



# Parent Handbook

Taking you step-by-step  
through starting school

John Harrison Church of England Primary School







Jacqueline Poustie,  
Headteacher, says...

Welcome to John Harrison C of E Primary School. Its great news that your son or daughter are starting at our wonderful school. I look forward to getting to know you and your child. We need some information from you. Please follow the steps in this Parent Handbook and hand in your completed forms to the school.

Answering your questions

On page 11 is Key Information and pages 12-13 are answers to Frequently Asked Questions. If you have any questions that are not answered here, please contact the school office on 01469 530350 we will be happy to help!

Policies and term dates

On page 14 are details of some important policies you need to know about...and page 15 has term dates.

Welcome

Welcome to John Harrison C of E Primary School, and.

Step 1

STEP 1: CHILD'S PERSONAL DETAIL FORM

John Harrison C of E Primary School

Legal Surname:		Preferred Surname:	
Legal Forename:		Preferred Forename:	
Middle Name(s):			
Date of Birth:		Gender:	
Address:			
Post Code:		Main Telephone:	

Please complete the information below and return to the school office. See overleaf for guidance.

Please give details of all parents/carers who have parental responsibility and any other contacts you wish to be contacted in an emergency. Place them in the order that you wish for them to be contacted. These numbers are very important because if your child becomes ill during the day we need to be able to contact you or someone acting for you who are able to collect your child. Please give at least two contacts.

Priority No.	Full Name & Relationship	Phone number/Mobile	Email
Previous School or Playgroup:		Address & Telephone Number:	

Parental Consent - Please tick to confirm your permission (See notes attached)

☐ Photography      ☐ Local Visits      ☐ Internet Access

Do you have access to the internet at home: (Please Circle)	Yes	No
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Meal Arrangement

☐ Free School Meal      ☐ Paid School Meal      ☐ Sandwiches      ☐ Home      ☐ Other

Please tick the appropriate choice

Dietary Needs:

Medical Practice:		Telephone:	
Address:			



Has a Statement of Special Education Needs been issued? :			
Medical Condition(s) & Allergies including food allergies			
Ethnicity:		Religion:	
Home Language:		First Language:	
Position of Child in Family (Please Circle)		1   2   3   4   5	
Other children in the Family:			
Name:		DOB:	School:
Name:		DOB:	School:
Name:		DOB:	School:
Data Protection Act 1998: The school is registered under the Data Protection Act for holding personal data. The school has a duty to protect this information and to keep it up to date. The school is required to share some of the data with the Local Authority and with the DSCF.			
Signature:		Date:	

Guidance Notes

Parental Consent

Photography

In order to comply with the Data Protection Act 1998 in respect of personal data, we need to ask for your consent to your child being photographed (including digital and video images) where we propose to use the images for publicity purposes. This includes posting them on the school website, in the school brochure, for an event in the local paper or in parts of the school to which the public have access.

Local Visits

Whilst your child is at our school he/she will be going on a variety of local visits in connection with their work. By ticking the box you give your child permission to take part in these visits. This covers visits where the children will be walking. All children will be supervised fully by the required number of adults.

If any visit entails a coach journey then you will be sent a separate permission slip.

Internet

Children will be accessing the Internet to assist with learning. They will not be allowed to access the Internet without permission from staff and will always be supervised by a member of staff. All children will follow the rules for responsible internet use.

In striving to achieve the above we ask for parents’ total support.

At John Harrison C of E Primary School we believe in partnership between home and school. We have a home school agreement which begins with our vision and our aims. This home school agreement is designed to encourage and boost the partnership between home and school. Children progress at a better rate when school and home work together and share the same objectives. Together we can help your child to achieve his/her full potential.

The school expects parents :

- To ensure children attend school regularly and arrive on time each day
- To inform school immediately of the reason for any pupil absence each day
- To tell school staff about anything that may affect children’s work and well-being at school
- To show an interest in all that their child does at school
- To offer help and support with learning at home, including the completion of home/school activities
- To encourage independence and self-discipline in their children
- To establish good communication with school staff and support the behaviour policy This includes speaking to the child’s class teacher if there is an issue, not other children or their parents
- To encourage respect and good behaviour and to make their children aware of inappropriate behaviour
- To work with school staff, and any outside agencies as necessary to address and review any behaviour issues with their children
- To ensure their child is dressed appropriately for school and has appropriate equipment e.g. P.E. kit/swimming kit in school
- Attend as many school parent evenings as possible so staff can share successes as well as current improvement areas

Use of the Internet

Acceptable Use Policy

An acceptable use policy will ensure all users of technology within school will be responsible and stay safe. It will ensure all users are protected from potential risk in their use of IT for educational, personal and recreational purposes. It will be shared by class teachers to their class at the start of the Autumn term and referred to periodically throughout the year and in particular if any breaches of this policy become frequent in their class.

Any children who continually use the technology inappropriately will not be allowed to access this technology in school and incidents will be recorded in the e-safety incident log.

Examples of inappropriate use of technology may include cyberbullying, inappropriate use of email or learning platform social network, or unacceptable behaviour when using school equipment.

Parents can expect school staff :

- To fully comply with the school’s policies and procedures and ensure that other adults in the classroom do the same
- To attend appropriate training
- To inform the Head Teacher of any concerns
- To treat all children equally and fairly with respect and speak to children and adults politely and respectfully, regardless of age, disability, gender, race and nationality, religion of belief, pregnancy, marriage, transgender identity and sexual orientation according to the Equality Act 2010
- To raise children’s self-esteem and develop their full potential by offering high quality learning experiences
- To maintain high expectations of pupil behaviour and learning
- To provide an interesting, relevant and challenging curriculum
- To create a safe, stimulating and pleasant environment for learning
- To use rules and sanctions clearly and consistently and listen to children’s explanations regarding behaviour difficulties and explain their decision if a sanction is used
- To be a good role model for behaviour
- To establish effective partnerships with parents so that children can see the key adults in their lives share a common aim. This will include keeping parents informed and updated on progress in improving behaviour
- To recognise each child as an individual and to take into account the needs of each child

Signed: On behalf of the school

Signature: (parent/carer):	Date:[ ] [ ] / [ ] [ ] / [ ] [ ]

Please tear here

- To praise and reward appropriate behaviour and achievements
- Set high standards of manners, behaviour and dress, at all times
- Success through effort**  
Inspiring success for all  
Safety, learning and respect  
**At John Harrison C of E Primary School we want the following for all of our children:**
  - To have respect both for themselves and others
  - To be committed, enthusiastic, hard workers achieving their potential whatever their starting point
  - To achieve in all aspects of school life encouraging them to be team players and play to win in sporting competitions
  - To make a positive contribution to the local community and beyond
  - To be well behaved and polite
  - To be independent, creative thinkers
  - To be confident speakers**At John Harrison C of E Primary School we:**
  - Provide a safe, caring and friendly environment in which all children can excel
  - Provide an exciting, stimulating and challenging curriculum
  - Provide support and challenges for all learners enabling them to achieve their potential**At John Harrison C of E Primary School we aim:**
  - To encourage a calm, purposeful and happy learning environment
  - To foster positive, caring attitudes towards everyone, where achievements at all levels are celebrated and valued
  - To provide opportunities for children to develop their independence, self-discipline and sense of responsibility towards themselves and others
  - To develop a consistent approach for promoting positive behaviour throughout the school
  - To ensure that expectations of behaviour are clearly communicated to children
  - To establish a coherent and fair reward system that acknowledges and celebrates good behaviour
  - To establish procedures which determine a clear and consistent approach to unacceptable and disruptive behaviour
  - To raise self-esteem and teach positive behaviour through the content and delivery of the curriculum
  - To ensure the development and progress of pupils with behavioural needs are regularly reviewed with staff and parents
  - To effectively manage incidents of bullying and discrimination as and when they occur**We expect children who attend our school to do the following:**
  - To work to the best of their abilities and to allow others to do the same
  - To treat all children equally and fairly with respect and speak to children and adults politely and respectfully. Regardless of Age, disability, gender, race and nationality, religion of belief, pregnancy, marriage, transgender identity and sexual orientation according to the Equality Act 2010
  - To respond appropriately to the instructions of staff and other adults working in school
  - To take care of property and the environment in and around school
  - To co-operate with children and adults in all aspects of school life
  - To move sensibly and quietly in and around school
  - To share in celebrating the achievements of all members of the school community
  - Dress appropriately according to the school uniform policy

The Department for Education recently announced a strategy for all schools to have access to a Learning Platform and on-line Learning Space.

As part of the Project, your child is being provided with an electronic desktop which means that he/she will have a safe and secure password protected area on the World Wide Web where he/she will be able to save examples of their best work. Since the electronic desktop is web based, your son/daughter will be able to access their work anywhere where they have access to a PC and the Internet, e.g. at school, home or in the library.

Please note: As with any secure internet account, it is important that your child’s password is kept a secret. If however, you think that their account has been compromised in anyway, please contact me directly.

Your child will have access to an e-mail account. They will be taught how to use it responsibly. The school will take any allegations of bullying by e-mail very seriously. Any incidents will be dealt with in accordance with the schools Anti-Bullying Policy.

John Harrison CE Primary is providing supervised access to the Internet and in preparation of this we are asking you to also sign a Responsible Internet Use Permission Form. Our school’s internet provider operates a filtering system that restricts access to inappropriate materials. This may not be the case at home. You may find it useful to visit web sites such as:-

www.parentscentre.gov.uk/usingcomputersandtheinternet - ParentsCentre has been developed by the Department for Education and Skills as a resource to support parents.

www.getnetwise.org – GetNetWise is a public service brought to you by a wide range of internet industry corporations and public interest organisations.

Please would you read the attached Rules for Responsible Use of the Learning Platform. You are asked to sign and return the consent form giving permission for your son/daughter to:-

- Access the Learning Platform
- Use appropriate apps both at home and at school

Should you wish to discuss any aspect of the project, please contact me to arrange an appointment.

Yours sincerely,

Mrs J. Poustie  
Head Teacher

**Pupil’s Agreement**

I have read and understand the school Rules for Responsible Use of the Learning Platform. I will use the Learning Platform and the Internet in a responsible way and obey these rules at all times. In particular, I will not share my password with anybody else. I will not give out my name, home address or phone number in e-mail messages or write messages that I would not let my teachers and parents read. If I receive an e-mail which upsets me or an e-mail from somebody I don’t know, I will tell my teacher immediately.

Pupil:	Class:
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**Parent’s Consent for Internet Access to the Learning Platform**

I have read and understood the school rules for responsible use of the Learning Platform and give permission for my son/daughter to access this via the Internet. I understand that the school will take all reasonable precautions to ensure pupils cannot access inappropriate materials. I understand that the school cannot be held responsible for the nature or content of materials accessed through the Internet.

I also agree that should my son/daughter need to access the Learning Platform at home or anywhere else, I agree that I will take all reasonable precautions to ensure my son/daughter cannot access inappropriate materials and that he/she will use their desktop in an appropriate manner.

I will try to ensure that my child understands the importance of keeping their password a secret.

Pupil:	Class:
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Step 3

Step 4, 5

- I will ask permission before entering any Web site, unless my teacher has already approved that site
- I will only email people I know or people my teacher has approved
- I will only e-mail people I know, or my teacher has approved
- The messages I send will be polite and sensible
- When sending e-mail, I will not give my home address or phone number, or arrange to meet someone
- I will ask for permission before opening an e-mail or an e-mail attachment sent by someone I do not know
- I will not use Internet chat except if it is a discussion room that has been set up by my teacher
- Any work I display using the Learning Platform will be work that I know I would want my family and friends to see
- If I see anything I am unhappy with or I receive messages I do not like, I will tell a teacher immediately
- I know that the school may check my computer files and may monitor the Internet sites I visit
- I understand that if I deliberately break these rules, I could be stopped from using the Internet or computers
- The school may exercise its right by electronic means to monitor the use of the school’s computer systems, including the monitoring of web-sites, the interceptions of e-mail and the deletion of inappropriate materials in circumstances where it believes unauthorised use of the school’s computer system is or may be taking place, or the system is or may be being used for criminal purposes or for storing text or imagery which is unauthorised or unlawful

Signature: (parent/carers):	Date: [ ]/[ ]/[ ]

Name:	Class:
Gender:	Date of Birth: [ ]/[ ]/[ ]

Medical Condition:

Initial Symptoms	Action to be taken
Development of symptoms What could happen next?	Any further action?
When to contact Parent/Carer When shall we ring you?	Contact numbers.  Parent/Carer:  Other relative?:

Signature: (parent/carers):	Date: [ ]/[ ]/[ ]

Signature: (Mrs M. Bacon):	Date: [ ]/[ ]/[ ]

A separate form will need to be completed at the school if your child has a medical condition.

Please tear here

1.

Child’s Surname:	Forename(s):
Home Telephone No:	School:
Contact Tel No (Daytime):	Date of Birth: [ ][ ]/[ ][ ]/[ ][ ]

2. Does your child suffer from any of the following?

Fits (convulsions) YES[ ]NO[ ] Allergies YES[ ]NO[ ] Any other medical problem e.g. Eczema, Asthma, Diabetes YES[ ]NO[ ]

If yes, please give details:

Does your child attend hospital or a clinic regularly? YES[ ]NO[ ]

Consultants Name:	Hospital/Clinic:
Please give reasons:	

4. Does your child take any tablets or medicines regularly? YES[ ]NO[ ]

Are these taken in School? YES[ ]NO[ ]

Please give details

5. Does your child have any special physical or learning needs that require support in school? YES[ ]NO[ ]

Please give details

6. Has your child ever had a serious illness or accident? YES[ ]NO[ ]

Please give details

7. Do you have any worries about the following:

Eyesight YES[ ]NO[ ] Height YES[ ]NO[ ] Day/Night Wetting YES[ ]NO[ ] Hearing YES[ ]NO[ ] Weight YES[ ]NO[ ]  
Day/Night Soiling YES[ ]NO[ ] Speech YES[ ]NO[ ] Eating YES[ ]NO[ ] Behaviour YES[ ]NO[ ] Other YES[ ]NO[ ]

If yes, please give details

8. Would you like the opportunity to discuss your child’s health with the School Nurse? YES[ ]NO[ ]

9. Has your child had his/her pre-school booster? YES[ ]NO[ ] Date given [ ][ ]/[ ][ ]/[ ][ ]

10. Tuberculosis (TB) Risk Assessment

Has your child been vaccinated against TB? YES[ ]NO[ ] Date given [ ][ ]/[ ][ ]/[ ][ ]

Country BCG given

Please state your child’s country of birth

Please state the country of birth for the following people:-

Child’s birth Mother

Child’s birth Father:

Present carers (if not birth parents)

Grandparents Maternal Paternal

(M)	(F)
(M)	(F)

Are there any plans for your child to live or stay in any country other than the UK for longer than one month? YES[ ]NO[ ]

If yes, please give details

Consent for Health Assessment

During your child’s first year in school a member of the school nursing team will see your child for a routine assessment of vision, height and weight (hearing will only be tested if a concern is indicated). You will be informed of the results of this assessment.

I CONSENT/I DO NOT CONSENT for my child:- (please delete as appropriate)

NAME:
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To having a routine assessment of vision, height and weight (Please note that hearing will only be tested if a concern is indicated and vision if no previous testing has been carried out). I understand that I will be informed of the results following the assessment.

Signature:	Relationship to child:
Print Name:	Date: [ ][ ]/[ ][ ]/[ ][ ]

PLEASE RETURN THIS QUESTIONNAIRE TO YOUR CHILD’S SCHOOL FOR THE ATTENTION OF THE SCHOOL NURSE.



“

School is about developing life skills and the child as a whole, as well as providing a good academic education and celebrating individual achievements. I believe John Harrison Primary School does all these things very well indeed.

”

Catherine and Mark Dobbing live in Barton-upon-Humber with their children, Abbi, 12 years and Kiera, five in Year 1.



## Key Information

### What are our school times?

Start of the day	9:00 (the doors are open from 8:50am)
Morning Break	10:25 - 10:40
Lunchtime	11:50 - 12:50
Afternoon Break	14:20 - 14:30
End of Day	15:30

### Arrivals and departures

Children are allowed on to the playground from 8:45am, and in to school from 8:50am onwards. We ask parents to respect these times as the start of the day is a very busy one. Legally, the staff are not responsible for the children before 8:50am. We do believe in punctuality and appreciate all children being in school by 9:00am when the doors to the playground are locked.

### Safety: arriving late

In the interests of safety, all the doors are locked immediately after the start of morning and afternoon school. Children arriving late, and parents visiting the school during the day, should use the main entrance. All visitors are asked to sign the visitors' book on arrival and departure and wear a visitors' badge.

We do not allow children to leave the premises during school hours without supervision. If any child is taken out of school for any reason we ask you to sign the 'Pupil Signing Out' book which is kept in the entrance.

### Wraparound care

In offering wraparound care our aim is to provide an invaluable service for our many working parents.

Breakfast Club - Timings 7:45am to 8:50am. Pricing £4.00 for first child £3.50 for second child. Breakfast is provided.

After school care: The One Club opens at 3:30pm and closes at 5:30 pm, at a cost of £6.00 per child per session. Food is provided.

### Uniform

We encourage all children to wear a school uniform which the Governors consider promotes smartness of appearance, economy for parents and a good attitude to school life and work. At John Harrison CE Primary the colour is predominantly royal blue and grey. Children on Year 6 have a slightly different uniform with a shirt and tie in order to identify them and give them status.

### WINTER

Girls	Boys
• Royal blue or white shirt/polo shirt.	• Royal blue or white shirt/polo shirt.
• Royal blue sweatshirt/jumper or cardigan.	• Royal blue sweatshirt or jumper.
• Black or grey skirt, trousers or pinafore.	• Black or grey trousers.
• Black shoes.	• Black shoes, grey socks.
• Navy, grey or white sock or tights.	



### SUMMER

Girls	Boys
• Blue and white striped or checked dress.	• White shirt/polo shirt.
• White socks.	• Grey trousers or grey shorts
• Black shoes or sandals.	• Grey socks.
• Royal blue sweatshirt/jumper or cardigan.	• Black shoes or sandals.
• White polo shirt.	• Royal blue sweatshirt or jumper.

### PE Indoor

Black shorts, white T-shirt (both boys and girls) and plimsolls.

### PE Outdoor

Black shorts and white T-shirts, trainers or plimsolls, tracksuit (any colour) for colder weather.

### Where to buy

Uniform can be ordered on-line from: [www.pbparentsonline.co.uk/johnharrison](http://www.pbparentsonline.co.uk/johnharrison). Black shorts, White T-shirts for PE and checked/striped summer dresses are readily available in most supermarkets and uniform retailers.

PLEASE LABEL ALL UNIFORM WITH YOUR CHILD'S NAME.

### Food in school

Lunch time is from 11:50 noon - 12:50pm. Children may go home for lunch, bring a packed lunch or have a school meal cooked on the premises. During the lunch break the children are supervised by midday staff. School lunch is healthy and tasty, we have vegetarian options and can cater for special dietary requirements.

We operate an on-line cashless system called sQuid. Parents will be given log in details and required to set up an account to pay for dinners in Year 3-6.

### School meals

For children in the Foundation Stage, Year 1 and 2 the government provides free school meals for every child. We are proud that 99% of our children take this up. In certain circumstance a free school meal may be available for older children (please enquire if you require further details).

### Packed lunch

Children who bring sandwiches must bring the entire lunch, including a drink and spoon if required, in a named lunchbox. Cans, glass bottles, fizzy drinks and sweets are not permitted.

At present we do not have any pupils with nut allergies. We are a healthy school.





# Frequently Asked Questions

Here are our answers, to what we find, are the most frequently asked questions. If you have any questions that are not answered here, please contact the school office and we will be happy to help!

## School Attendance and absence

All schools are held accountable for the levels of pupil attendance in school. We take pride in our high levels of attendance (97%) and we are grateful for the support we receive from parents and carers.

### Illness and appointments

Where absences are unavoidable due to illness, medical appointments etc. please help us by:

- informing the school on the first day of absence by 9:15am
- keeping us informed of any appointments which result in your child being absent for whole or part of a day.

### Holidays

We do not advocate term time holidays and we expect all holidays, visits to see family etc. to take place during the school closure periods. All school holiday dates are published to parents one year in advance. If you do need to go away in an emergency, there are forms to complete at the school office, and should be completed in advance. Holiday requests during term time are not usually granted apart from very exceptional circumstances. If holidays are taken during term time without permission, this will result in a penalty notice and parents will be fined.

### Religious Education and Collective Worship

As a church school, the children's education is underpinned by spiritual and moral development. The school's religious education follows the programme of study as agreed by our local SACRE (Standing Advisory Council on Religious Education). Parents have the right to exercise their statutory right of withdrawal of their children from acts of worship and religious education. However, as a Church School, we feel it is important for all our children to be respectful and knowledgeable of the Christian faith on which we base our core values of:

- Compassion
- Endurance
- Friendship
- Forgiveness
- Hope
- Peace
- Respect.

### Worship

An act of worship, which is broadly Christian in character, is held every day and is valued by all. Parents, Grandparents and friends are welcome to join us for our Celebration Worship every Friday. Each KS 2 class have Collective Worship leaders who play an important role in helping to lead Working worships and Spotlight worships. We also hold worships in the local Church to celebrate key events in the Christian calendar to which everyone is welcome.

### Jewellery

For safety reasons we request that only small studs are worn in pierced ears and that these are covered with sticky tape (e.g. medical micro pore tape) during PE. In addition to this we do not recommend the wearing of rings or necklaces. Watches can be worn but should be clearly named.

### Road safety

Road safety teaching is experienced by all year groups in school. Additionally there are two specific courses: in Year 3 children undertake a pedestrian skills course, and a practical cycling proficiency course takes place, usually in Year 5.

Children will be able to cycle to school when they have passed their 'safe cycling' tests; or if they are accompanied by an adult. These children may leave their cycles at school in the bicycle store - but parents must understand that the Governors and school can accept no responsibility for loss or damage.

### Residential visits

At John Harrison CE Primary School we consider educational visits to be both valuable and an important aspect of the curriculum. Each year the children in Year 6 visit PGL Caythorpe Court, near Grantham in Lincolnshire. We believe this is a very valuable aspect of the children's broader education, and we always try to keep costs to a minimum and will support families, wherever possible, to ensure every child who wants to go can.

### Class visits

All children will be given the opportunity to visit exhibitions, places of interest, the theatre etc. in connection with the work they are doing. On most of these occasions a request may be made for voluntary contributions from parents towards the cost of the transport and/or entrance fees.

### Charging policy

The staff and Governors of the school feel very strongly that no child should be omitted from any visit because of financial reasons. However, if insufficient money is collected to cover the costs, the visit will have to be cancelled. If this is something you would like to discuss please do not hesitate to contact Mrs. Poustie.

### Seek permission

We will always seek your permission if any activity takes place after school. If we are playing a sport at another venue we will try to arrange transport - but it may involve children sharing lifts in other parents' cars. We will always inform you of the arrangements. We will ensure that children are brought back to school but it is the parents' responsibility for ensuring that appropriate arrangements are made for their child to get home from school.

### Homework

The partnership between home and school is vitally important, to ensure all children achieve their potential. For this reason we believe it is important that some work is done at home on a regular basis.

#### KS1

In KS1 activities are fun and practical carried out with mum, dad or grandparent. Alongside the Brain Builder your child will have reading, learning spellings or tables. Please support us by hearing your child read regularly, at least twice a week, and sign the Reading Record book.

#### KS2

In KS2 we use Brain Builders which are linked to the subjects being taught and therefore meaningful to the children. These give the children opportunities to research and gather information which may be used in lessons. The children can present this work in a creative way. As in KS1, the children are expected to read three times a week to an adult at home.

### Assessment

Every child's progress is regularly assessed and detailed records are maintained. In addition to this Parent/Teacher consultations are held each term for you to discuss the progress of your child. A record of this meeting and any concerns are written in the child's Pupil Profile. A formal written report is issued at the end of the summer term. Following the report there is an optional Parent /Teacher consultation.

### Special Educational Needs

Mrs Carter is the lead for Special Education Needs and Miss Burnett is the Inclusion Manager. Their role is to ensure that additional support is given to any child who requires it in accordance with our policy and guidelines. It is important to remember that a lot of children have special needs at some time in their education and they all need individual attention. By working together, and occasionally with the support and advice from external agencies, many of these problems can be overcome.

We work to the Code of Practice for Special Educational Needs (DFE). Our SEND money is spent very carefully on extra resources and extra professional support in the form of Teaching Assistants.

# Frequently Asked Questions

### Pupils with a disability

All pupils are admitted to our school in the same way regardless of ability or disability. Both the main entrances to the school have disabled access and we have easily accessible toilet facilities. This procedure is detailed in our Admission Policy and includes home visits, liaison with outside agencies, etc. in order to discuss specific areas of concern.

New parents and children are welcomed into school for preliminary visits. We always aim to meet the needs of any SEND pupil in the most appropriate way to ensure that everyone, whatever their needs and capabilities, is included and catered for - compassion and respect

### Health and Welfare

School Nurse Team:

Rotherham, Doncaster & South Humberside NHS Foundation Trust (RDash)

Telephone 0800 0199 951

Email CYPFSchoolNursesNoerthLincs@rdash.nhs.uk

We liaise closely with the school nursing team and Area Health Authority who oversee a wide range of services such as medicals, hearing /vision tests and health interviews. The nurses' team is also available for any advice or issues you may want to discuss.

### Medicines

If your child is asthmatic and requires medication during the day, then an inhaler should be kept at school. In Foundation, Year 1 and 2 the teacher will look after the inhaler, but by Key Stage 2 we would prefer the child to be responsible for their own inhaler. A medical form must be filled in when they start school. Please make sure your child's teacher is aware of any inhalers used. The inhaler should be marked with the child's name and be taken on any visits off the premises. Where a child has a short-term illness such as an infection and requires antibiotics parents may make arrangements to come into school to administer it, or alternatively request that the child goes home for lunch.

On no account should medicine be sent to school with your child. The staff are not allowed to administer any medication or creams.

If your child is ill whilst at school, or involved in an accident, we will attempt to contact you immediately. Please make sure that contact numbers are kept up to date. All the staff have completed an Emergency First Aid at Work course and three members of staff hold a Paediatric First Aid Certificate.



# Working with parents

## Parental involvement

We believe that school is successful when it works in partnership with people and organisations that can enhance the quality of education it provides, and contribute to the progress and success of its pupils. The most important partnership is with parents. Children make maximum progress when home and school work closely together. Reading and homework is an important part of this partnership. It allows the pupil to improve his or her own standards and potential beyond the classroom environment. We provide regular contact through formal and informal parent evenings and will contact you if there are any problems. Our policy is to keep an open door for parents at all times.

## Friends of Barrow School (FOBS)

The Friends of Barrow School (FOBS) are an active group who organise events to support the school. These events allow FOBS to buy items for our children to use which otherwise may not be available. Membership of the association is open to anyone with parental responsibility for children attending John Harrison CE Primary School or anyone who is interested in furthering the objectives of the association. The overall aim of the association is to foster a good relationship between the school and the community, along with helping to provide items that the school cannot readily afford.

The association has in the past been very successful, supplying the school with many items and subsidising visits. The AGM is held in October each year, at which everyone is welcome.

## Partnership with parents

In addition to all of this many parents and other volunteers come into school to share their skills. Even a few hours a week is very much appreciated. Perhaps you may like to join us by:

- signing up as a regular classroom helper
- helping on school visits or with Cycling Proficiency
- supporting the 'Friends of Barrow School' (FOBS) or organising fund raising or social events
- helping with out of school activities and clubs
- helping to prepare materials for children to use
- assisting in the running of the school library.

## Communication with parents

Email address:

[admin.johnharrison@northlincs.gov.uk](mailto:admin.johnharrison@northlincs.gov.uk)

Website:

[www.johnharrisonceprimary.com](http://www.johnharrisonceprimary.com)

A notice board is situated near the main playground to keep parents informed and advertise forthcoming events. A newsletter is regularly placed on the school website along with current updates, as well as information, news and events on the school app. (<https://johnharrisonceprimary.piota.co.uk/>)

### Teachers2Parents

Teachers2Parents is a texting service we use in school which enables us to inform or remind parents of any important information. On no account would a text be sent out to you if your child becomes ill or has had an accident in school. Under these circumstances we would ring the named persons, in priority order, as stated on your child's record details form.

## The Home School Agreement

We believe it is essential to have strong links between home, school and the community. All children, parents and teachers are asked to sign a Home School Agreement that outlines the intentions of all three parties. Head Teacher also issues each class with a signed copy of The Rights Of A Child Charter.





Why do we need policies?

For a school to offer high quality education and care, it needs policies. Policies help develop and define a set of consistent rules, procedures and protocols.

Parents need policies

Policies are also useful to parents. Please visit the school website: [www.johnharrisonceprimary.com](http://www.johnharrisonceprimary.com) and click on 'About Us' and then scroll down to 'School Policies' to read some of our policies.

Key policies

- Charging & Concessions Policy
- Medical
- Equality and Diversity
- Safeguarding
- JHS SEND
- Uniform
- Collective Worship



AUTUMN TERM 2016

Monday	5th September 2016	Professional Development Day
Tuesday	6th September 2016	Pupils return
Friday	21st October 2016	School closes at 3:30pm - Half term
Monday	31st October 2016	Professional Development Day
Tuesday	1st November 2016	Pupils return
Friday	16th December 2016	School closes at 3:30pm - Christmas Break

SPRING TERM 2017

Tuesday	3rd January 2017	Professional Development Day
Wednesday	4th January 2017	Pupils return
Friday	17th February 2017	School closes at 3:30 pm - Half term
Monday	27th February 2017	Pupils return
Friday	7th April 2017	School closes at 3:30 pm - Easter



“The school came highly recommended to us by many people! Moving to a new country, you rely on what others tell you about a school. We have not been disappointed.”

Kirsten and Jan Peters have three boys, Keno 11 in Year 6, Mattis, eight, in Year 4 and Linus, seven, Year 2. They moved from Germany to Barrow-upon-Humber in Summer 2015.

“

Myles is a happier, calmer child since joining John Harrison. He now talks positively about his time at school, which is reassuring for me. He comments about what a nice, kind school it is! The encouragement he has received has been wonderful for Myles. I've seen a big increase in his confidence.”

Melaine Garner lives in Barton-upon-Humber with her son, Myles, nine in Year 4. He is high functioning on the Autistic Spectrum and has Sensory Processing Disorder and some learning difficulties.







## John Harrison C of E Primary School

North Street  
Barrow upon Humber  
North Lincolnshire  
DN19 7AP

Head Teacher: Mrs Jacqueline Poustie

School Secretaries: Mrs Sonya Brader/Mrs Ann Skipworth

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Web: [www.johnharrisonceprimary.com](http://www.johnharrisonceprimary.com)  
App: <https://play.google.com/store/apps/details?id=uk.co.piota.johnharrisonceprimary>  
App: <https://itunes.apple.com/gb/app/john-harrison-ceprimary/id1014732505?ls=1&mt=8>