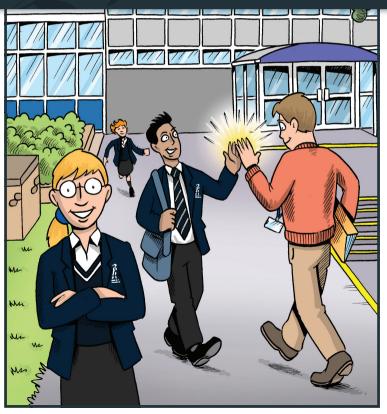
# Your Pocket Guide to Monk's Walk School





## What will I need for my first day?



#### We expect high standards from your first day, so:

- Wear the correct uniform.
- Remember to bring a blue or black pen, a green pen, a pencil, a rubber, glue and a highlighter. Pack it all in a backpack.
- Bring a packed lunch or some money for lunch on your first day. It might take a day to set up your payment system, so be prepared!



## What will happen on my first day?

- 1. Assembly with your Head of Year (Miss Scott).
- 2. Form tutors will take you to your form room.
- 3. They will give you your timetable this is very important, so keep it safe!
- 4. They will register you for the cashless payment system.
- 5. You will get to know your form for two hours before starting lessons during Period 3.

2

## What will you expect from me?

- Be ready to learn on time, with all your equipment and ready to be involved with lessons.
- Be respectful to other pupils, teachers and staff, to yourself and to the environment.
- Be responsible be kind, be aware of your actions, follow instructions and be safe!

## What happens if I have done well?

You will be rewarded for showing our MONKS character habits, these are:

- Motivation
- Opportunity
- Notable
- Kind
- Self-Regulated

You may receive these in lessons, outside the classroom, attending extracurricular events/clubs and more. The more you receive will potentially mean you will be rewarded during achievement assemblies.

You are also given daily consistencies every day you arrive at school for: Attitude to learning, punctuality, uniform and attendance. However, teachers can remove these as a consequence if you are not consistently showing these.

## Be the best you can be

If you don't follow the rules, we have a system of consequences which are detailed in your handbook. We know that most of you will meet our high standards!



The Monk's Walk School reverse vending machine.

This is how we recycle our plastic bottles.

4

5

## What happens in a school day?

#### Each day looks like this:

Registration	8:35-9:00
Period 1	9:05-10:05
Period 2	10:10-11:10
Break	11:10-11:30
Period 3	11:30-12:30
Lunch	12:30-1:15
Period 4	1:15-2:15
Period 5	2:20-3:20



Twice a week, you will have assemblies during registration time – one in the school hall and the other in the Drama Studio.

## Who can I talk to if I am upset or worried about anything, or just need to talk?

You can speak to any teacher but the best people to speak to are your form tutor or your Head of Year. You can find them in B11, the Heads of Year office or their subject office. It is normal to have worries and it helps to share them — so come and have a chat. If you prefer to speak to someone outside of school, we have lots of links on our website on the School Community/ Wellbeing and Resilience area. Whoever you speak to will be able to help or contact some other forms of support. So, don't keep it to yourself — we can help!

## How can I see what Prep I have?

You will have regular homework, which we call Prep. You will be set prep for different subjects depending on if it is ODD or EVEN week on your timetable.

You can keep track of what you have been set by looking at 'Microsoft Teams'. You can access this via an app using your school email. You will need your logon details and password and they will be given to you on your first day in September. This can also be monitored through EduLink One.

#### Presentation of work

We have clear rules about how you should present your work and they will be detailed in your student planner. The main things to remember are:

- Write neatly.
- Use a ruler and underline when required.
- Use only blue or black ink.
- Make sure all worksheets are glued in.

This means that your work will be presented in the best way possible, making it easier for your teacher to mark, and clearer for you when you are looking back on your work.

#### Don't worry

Don't worry if there seems a lot to remember – you will soon get to grips with how it is done.

### What clubs and extra activities can I do?

There is something for everyone. Clubs such as trampolining, science, coding, football, world percussion, netball... and plenty more!

#### Other activities

Duke of Edinburgh Award, trips abroad, and lots of music and theatrical school shows.



Monk's Walk School Knightsfield Welwyn Garden City Hertfordshire ALS 7NI.

Tel: 01707 322846

Email: admin@monkswalk.herts.sch.uk Web: www.monkswalk.herts.sch.uk



MONK'S WALK

Devised and produced by Stoneworks Education Ltd. www.stoneworkscommunications.co.uk/Education