira Maughan, Headteacher, says...

It's great news that your son or daughter will be starting at our wonderful school. Thank you for selecting us!

We need some information from you

We need some information from you, so could you please follow the steps in this Parent Handbook, and hand in your completed forms to the school.

Answering your questions

On page 11 is Key Information and pages 12-13 are answers to Frequently Asked Questions. If you have any questions that are not answered here, please contact the school office on 01946 695311 and we will be happy to help!

Policies and term dates

On page 14 are details of some important policies you need to know about...and page 15 has term dates.

Welcome

Welcome to St James' Church of England Junior School; I look forward to getting to know you and your child.



**Parent says:** "Thank you so much for your hard work and care of my son during his first year at Junior School. We are thrilled with your comments and would agree with your observations that he tries hard and we have watched him progress with delight."

## Step 1

### STEP 1: ADMISSION FORM

#### St James' Church of England Junior School



St James CE Junior School, Whitehaven – ADMISSION FORM

Child's Surname:	Child's Forename:
Preferred Forename:	Middle Name:
Date of Birth:	Gender: M/F
Home Address:	
Postcode	
Home Telephone No.	

We are required to record the names and addresses of every person who has parental responsibility under the Children Act.

Parent(s)/Legal Guardian with whom the child lives:	
Mother's Name: Mrs/Ms	Father's Name: Mr
Address:	Address:
Daytime contact no.	Daytime contact no.
Mobile no:	Mobile no:
Other contact nos:	Other contact nos:
Email:	Email:
Other people with parental/carer responsibility:	
Name:	Name:
Relationship to pupil:	Relationship to pupil:
Address:	Address:
Daytime contact no:	Daytime contact no:
Mobile no:	Mobile no:
If parent/s or guardian/s are not available, who can we contact in an emergency?	
Name:	Name:
Relationship to pupil:	Relationship to pupil:
Daytime contact no.	Daytime contact no.
Please give details of any further information you may wish to give about your child or family circumstances: (including court orders, access and contact)	
Signature (Parent/Guardian):	Date:

Please tear here





If your child has a brother or sister already in this school, please give details below.

Name:

Name:

Name:

School Meals

Would you like your child to have school meals? Yes / No

Are you entitled to claim free school meals for your child? Yes / No

If you would like to claim free school meals, you can check the criteria and apply online at [www.cumbria.gov.uk/childrensservices/schoolsandlearning/fsm](http://www.cumbria.gov.uk/childrensservices/schoolsandlearning/fsm) or contact the school office for further information.

Dietary Needs/Requirements:

Please give us details of specific conditions requiring special treatment, e.g. food allergies, vegetarian, particularly fussy eaters etc.

Home Language:

Religion:

Ethnic Origin:  
Born in the UK? Yes / No

Does your child speak any other languages, if so please state:

How does your child usually travel to & from school?

Car / Walks / Other (please state i.e. taxi, bus):

Any other information you wish to share.

Signature of Mother / Guardian:

Date:

Signature of Father / Guardian:

Date:

Step 1

Step 2



As part of our medical and first aid procedures would you please complete the following form and return it to school as soon as possible.

Child’s Name:

Does your child wear glasses?

YES

NO:

Does your child have any problems with hearing? Please give details below

Does your child suffer with Eczema?

YES

NO:

Does your child suffer with Asthma?

YES

NO:

Does your child carry their own inhaler?

YES

NO:

Can your child self-administer their inhaler?

YES

NO:

I understand that my child must have a working, in-date and sufficiently full inhaler, clearly labelled with their name, which they will bring with them every day.

YES

NO:

In the event of an emergency do you give permission for your child to use the school’s Salbutamol inhaler?

YES

NO:

Does your child have any other allergies? E.g. bee stings, nuts etc. Please give details below:

Can we apply plasters to your child if necessary? YES NO:

Are there any other medical conditions we should be aware of? Please give details below.

Family Doctor:

Surgery Address:

Telephone Number:

If there are any changes in your child’s medical conditions, it is essential that you inform us immediately. Failure to do so could result in your child’s health being adversely affected. This is your responsibility.

Signed:

Relationship to child:

Date:

Please tear here





Step 3

Using the Internet is part of everyday life now and an important part of every child’s education. We all do all we can to keep children safe in school by having a filtering system that restricts access to inappropriate material, and by teaching children how to use the internet responsibly and safely. It is impossible to block everything that may be unsuitable and so our focus is on helping children to understand the risks in being on-line and to become responsible users of technology. The report by Dr Tanya Byron said that ‘managed’ systems were more effective than ‘locked down’ systems because they helped children become “savvy and risk aware digital citizens.”

To work toward this children are taught aspects of e-safety in all year groups. Part of this teaching is based around our rules for safe use of the internet. These are discussed with each class at the start of the year and displayed in each class-room. We also revisit them if necessary.

We want the children to know that school and home are working together so we ask you to discuss these rules with your children – you may want to adapt them for home.

We ask you to sign the E-Safety permission form after you have talked about the rules with your child.

If you have any concerns about your child using the internet at school or at home, we can provide you with further advice and information.

Rules for Responsible Internet Use

The school has computers with internet access to help your learning. These rules will help you use the internet safely.

- I will only use my own login or my class login.
- I won’t look at other people’s files.
- I won’t bring in USB drives or any other form of data storage from outside school.
- I will ask permission from a teacher before using the Internet.
- I will only e-mail people I know, or that my teacher knows about.
- All the messages I send will be polite and responsible.
- I will never give my name, address, telephone number or e-mail address to anyone over the internet.
- I will use the safety button and tell my teacher if I come across something that makes me feel uncomfortable, or I think I should not have found.
- I know that the school may check my computer files and will know the internet sites I visit.
- I will not play games on the internet that might upset other children or that my teacher doesn’t like.
- I will tell a grown up in school if someone is using a site I don’t like.
- I will search sensibly and safely for things on the internet.
- I won’t click on any pop-ups or adverts as they may infect the school computers with viruses.

I understand that I may not be allowed to use the internet in school if I break these rules.

<b>Signed:</b>	<b>Date:</b> [ ]/[ ]/[ ]
Name in block capitals	



Step 4

<b>Local Visits</b>	
During the year we may arrange local visits to enhance learning e.g. to the park, library or sporting activities/events at other schools etc. This does not apply to visits after school or where a request for a voluntary contribution is requested, when a letter will be sent out as normal.	
Child’s Name:	
I give permission for my child to be taken out of school as identified above:	
<b>Signed:</b>	<b>Date:</b> [ ]/[ ]/[ ]
Name in block capitals	

<b>Photography</b>	
As a school we welcome the opportunities to celebrate our school and its pupils, and hope that you will too. There may be occasions when we will arrange photography for school purposes i.e. displays or to publish on the school’s website etc. Photography, filming and recording will only occur with the permission of the headteacher/deputy head.	
Are you happy for any photograph taken in school / at school events to be published?	
In the media? (e.g. local newspaper)	Yes / No
On the school website or school publication? Yes / No	
We do allow parents to take photos at school events e.g. concerts, sports events. However in accordance with the Data Protection Act 1998, parents must not post images including children other than their own, on social media or share them with the media e.g. newspapers, television. Further guidance is on our website.	
<b>Signed:</b>	<b>Date:</b> [ ]/[ ]/[ ]
Name in block capitals	

<b>Sun Protection</b>	
We recommend that children wear 24 hour sun cream which should be applied before your child comes to school. If you wish your child to bring sun cream to school to apply to themselves, please label the container and sign below. A sun hat/cap is advisable in the summer term.	
Child’s Name:	
I give permission for my child to apply his/her own sun cream (container MUST be labelled with their name & they will be responsible for their own cream and not share it with other children).	
<b>Signed:</b>	<b>Date:</b> [ ]/[ ]/[ ]
Name in block capitals	

Please tear here







Step 4

Behaviour and Attendance Policy Agreement	
I have read the Behaviour and Attendance policies (found on our school website) and will support it in order to ensure that the school can continue to provide a safe environment in which children feel secure in the knowledge of what they can expect of staff and what staff can expect of them.	
Child's Name:	
Signed:	Date: [ ]/[ ]/[ ]
Name in block capitals	
Relationship to child:	

E-Safety	
We want all children to be safe and responsible when using the internet. Please have a look at the E-safety advice on our school website and discuss it with your child.	
Child's Name:	
agrees to follow the safety rules and to support the safe use of ICT at St James CE Junior School.	
Signed:	Date: [ ]/[ ]/[ ]
Name in block capitals	
Relationship to child:	



Member of the public says:

“I was on the 08.12 train out of Whitehaven on Tuesday morning where a large number of your pupils got on the train to Carlisle, when I saw them queuing to get on the train my heart sank thinking that my peaceful commute was about to be disrupted by noisy school children. However I was proved wrong; the children were incredibly well behaved and respectful to the public around them. I just wanted to take the time out to tell you that they are an asset to the school and you should be very proud of them.”



Step 5

Child's Name:
Class:

St James’ Mission Statement

- Within a Christian ethos, we aim for all our children to:
- Be willing to persevere, show determination and take risks, learning to cope with success and failure and enjoying learning.
- Be independent learners; thinking for themselves, showing initiative and taking responsibility.
- Respect others and themselves, showing good manners and care for people and the environment.
- Acquire knowledge, skills and attitudes relevant to the world in which they live.
- Achieve high academic standards.
- Have broad horizons, seeing themselves as citizens of the wider world.
- Develop in mind, body and spirit.

The School

- We will treat children fairly and encourage children to develop positive relationships.
- We will encourage children to follow the school rules and provide a safe, secure and stimulating learning environment.
- We will provide a broad balanced and exciting curriculum tailored to the needs of our pupils.
- We will keep you regularly informed of your child's progress.
- We will let you know of any concerns that we have.
- We will welcome you into school to celebrate your child's achievements.
- A full written report annually and a face to face parents evening in the Autumn and Spring terms.

Signed:	Date: [ ]/[ ]/[ ]
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The Child

- I will show honesty and respect to other children and adults.
- I will follow the school rules and look after school property.
- I will always try my best and take responsibility for my own learning; including my homework.
- I will work hard to achieve my targets and bring to school everything that I need for the day.
- I will tell a member of staff if I am worried about anything.

Signed:	Date: [ ]/[ ]/[ ]
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Parent/Carer

- I will be respectful to other adults and children and will not discuss other people's children on social networking sites.
- I will encourage my child to follow the school rules and be supportive of school policies; particularly in relation to behaviour.
- I will make sure that my child attends school regularly, arriving and leaving on time and encourage them to do their homework.
- I will take an interest in my child's learning by attending open evenings and other school events.
- I will support the school where possible with trips, workshops and fund raising activities.
- I will let the school know of any problems which may affect my child's health, work or behaviour.

Signed:	Date: [ ]/[ ]/[ ]
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Please tear here



**Mrs K Pitman, Jay's mum says:**

"As a parent of two boys who have totally different personalities, I would whole heartedly recommend St James' Junior School as the school to go to as they have a unique ability to bring out the best in your child. Whether they are the shy, quiet type or even the confident out-going type, at the end of four years you will see your child blossom into a fantastic young adult, ready to take the next step of their schooling."

**What are our school times?**

- Morning session: 8.45am to 11.30am
- Morning break: 10.30am to 10.45am
- Second session: 10.45am to 12.15pm
- Lunch 12.15pm to 1.15pm
- Afternoon session: 1.15pm to 3.10pm

**Wraparound care****Early Birds and After School Clubs (EBASC)**

The Early Birds Breakfast Club is open from 7.50am until 8.45am and the After School Club runs from 3.10pm until 5.15pm. Sessions can be booked on a regular basis to fit in with work patterns or can be booked for occasional times. Bookings can be made through the school office or directly with Mrs Thomas in EBASC.

The club offers a healthy breakfast including cereal and toast. After school club offers a snack. There are a wide range of activities on offer in a homely atmosphere.

Fees are:

- Breakfast Club - £3.50
- After School Club £5.00

**Arrivals and departures**

The school day begins at 8.45am when the school bell will ring, and all children should be inside the building by this time so they can be taken into their classrooms for registration.

Parents are asked to arrive promptly at 3:10pm to collect their children. If there is an emergency which means you will be late, please ring the school and let us know.

**Uniform**

We have a school uniform and encourage our children to wear it with a sense of pride. All clothing should be labelled with your child's name. Our uniform is

- a royal blue sweatshirt or hooded top
- a white or royal blue polo shirt
- grey trousers or skirts
- suitable black school shoes.

School sweatshirts, hooded tops and polo shirts embroidered with the school's logo can be ordered online at Tesco's, by selecting St James' from the list of schools at <http://www.clothingattesco.com/icat/embschoolwear/>

In summer girls may wear:

- blue gingham dresses and suitable sandals.

Mules, flip-flops or high heeled shoes should not be worn in school.

**P.E.**

Pupils must change into suitable clothes and trainers or pumps for P.E.

- plain navy blue or black shorts
- a plain blue or white t-shirt

We do not allow football strips or t-shirts with logos.

**Outdoor clothing**

Outdoor clothing should be suitable and appropriate to the school environment and the playground. The outdoor environment is used to support teaching across the curriculum and so children should bring an outdoor coat each day.

**Food in school****School meals**

Our school meals are amongst the best in Cumbria with dishes prepared using fresh ingredients with choices ranging from traditional recipes such as roast dinners to pasta dishes and curries, and a range of baguettes, rolls and jacket potatoes with a variety of fillings. Children choose their meal each morning using 'Live Kitchen' which is an electronic system. Water is available at every meal.

Children are encouraged to be independent by collecting their own meal, carrying it to their place and clearing away afterwards. We encourage children to try new things, with a particular emphasis on trying vegetables and salad.

The cost is £2.20 per day or £11.00 per week and dinner money should be handed in each Monday morning or paid online using Parentmail.

**Free school dinners**

Some children in Years 3, 4, 5 and 6 may be entitled to free school meals if their families meet the criteria. If you think you are entitled to free school meals (parents in receipt of Income Support or Jobseekers' Allowance) please ask at the school office for a form.

**Packed Lunches**

Children may bring a healthy packed lunch instead of having a school cooked dinner. We are a nut-free school so we ask that packed lunches do not contain nuts and as part of our commitment to healthy eating we do not allow fizzy drinks, sweets or chocolate.

Lunch boxes should be clearly labelled with your child's name.

**Drinks**

Children can bring named water bottles to school if they wish. We have water dispensers so that they can re-fill their bottles at break time.

**School Milk**

All children can have a carton of fresh, chilled milk each day through our school milk scheme operated by Cool Milk. Please visit [www.coolmilk.com](http://www.coolmilk.com) for more information and details of how to register. Registration information is also available from the school office.

**Snacks**

Children are welcome to bring in a healthy snack such as a piece of fruit for morning break. We also have a Healthy Tuck Shop which is open each morning break where the children can buy a portion of fresh fruit or a bread roll for 20p.







## Frequently Asked Questions

Here are our answers, to what we find, are the most frequently asked questions. If you have any further questions that are not answered here, please contact the school office and we will be happy to help!

### Absence

St James' Junior School is committed to providing an education of the highest quality for all its pupils and recognises this can only be achieved by supporting and promoting excellent school attendance for all. This is based on the belief that only by attending school regularly and punctually will children be able to take full advantage of the educational opportunities available to them. High attainment depends on good attendance.

It is vital that your child attends school regularly and punctually. We aim for a minimum of 95% attendance from all children. Good attendance is rewarded at assemblies. If your child is absent from school due to illness, please phone the school with the reason. If we do not hear from you by 9.30am each day, we will phone you to check that your child is safe. Please note that we have a duty to do so under Child Protection regulations.

### Punctuality

Lateness is very disruptive for your child and the class so please be prompt at the beginning of the school day. All late marks are recorded and regular lateness as well as poor attendance may be referred to the Educational Welfare Officer. Cumbria County Council as the Local Education Authority will fine parents who take term time holiday, are persistently late or absent from school.

The registers will close at 9.30 am and 1.25 pm. Any pupil who arrives after the closing of the register will count as absent. Pupils who arrive after 9.20am but before the register closes will be counted as present, but late

### Attendance

The Government has stated that once a child's attendance figure reaches 85% they are classed as persistently absent. This equals 30 school days, so please help your child by ensuring they are in school unless there is valid reason for their absence.

### Illness

Children who are suffering from routine short-term ailments such as coughs and colds should be kept at home if they are too unwell to attend school. Children with sickness and/or diarrhoea should not be in school unless the diarrhoea is known to be due to a non-infectious condition such as Coeliac disease. Children should not return to school until 48 hours after their last bout of sickness or diarrhoea.

## Holidays

Amendments to the Education (Pupil Registration) (England) Regulations 2006 which came into force on 1 September 2013 remove all reference to 'family holidays' as well as the statutory threshold of 'ten school days'. The amendments make clear that head teachers may not grant any leave of absence during term time unless there are exceptional circumstances.

School will consider every application for a holiday in term time individually, whilst paying heed to the statutory regulations. In line with these amendments, our policy is NOT to grant leave of absence for a holiday other than in the most exceptional circumstances. All school holiday dates are published to parents one year in advance. If you do need to go away in an emergency, there are forms to complete at the school office, and these should be completed in advance.

### Clubs and activities

There are a wide variety of afterschool clubs and something for children of all ages to enjoy. Recent clubs have included:

- Football run by coaches from Carlisle United
- Cricket with a professional cricketer
- Moky Fit
- Climbing
- Reading
- A Change for Life club
- Spanish.

Children can learn to play a variety of musical instruments and there is a termly guitar concert to which parents are invited. The school is actively involved in charity work throughout the year. Our School Council representatives choose a charity for us to support through events like non-uniform days. In the past we have supported the British Heart Foundation, Cancer charities and the NSPCC.

### Child Protection and Safeguarding Children

Our Child Protection Policy applies to all staff and other adults who come into contact with children working in the school. It is recognised that the issues surrounding child protection are the responsibility of everyone. The Head Teacher, Ms Maughan, is the designated Safeguarding Children Officer, (formerly Child Protection Officer) and Mrs Wendy McGrane, is the designated Safeguarding Children governor.

### Jewellery

Jewellery is not allowed except for a watch and one pair of stud earrings. If your child wants to have their ears pierced during the summer holidays, please arrange it for the beginning of the break because pierced ears take about 6 weeks (and sometimes longer) to heal.



## Seek permission

We will always seek your permission if any activity takes place after school. If we are playing a sport at another venue we will try to arrange transport – but it may involve children sharing lifts in other parents' cars. We will always inform you of the arrangements. We will ensure that children are brought back to school but it is the parents' responsibility for ensuring that appropriate arrangements are made for your child to get home from school.

### Collective worship

We hold a daily act of collective worship. Themes are broadly of a Christian nature as well as acknowledging the major religious festivals of others. Collective Worship is a time when we show respect for others, share our feelings and beliefs and come together as a whole school community. We feel that this is an important time of the day and ask parents who are considering withdrawing children from collective worship to discuss the matter first with the Headteacher.

### Homework

All children have regular homework. This may be reading, spellings or times tables to learn, work to complete or research to do. We are aware that many children have activities that they attend outside of school and so we aim to give a few days for homework to be completed. There is lots of information available on our website to help you support your children with the curriculum and their learning at home. Please visit: <http://www.stjamesjun.cumbria.sch.uk/cumbria/primary/stjames/site/pages/curriculum>

### School Council

A school council, consisting of two elected representative from each class, meets weekly supervised by a member of staff. Each year they decide which charity they would like our school to support and decide on fund raising ventures and bring matters of concern from their classes to council meetings and ask their classes to vote on issues arising from meetings. Children from each class are elected by their peers and the group contributes to whole school decisions.

### Special Educational Needs

We are committed to a broad and balanced curriculum for all our pupils. We discuss any support plans with parents and provide regular feedback on progress. Your child's class teacher, the SENCO and head teacher will work closely with you as parents, to ensure that a manageable and achievable plan can be put in place for your child. External agencies may need to be consulted on some occasions, but only with prior consent from parents. The needs of your child will be clearly identified and outcomes and targets will be set and reviewed regularly with the child, parents and professionals (within school and from outside agencies).

### Access

Children with a physical disability are fully supported in accessing all parts of the school. We have a ramp to the main entrance of the school building which is all on one level making it accessible to wheelchair users.

## Gifted and talented children

We recognise that all children are individuals with their own specific needs, gifts and talents. Children with exceptional gifts and talents are also identified and will be challenged and encouraged to develop these further.

### Charging and Remissions policy

We are committed to giving every child as many opportunities as possible. We have to charge for some of these e.g. residential visits, instrumental music lessons, transport for various activities. The Governing Body have set general principles for the costs of such activities. These are that:

- Parents will be given clear information about the cost of visits in good time.
- The school will operate a savings system for any parent who requests it.
- Parents will be encouraged to discuss any difficulty in paying with the Head teacher, these discussions will be confidential.

Parents can request to see the full Charging & Remissions policy at any time and it is published on the school's website. It is hoped that parents will be prepared to make the necessary voluntary contributions towards these activities. If this causes difficulties we hope you will contact the school.

### Emergency arrangements

As some teaching staff do not live near the school, it is possible that when road conditions are difficult or there are disruptions to public transport they may be unable to reach school on time. If there is bad weather, please do not leave your child at the school, or send them off to school, before you check that there is someone here to receive them. Announcements will be made on the school website: <http://www.stjamesjun.cumbria.sch.uk/> and texts and emails will be sent via Parentmail.

You can also check Cumbria County Council website for school closures by visiting: [http://www.cumbria.gov.uk/school\\_closures/](http://www.cumbria.gov.uk/school_closures/)

### Medicine in school

We keep a close eye on children with medical conditions requiring medication or specific routines. When your child starts school you will be asked to fill in various forms to ensure that we have all the information we need to support your child in school. Although we do the best we can, there is no comfortable and quiet place for children who are ill in school. Therefore if your child becomes ill, parents (or the nominated emergency contact) will be informed by telephone to make arrangements for the child to be collected from school by a responsible adult.

If an accident occurs in school that requires immediate medical attention, parents are contacted and the child is taken to the Accident and Emergency department of the West Cumberland Hospital.

Children are expected to carry and be responsible for their own asthma inhalers. Any other medication is stored securely in school.



Parental involvement

St James' Junior School is a very happy and friendly school. We aim to work in partnership with parents, carers and the local community to give children the best possible education. We take pride in the diversity of our school community and value the contributions made by all.

We work hard to develop links with parents and carers. Parents are welcome to call in to school if they have a concern. The class teacher or Headteacher may be able to see you immediately or, because of teaching commitments, you may be asked to make an appointment.

For your reference, our website has curriculum information and we also produce a weekly newsletter to keep you informed about important information and events.

Afternoon meeting

Each half term there is an open afternoon where parents are invited to come in, have a cup of tea and look at their child's books.

Plays and concerts

Parents are also invited to concerts and plays, such as the Christmas production and termly guitar concert and regular class assemblies. Parents are also very welcome at our popular annual sports day.

Parent consultations

We have two meetings a year for parents, in the autumn and spring terms where you are welcome to meet with your child's teacher, discuss your child's progress and view their work. In the summer a full report is sent out and parents can request a further meeting if they wish.

Voluntary helpers

Parents are key in enhancing our curriculum and what the school offers. Parents volunteer to help with cookery classes, sports coaching, cycle training, and some after school clubs. All volunteers must have a clean DBS check.

Contacting Parents

Parentmail

We use Parentmail as a way of communicating with parents by text and email and parents can also make secure online payments through this service which a lot of parents prefer. You will receive details of how to register on the Parentmail service, early in the new term. Please register as soon as you can so that you can begin to receive the weekly newsletter, emails and texts from the school and can have the facility to make secure, online payments.

Why do we need policies?

For a school to offer high quality education and care, it needs policies. Policies help develop and define a set of consistent rules, regulations, procedures and protocols.

Parents need policies

Policies are also useful to parents. For example, a prospective parent might wish to view a school's behaviour policy or special educational needs policy, before deciding whether to apply for their child to attend the school.

High standards

At St James' Church of England Junior School we believe policies are vitally important, and help us to create standards of quality for learning and safety, as well as expectations and accountability. If you want to know what policies we have, you can call the school office or visit the school website: [www.stjamesjun.cumbria.sch.uk](http://www.stjamesjun.cumbria.sch.uk) click on 'School Information' and scroll down to 'Policies' where you can read some of our key policies.

Key policies

Some of our key policies are:

- Admissions
- Attendance
- Anti-bullying
- Behaviour
- Charges and Remissions
- Child Protection and Safeguarding
- E-Safety
- Equality
- Formal Complaints Procedure
- Managing Medicines
- SEND
- School information report



Autumn term

Monday 7 September 2015 to Friday, 18 December, 2015

Half term:

Monday 26 October 2015 to Friday 30 October 2015

Christmas holiday:

Friday 18 December 2015 to Monday 4 January 2016

Spring term

Tuesday 5 January 2016 to Thursday, 24 March 2016

Half term:

Monday 15 February 2016 to Friday 19 February 2016

Easter holiday:

Friday 25 March 2016 to Friday 8 April 2016

Summer term

Monday 11 April 2016 to Wednesday 20 July, 2016

May day: Monday 2 May 2016

Half term: Monday 30 May 2016 to Friday 3 June 2016

Bank holidays

31 August 2015 (summer bank holiday)

25 December 2015 (Christmas day holiday)

26 December 2015 (Boxing day holiday)

1 January 2016 (New year's day holiday)

25 March 2016 (Good Friday)

28 March 2016 (Easter Monday)

2 May 2016 (May day)

30 May 2016 (spring bank holiday)





**Hannah Stephen's mum says:**

"Hannah has enjoyed her time at St James' Junior School enormously. The teachers have made learning fun as well as informative, for example a trip to Vindolanda Roman fort was arranged to help with theme work on the Romans. She has particularly enjoyed the residential trips and the many school outings to local science events. The staff at St James' have always been approachable and friendly, the transition to junior school was very smooth and Hannah settled in quickly. Hannah attends the breakfast and after school clubs, which are very well run and offer activities that entertain the children until collection time."



Headteacher: Ms M Maughan  
St James' Church of England Junior School  
Wellington Row, Whitehaven,  
Cumbria CA28 7HG Tel: 01946 695311  
admin@stjamesjun.cumbria.sch.uk

