



**Caroline Vivian says...**

"I would highly recommend Honilands. When you walk in to reception, the staff make you feel welcome and comfortable straight away."

# Parent Handbook

Taking you step-by-step through starting school

## Honilands Primary School

'We are one'







# Starting School

Ralph Silverman,  
Headteacher, says...

## Welcome

It is a real pleasure to welcome you and your child to Honilands Primary School. We care deeply about every individual here and we work tirelessly to ensure all pupils are provided with the necessary tools to equip them for their different futures.

## Our Family

We offer children the opportunity to learn in a structured yet friendly and safe atmosphere. Each pupil is in a family each led by an assistant headteacher; Oak Family is our nursery and reception, the other three families contain six classes each, one

from each year group, Cedar, Hazel and Willow. Each has its own playground. We encourage the older children to lead by example and act as role models.

## Our Commitment

We are also committed to a curriculum that is creative, relevant and enjoyable, so that learning becomes a life skill, allowing all children to become valued and active members of our community. We have high standards and we expect the best.



## Step 1

### STEP 1: Admission Form Honilands Primary School

For Office use only	UPN No:
Admission Date:	Class:

How do you get your child to school?

Walk	<input type="checkbox"/>
Cycle	<input type="checkbox"/>
Car/Van – Not Sharing	<input type="checkbox"/>
Car/Van – Sharing	<input type="checkbox"/>
Public Service Bus	<input type="checkbox"/>
Taxi	<input type="checkbox"/>
Train	<input type="checkbox"/>
Other: please specify	<input type="checkbox"/>

Child's Surname:	First Name:	
Middle Name(s):	Known Name:	Female <input type="checkbox"/> Male <input type="checkbox"/>
Date of Birth: <input type="text"/> / <input type="text"/> / <input type="text"/>		
Home Address :		
Post Code:		
Borough:	Home Telephone No:	
Mother's Full Name:	Father's Full Name:	
Parental Responsibility Yes/No	Parental Responsibility Yes/No	
Home Address: (if different to child)	Home Address: (if different to child)	
Home ☎ Work ☎ Mobile ☎	Home ☎ Work ☎ Mobile ☎	
Child Lives with: Mum <input type="checkbox"/> Dad <input type="checkbox"/> Both Parents <input type="checkbox"/> Other <input type="checkbox"/>		
Emergency Contact Name:		Relationship to child i.e. Grandparent / Childminder / Friend
Number of children in family: Names and Classes of siblings who attend Honilands:		
Previous School(s) attended:		Telephone Number if Known:
Playgroup: Nursery:		

## Religion of Pupil: (Please Tick)

1. Christian	6. Judaism
2. Buddhist	7. Islam
3. Hinduism	8. Sikhism
4. Humanism	9. NO RELIGION
5. Jehovah's Witness	10. Other (please state)

## LUNCHES: (please circle)

FREE SCHOOL MEALS / HOME PACKED LUNCH / PAID SCHOOL DINNER/PAKED LUNCH / GO HOME FOR LUNCH  
You qualify for Free School Meals for your children if you receive Income support, Jobseekers Allowance or Child Tax Credit. Forms to claim entitlement to free school meals can be obtained from the school office.

## Dietary Requirements:

i.e. Diabetic ☐ Vegetarian ☐ Allergy to foodstuff ☐ Other (please specify)

Family Country of Child:

Ethnic Group : (Please tick one box which best describes your son or daughter’s ethnic group)

White British	Mixed Dual Background	Black or Black British
English	White & Black Caribbean	Caribbean
Scottish	White & Black African	Angolan
Welsh	White and Asian	Congolese
Other White British	White & Pakistan	Ghanian
Irish	White & Indian	Nigerian
Traveller of Irish Heritage	White & other Asian	Sierra Leonian
Cornish	Other mixed Background	Somali
	Asian & other ethnic group	Sudanese
Other White Background	Asian & Black	Other Black African
Albanian	Asian & Chinese	Other Black Backgrd
Bosnian-Herzegovinian	Black & other ethnic group	Black European
Croatian	White & other ethnic group	Black North American
Greek	White & Chinese	Other Black
Greek Cypriot	Mixed & other ethnic group	Other Ethnic Group
Italian	Asian or Asian British	Afghan
Kosovan	Indian	Arab
Portugese	Bangladeshi	Egyptian
Serbian	Pakistani	Filipino
Turkish	Mirpuri Pakistani	Iranian
Turkish Cypriot	Other Pakistani	Iraqi
White Eastern European	Kashmiri Pakistani	Japanese
White Western European	Chinese	Korean
White Other	Hong Kong Chinese	Kurdish
Gypsy/Roma	Malaysian Chinese	Latin American
Other Ethnic Group	Singaporean Chinese	Lebanese
	Taiwanese	Libyan
Don’t want ethnicity recorded	Other Chinese	Malay

Main Language Spoken at home (please tick)

Afrikaans	Cornish	Hungarian	Pashto/Pakto	Tamil
Akan (Fante)	Czech	Igbo	Pahari (Pakistan)	Tigre
Akan(Twi/Asante)	Danish	Italian	Panjabi	Tonga/Chitonga
Akan/Twi-Fante	Dutch/Flemish	Japanese	Persian/Farsi	Turkish
Albanian/Shqip	Edo/Bini	Kashmiri	Polish	Ukranian
Amharic	English	Konkani	Portugese	Urdu
Arabic	Estonian	Korean	Romanian	Uzbek
Armenian	Ewe	Kurdish	Russian	Vietnamese
Beja/Bedawi	Ewondo	Lango (Uganda)	Serbian/Croatian	Bosnian
Visayan/Bisaya	Belarusian	Finnish	Latvian	Shona
Yoruba	Bengali	French	Lingala	Sidamo
Welsh/Cymraeg	Berber/Tamazight	Ga	Lithuanian	Sign Language
W.African Creole	Portugese	British Sign Lang	Gaelic Scotland	Lozi/Silozi

Ofsted say: “The headteacher has built a strong team of leaders. They are ambitious for the pupils and share a vision for the school and how it is to be achieved.”

Step 1

Step 2

STEP 2: Medical Details  
Honilands Primary School



Sinhala	W.African Pidgin	Bulgarian	Gaelic Irish	Luba
Slovak	Wolof	Burmese/Myanma	Galician/Galego	Luganda
Somali	Xhosa	Caribbean Creole	Georgian	Malay
Indonesian	Sotho/Sesotho	Yao/Chiyao	French Creole	German
Maltese	Spanish	Yiddish	Catalan	Greek
Ndebele	Sudanese	Chechen	Gujarati	Nepali
Swahili/Kiswahili	Zande	Chinese	Hebrew	Norwegian
Swedish	Zulu	Cantonese	Tagalog/Filipino	Hindi

If your child has come from another country: Date of Arrival in UK

Medical Information:

Name of Doctor

Address

Telephone No. of Doctor

Medical Treatment: I agree that should my child require medical treatment during school hours, and it is NOT possible to contact the parent/ carer the necessary medical treatment may be obtained by the school in my absence. I give consent for routine dental/hearing/height and weight checks to be undertaken

Signed:..... Parent/ Carer

Any medical information of which the school should be aware?  
(For example, Asthma, Diabetes, Heart condition etc). Please specify:

Child’s Needs: Does your child have any special needs?

Stage of SEN (if applicable) Action / School Action / School Action Plus / Statement



Tracey Northcott says...

“So, if you are looking for a school that really cares about your child’s every need, and not just the education, then please consider Honilands as a priority. Our children have been nurtured as well as educated, and all of us will always have very fond memories of this amazing school!”

Please tear here





Step 3

Parental Consent

Please read the following information carefully, tick the appropriate boxes and sign at the consent form. No further permission will be sought unless changes in school policy or other circumstances occur.

Local visits (e.g. shops, park, library, nearby streets etc where transport is not required).

During the school year your child may be taken out of school for short educational visits to local places, including places of worship. These visits will support the curriculum and it may not always be possible to inform you in advance as they often depend on weather conditions or availability of staff. However, risk assessments and appropriate supervision are always carried out and we will try to ensure as much notice as possible.

I give permission for my child to be taken on local educational visits (\*including places of worship) accompanied by Honilands Primary School staff.

Internet Access

As part of the school's ICT curriculum we offer pupils supervised access to the Internet. Further details of our school Internet Rules can be found in our Internet policy.

I give permission for my child to use electronic mail and access the internet.

Photographs

During his/her time at Honilands School your child is likely to be photographed or filmed while engaging in the curriculum. These photos or films may subsequently be used for display purposes in school or on our website. Very occasionally they may be displayed in public places such as the local library. We take care to ensure as far as possible that names are not attributable to individuals.

I give permission for my child to be \*photographed/\*filmed at school.

I give permission for \*photographic/\*video material of my child to be used for display purposes, including the school brochure and website.

I give my permission for my child to go to Place2Talk.

Fruit

The Government provides a daily piece of fruit for all children until they reach the end of year 2. Sometimes other foodstuffs may be available to your child, e.g. as part of a curriculum activity or when another child is celebrating a birthday. We are allergy and health aware.

I give permission for my child to be offered \*fruit/\*other foodstuffs.

Signed:

(Parent/Carer/Guardian)

Date:

Strictly Private & Confidential  
As part of our Medical and First Aid procedures could you please complete the following form and return it to school as soon as possible.

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STEP 4: Home-School Agreement  
Honilands Primary School

Step 4

PUPILS

I will be considerate of other people's feelings. In assembly I will walk in quietly and listen. I will open doors for others. In class I will follow the class rules. In the dining hall I will use good manners. I will be kind and thoughtful to new members of my class.

I will always wear full school uniform. I will bring the right equipment to school. I will use the toilets sensibly. I will walk up and down the stairs on the correct side. I will try to use a knife and fork in the dining hall

I will let my teacher know if I have any worries. I will use and look after equipment sensibly. I will take turns.

I will listen to my teacher and work hard. I will respect other people's games and work. In the dining hall I will eat politely and then clear my plate. I will respect other people's privacy in the toilets.

I will try to enjoy all the experiences that are offered to me.

I will try to be enthusiastic in all my lessons. I will find out what opportunities are open to me. I will do all the homework that is set for me.

I will accept that someone may not want to play with me so I will move on. I understand that things will not always go my way. I will get my own resources in class. I will use my initiative. I will be responsible for myself and know what is expected.

I will try to improve all my work and do my best at all times. I will try to present my work neatly.

Signed

(Pupil)

PARENTS / CARERS

I will make sure my child attends school on time every day. I will inform the school by phone and follow up with a letter to explain the reason for an absence. I will do my best to ensure that I do not take our/my child on holiday during term time.

I will send my child to school in full school uniform. I will make sure our/my child has the right equipment for school.

I will let the school know if there are any problems likely to affect our/my child's learning.

I will be respectful of all staff. I will attend parents/carers appointments.

I will try to ensure my child arrives in a happy frame of mind ready to learn having had a good breakfast.

I will support and encourage my child in everything they do. I will make sure my child does his/her homework

I will try to ensure my child is able to dress themselves and be responsible for their books and equipment.

I will try to support events that the school is involved in. I will encourage my child to do his/her best.

Signed

Parent /Carer

SCHOOL

We will listen to you. We will make assemblies interesting. We will be sensitive to your requirements. We will greet you in a happy mood. We will inform you of any events that the school is involved in..

We will insist that school uniform is worn at all times. We will expect you to be punctual and we will be punctual collecting you from the playground. We will endeavour to keep your children safe.

We will encourage you to be independent. We will model good behaviour. We will differentiate the work according to your ability.

We will say please and thank you. We will tidy up after ourselves. We will be respectful of all staff, all children and all parents.

We will try to be aware of your needs. We will give positive encouragement. We will use humour whenever appropriate. We will be positive.

We will endeavour to offer all pupils as many practical experiences as possible throughout their time in school.

We will encourage you to play with each other. We will encourage you to look after the school and its environment. We will listen and respond quickly to any concerns.

We will lead by example.

Signed

Treacher

Please tear here

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As learning mentors we aim to provide non-judgmental support for all pupils and their families. We will offer a safe place where individuals are listened to, valued and become empowered to overcome their barriers to learning and achieve their goals and dreams.

### Learning mentors can make a difference

Learning Mentors work with young people to help them achieve their full potential in school. They work with the young person their parents/carers, teachers and others to find out what is blocking their path to learning and how these blocks can be removed.

### Learning may be blocked by:

- Poor and negative emotions
- Feeling vulnerable
- Not being able to achieve at the expected level
- Low self confidence
- Victim of bullying or involved in bullying
- Behaviour that interferes with achievement

### Learning Mentors work with children and young people to:

- Listen to their views
- Help them to manage pressures in their lives
- Encourage them to achieve
- Raise their self confidence
- Motivate them to be more self sufficient
- Develop hidden talents
- Produce a plan of action to work towards agreed goals
- Review and change the plan of action regularly
- Support them to organise their time and work in school and at home
- Help with understanding the work they have to do in school

### Learning Mentors are involved in:

- One to one mentoring
- Individuals sessions looking at particular issues
- Group work sessions-focusing on one issue
- Liaising with parents/carers to support pupil progress
- Mediation work between peers
- Attendance and punctuality
- Observations within lessons
- Reintegration into school
- After school clubs, lunchtime activities and breakfast clubs
- Study skills work
- Supporting pupil transition at all levels
- Liaising with parents and other agencies

### The Learning Mentors are:

- Sue Moore
- Mark Whittington
- Angie Maisary
- Cos Achilleos

Learning mentors help schools deliver the Every Child Matters outcomes, particularly supporting children and young people to 'enjoy and achieve' and 'make a positive contribution'. They are an important resource if schools are to deliver the fundamental reforms set out in Every Child Matters and Children Act (2004) which include personalised learning, common assessment, information sharing, earlier intervention and better, preventative work, integration and multi-agency working and work with families.



Step 5







'We are one'

## Key information

### What are our school times?

#### Nursery

Morning session: 8.30am to 11.30am  
Afternoon session: 12.30pm to 3.30pm

#### Reception

Morning session: 8.50am to 11.45am  
Afternoon session: 12.45pm to 3.10pm

#### Key Stage 1

Morning session 8.40/50am (soft start) to 12.00pm  
Morning break: 10.45am to 11.00am  
Afternoon session 1.00pm to 3.15pm

#### Key Stage 2

Morning Session 8.40/50am (soft start) to 12.00pm  
Morning break: 10.45am to 11.00am  
Afternoon Session 1.00pm to 3.15pm

### Wraparound care

There is a Breakfast Club at Honilands, which starts at 8:00am each morning. The cost is £1.50 per child per day. Please ask at the office for more information about this facility. An Independent After School Club is also available, which operates on the school site and there is another club located in St George's (Freezywater) Church Hall. Please ask at the office for further details.

### Arrivals and departures

The school operates a 'soft start' each morning. Nursery children may arrive in school anytime between 8:30am and 9:00am for the morning session and 12:30pm to 1:00pm for the afternoon session. Year 1 to Year 6 children should arrive in school between 8:40am and 8:50am. Children arriving after 8:50am will be marked as late.

The school day finishes at 11:30 and 3:30 for nursery, 3:10 for Reception and 3:15 for KS1 and KS2.

#### Entrances

Children should enter and leave school via their Family Entrance. The Nursery has a separate entrance. Any child in Reception to Year 6 who arrives after 8:50am must enter through the Main Entrance in Lovell Road.

#### End of school day

At the end of the school day children should be collected at their Family entrance. If, in an emergency, you are delayed please telephone the school to let us know. Your child should then be collected from the Main Entrance. Please note that the whole site is a no smoking and dog free zone, with the exception of guide dogs.

### Uniform

A simple uniform is helpful in establishing good standards of appearance in school and by wearing it children quickly feel part of the community. We ask that all clothing has your child's name on to ensure that any items that are mislaid can be returned.

#### Boys: Nursery – Year 5

- Black or dark grey Trousers
- Black Shoes (not trainers)
- Red sweatshirt/cardigan
- Red polo shirt

#### Boys Year 6

- White Shirt and school tie (tie provided by school)
- Red V-necked sweatshirt
- Trousers and shoes as above

#### Girls: Nursery – Year 6

- Black skirt /pinafore dress/trousers (not leggings)
- Black shoes (not boots or trainers)
- Red sweatshirt/cardigan
- Red polo shirt
- Plain red or grey tights or white socks
- Hijabs should be red, black or white

#### Girls – Year 6

- White Shirt and school tie (tie provided by school)
- Red V-necked sweatshirt/cardigan
- Black skirt/pinafore/trousers
- Black shoes (not boots or trainers)

#### P.E. Kit

- The P.E Kit should be kept in school during the week in a named bag in your child's cloak box.
- White Tee shirt and black shorts
- Plimsolls or trainers for outside
- In cold weather a plain tracksuit may be worn for PE outside

### Food in school

#### School meals

Lunch at Honilands is provided by Enfield's catering services and we follow a different menu system every three weeks. Vegetarian options and a salad bar are included. Dishes contain seasonal produce and eggs, which are sourced locally wherever possible. Food is cooked freshly on site every day. All our meat is Halal and parents are welcome to come in and try a meal at any time.

As part of Enfield Catering Services' commitment to schools, they have produced a leaflet, which not only includes details of the lunch menu, but also information on the values and source of the food on offer. You can find a copy of the leaflet on the school website.

#### Free school meals

All children in Reception and KS1 are provided with a free school lunch. If preferred, children can also bring a packed lunch to school. Children in KS2, from low-income families and those on certain benefits, may be entitled to a free school dinner. It costs nothing to ask, but could save you over £300 a year per child. To find out if you qualify please ask at the school office, visit [www.enfield.gov.uk](http://www.enfield.gov.uk) or call the Pupil Benefit Helpline on 020 8379 5367.

#### Healthy snacks and drinks

Under the Fruit in School scheme, Reception and KS1 children are entitled to a piece of fruit each day free of charge. This is given as a playtime snack. Water is always available during the day. Milk is available for all children at lunchtimes.

#### ParentPay

Our school uses the ParentPay system for lunch money and other transactions (trips etc). In order for a child to have a lunch, they need to be set up on the system. The school will contact parents when this is required. Please note that if parents use Pay Point to pay for their child's dinners, they must do this three days in advance to ensure that the funds are available in time. Further information about ParentPay can be obtained from the school office.

Ofsted say: "Children make good progress in the early years in secure, happy and stimulating classes. Staff work closely as a team to ensure that the learning and personal needs of all children are met."

Ofsted say: "Governors ..... share the headteacher's vision that the school should be at the heart of the local community."



# Frequently Asked Questions

Here are some answers to frequently asked questions. If you have any questions that are not answered here, please contact the school office and we will be happy to help!

## Attendance

Research shows that pupil achievement and life chances are linked to attendance. Poor attendees may not be able to keep up with schoolwork or miss parts of the curriculum, which can affect their progress and level of attainment. It is not only the academic work: missing out on the social side of school life can affect children's ability to make and keep friendships. Setting good attendance patterns from an early age will also help children later on at secondary school. Arriving late at school can be very disruptive for the late child, the teacher and other children in the class, so being on time is vital.

Parents whose children are of compulsory school age and school registered are responsible for ensuring that their children attend school regularly. If they do not do so they are committing an offence under s444 of the Education Act 1996 and may be served a penalty notice for the offence.

## Absence

If your child is unable to attend school, please inform the school by 9.30am, at the very latest, on the first day of absence. The LA expects an average of at least 96% attendance of pupils. This allows for an average of 8 days for a decision to authorise the absence per child in each school year. This should cover all absence including sickness, medical appointments and authorised holiday absence.

## Illness

Parents are asked not to send their child to school if he/she is unwell. When children have been off school with sickness or diarrhoea parents are requested to keep them at home for 48 hours following the last attack.

## Holidays

Unless there are exceptional circumstances we request that parents book family holidays during school holidays. In exceptional circumstances the Headteacher can take a decision to authorize the time. The Headteacher makes the decision re permission, and feedback will be given to parents or further explanations if requested.

## Jewellery

Jewellery should not be worn to school. Earrings should be plain studs and need to be covered or removed for PE

Ofsted say:  
"The very strong partnership reflects the school's aim of helping to make the local community more cohesive and successful."



## Clubs and activities

Children can enjoy a wide variety of after school clubs. These may include:

- Multi Sports
- Craft
- Cooking
- Football
- Reading for pleasure
- Netball
- Baking
- Art Club
- Film Club
- Rugby
- MultiTraxx
- Athletics
- Newspaper Club



## Seek permission

We will always seek your permission if any activity takes place after school. If we are playing a sport at another venue we will try to arrange transport – but it may involve children sharing lifts in other parents' cars. We will always inform you of the arrangements. We will ensure that children are brought back to school but it is the parents' responsibility for ensuring that appropriate arrangements are made for your child to get home from school.

## Collective worship

Honilands is a diverse and multicultural school and we believe that religious education should be an inclusive experience, open and relevant to all children, whether from a religious or secular background. Members of different faiths and religions are encouraged to share their knowledge to enhance learning within classes and the school. The children visit places of worship that are important to different faiths and we also have theme assemblies and weeks where we celebrate and learn about different cultures and beliefs.

Where parents express concern about their child participating in RE lessons, we request that they meet with the Headteacher/Deputy Headteacher and the RE Subject leader in order to establish a shared understanding of the statutory requirements, the school's planning and our approach to learning and teaching in RE.

## Forest school

Our Forest School ethos focuses on creating a positive learning environment, tailored to suit individual needs and learning styles to help children build positive values about themselves, their learning and the environment.

Outdoor activities naturally offers an informal, challenging, unpredictable and stimulating environment. All activities are linked to the curriculum using a holistic and participative approach. Time is also given to exploring thoughts, feelings and relationships and children are encouraged to understand, appreciate and care for the natural environment.

# Frequently Asked Questions

## Special Educational Needs

We aim to ensure that we meet the needs of all children who come to Honilands no matter what their ability. We work hard to ensure all our practices are fully inclusive. The Honilands Early Intervention Panel (SENCO, Welfare officer, Attendance officer, Learning mentor team, Place2Be manager, Parent Support Adviser, Family leaders) meets every term and raises concerns regarding the progress of individual children. We are one of only 60 schools in the country with Flagship status for the Inclusion Quality Mark.

### Access

At Honilands we endeavour to adapt the physical space to provide for those not able to access the whole school.

## More Able

We recognise that all children are individuals with their own specific needs, gifts and talents. Children who are identified as being exceptionally able or talented, are monitored and provided with stimulating and enriching lessons appropriate to their needs.

## Charging policy

We recognise that the wide range of additional activities, including clubs, visits and residential experiences can make a valuable contribution towards pupils' personal and social education. It is hoped that parents will be prepared to make the necessary voluntary contributions towards these activities. If this causes difficulties we hope you will contact the school.

## Emergency arrangements

In the event of severe weather every effort will be made to keep the school open. Should it be necessary to close through heating failure or another emergency we will contact you by text message, or you can sign up to our Twitter feed. Also please check our website [www.honilands.co.uk](http://www.honilands.co.uk) for up to date information. Please do not phone into school.

## Medicine in school

If your child has a medical condition, please inform the school as soon as possible. Staff are not allowed to administer medicines to pupils, although in special circumstances an agreement will be drawn up between parents/carers and the school in order for medicine to be administered during the school day. In the interests of safety pupils should not bring medicines into school.

Pupils are allowed to bring inhalers for asthma. These are stored in the welfare office with a register of use. Where possible pupils will have quick and easy access to these medicines and will learn to administer them independently.

# Working with parents

## Children's Centre

Our Children's Centre includes Prince of Wales and Oasis, and will soon be joined with Radio Marathon and Carterhatch. We received 'Good' from OFSTED in February 2015. We offer many services to parents including the Health Visitor, Job Centre Plus, ICT workshops, Stay 'n' Play, Money Management, Storytime, Dads and Lads, help with breast feeding etc.

### 'Parent College' courses

Besides offering various courses to parents, in our Children's Centre we are pleased to provide parents of all children through the school, courses from our Parent College. Each course runs from one to several weeks. Parents are assessed against a series of key skills, which they are then able to use in their future learning.

Parents develop their own portfolio of skills and keep their own certificates, which are awarded at the end of each term in our own graduation evening. The prospectus is available in the autumn term.

Courses are free. To obtain more information telephone 01992 701 012 or email: [mlopez@honilands.enfield.sch.uk](mailto:mlopez@honilands.enfield.sch.uk)

## Voluntary helpers

The school uses voluntary helpers to enhance the curriculum, to provide support for children and staff in a range of ways and to support out-of-school activities. Voluntary helpers may include parents, governors and other members of the local community. Voluntary helpers will be required to work within the school's health and safety policy and LA guidelines. All prospective voluntary helpers will receive a copy of the "voluntary helpers in school" policy, which is available from the school office.

## Governance

Honilands has a Governing Body that holds the school to account. Governors are made up from various groups; teachers, non-teaching staff, parents, people from the local community and representatives from the local authority. Together they meet every term and discuss raising academic standards, ensuring the school offers good value for money within a safe and secure environment. People who have been members of the governing body have found it interesting and worthwhile.

### Do you want to be a Governor?

If you are interested in becoming a school governor, please contact the school office.

## The Home School Agreement

We believe it is essential to have strong links between home, school and the community. All children, parents and teachers are asked to sign a Home School Agreement that outlines the intentions of all three parties. A copy of which is returned home to the parents.

## Contacting Parents

In case it is necessary for a child to be sent home because of an accident or illness, it is essential that there is not only a phone number of your works address but also an alternative contact. You will appreciate the need to keep this information up to date and it is vital that the school is notified of a change in circumstances as soon as possible.

### Emergency texting system

It is essential that the school can contact parents/carers in case your child is unwell or has an accident, or if an after school club is cancelled due to bad weather etc. Please provide emergency contact numbers and update them whenever necessary. The school operates a texting system for reminders and emergency information, so please ensure that we have a mobile phone number.



## Why do we need policies?

For a school to offer high quality education and care, it needs policies. Policies help develop and define a set of consistent rules, regulations, procedures and protocols.

### Parents need policies

Policies are also useful to parents. For example, a prospective parent might wish to view a school's behaviour policy or special educational needs policy, before deciding whether to apply for their child to attend the school.

### High standards

At Honilands Primary School we believe policies are vitally important, and help us to create standards of quality for learning and safety, as well as expectations and accountability. If you want to know what policies we have, you can either call the school office or visit the school website: [www.honilands.co.uk](http://www.honilands.co.uk) and click on 'Parents/Carers and 'Downloads' to read some of our policies.

Step 1



Step 2



Ofsted say: "The school uses its creative approach to the curriculum to interest and engage the pupils and develop enthusiasm in them for learning."



## The Noor family says...

"I thought Honilands had the best to offer, and would make sure that my child would work and learn to the best of their abilities and in a safe environment."



## Term dates 2015-2016

### Autumn term

3rd September to 18th December 2015

Half term break; 26th to 30th October

Christmas holiday: 21st December 2015 to 4th January 2016

### Spring term

4th January to 26th March 2016

Half term: 15th to 19th February 2016

Easter holiday: 4th April 2016 to 15th April 2016

### Summer term

11th April to 22nd July 2016

Half term break: 30th May to 3rd June 2016

May Bank holiday Monday 2nd May

## INSET Days School Closed

3rd - 4th September 2015

2nd November 2015

22nd February 2016

6th June 2016

Ofsted say: "The pupils' good behaviour in classrooms and around the school makes for a harmonious atmosphere at all times."

## Mrs Hunter says...

"I am proud to say that my children and I attended Honilands Primary School. The school is improving year by year and I have seen the major improvements made in the six years I have lived here and know that Honilands has a great future."







# Honilands Primary School

'We are one'



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