



# St. Edward's Catholic Primary School

*To help one person to grow is to help build the world*







## Welcome to St. Edward's Catholic Primary

### Foreword: Clare O'Connor, Headteacher, says...

I am extremely proud to welcome you to our wonderful school. We have high expectations and the children reward us by always giving their best.

#### Faith

St. Edward's is a Catholic school under the trusteeship of the Sisters of Mercy, who founded the school in 1864. As a Catholic community, the values of the Gospel and the teachings of Jesus Christ are at the heart of all we do. Religious Education takes a high priority in our curriculum and we use the programme called 'Come and See' to teach our faith. We also help the children to learn about other faiths and encourage respect for all faiths and cultures.

#### Ofsted praise

At our most recent OFSTED inspection, the Lead Inspector said: "The school's broad and balanced curriculum supports not just the pupil's progress in reading, writing and mathematics but also their spiritual, moral, social and cultural development" (OFSTED report October 2014).

It is this broad and balanced curriculum that enables us to ensure that every child can achieve their full potential and that their time at St. Edward's Catholic Primary school is happy and memorable for each child.

#### Igniting an interest in the world

Our teaching is stimulating and creative, and encourages our children to continue their education outside of school and become lifelong learners. We want to ignite an interest in the world around them and for that interest to lead to fulfilling and imaginative lives. Learning should be fun!

#### Pastoral care

Whilst academic achievements are an important part of life at our school, all our children also have the opportunity to enjoy a wide variety of sporting and musical opportunities, as well as regular trips and residential visits. Our pastoral care is exceptional, ensuring all children are kept safe and are supported both inside and outside school.

#### Dedicated staff

I am also very proud of our exceptionally experienced and dedicated staff, who ensure that all our children are well supported to achieve their true potential and work hard with families to overcome any barriers to learning.

#### Get in touch

I hope to get to know you and your children when you join our school and look forward to meeting you in the near future. To make an appointment to visit, or to simply ask us a question, please email via our contact form on our school website <http://www.stedwardsprimary.co.uk/contact/> or telephone 020 7723 5911.







## School day: settling in

### School hours

#### Main school

The school day begins at 8.50am and finishes at 3.30pm.

#### Nursery

We have a full time nursery provision available from 8.45am until 3.30pm. Morning sessions are 8.45am-11.45am and afternoon sessions 12.30pm until 3.30pm.

### Wraparound Care

A before school and after school club is provided by 'Fit for Sport', the UK's leaders in engaging and educating children through physical activity. The provision is Ofsted registered and will provide you with the peace of mind that your child has access to a variety of opportunities and support beyond the school day. Breakfast club runs from 7.45am until 8.50am and includes a healthy breakfast. Children are provided with a light snack during the after school club, which runs until 6.00pm. For more information, visit [www.fitforsport.co.uk](http://www.fitforsport.co.uk)

### Uniform

We expect to see all children in a school uniform. This provides the children with a sense of belonging, a good working attitude and a respectful and unified environment. School uniform can be purchased from Ace Clothing.

### School meals and snacks

School meals are prepared and cooked on school premises. Our school dinners are packed with fresh and tasty ingredients and efforts are made to make this experience a pleasant one. The children are encouraged to use good table manners and use appropriate cutlery. A vegetarian option is available daily.

### Free school meals

For children in Reception, Years 1 and 2, the government provides free school meals. For older children, you need to be in receipt of certain benefits.

### Breaktime and drinks

Under the Fruit in School scheme Key Stage 1 children are entitled to a piece of fruit each day free of charge. This is given as a playtime snack. Older children may bring a piece of fruit from home. Water is available throughout the day. Milk is free to children under five.



## Behaviour and self-development

### Self-esteem and respect

St. Edward's School promotes a high standard of behaviour and an atmosphere where all members of the school are valued as individuals. The school believes in the development of self-esteem, respect for others and self-discipline. Children are expected to be polite and to show respect for other people and property.

### School rules and rewards

Praise and reward for good behaviour is the key to creating a positive atmosphere where the children have the opportunity to succeed. Rules and procedures should be designed to make it clear to the children how they can achieve acceptable standards of behaviour.

#### 'Staying On Green'

We follow the 'Staying On Green' behaviour system. This involves every child from Nursery to Year 6, beginning the day on a green card displayed in their class and aiming to work up through a system of reward cards to reach gold.

### Recognising good behaviour

Hard work and effort are recognised by the award of a congratulatory stamp or sticker at any time from teachers, support staff, The Deputy Head Teacher and Head Teacher. All staff and children are encouraged to comment and praise the children on their achievement. House points are awarded for good manners, effort, kindness to others and any action that follows the school Code of Conduct.

### Happy and content children

We have a number of school rules aimed at achieving good order in the classroom and the playground. These help to ensure all children are happy, content and have the opportunity to achieve to the best of their abilities within our school environment.







## Curriculum: firm foundations for the future

### Happy learners

Our first objective is to ensure that your child will be happy in coming to school in order to learn effectively. The teachers assess your child's needs and match work to their stage of development. The curriculum is divided into three stages:

1. Early Years Foundation Stage: from ages 0-5
2. Key Stage 1: from ages 5-7
3. Key Stage 2: from ages 7-11

### Nursery and Reception

The Early Years Foundation Stage Curriculum is based on seven areas of learning:

- Personal, Social and Emotional Development
- Communication and Language
- Physical Development
- Literacy
- Mathematics
- Understanding the World
- Expressive Arts and Design

### Key Stages 1-2

Areas of the curriculum are:

- Mathematics
- Literacy
- Science
- Information and Design Technology
- History
- Geography
- Art
- Music
- Religious Education
- Physical Education
- Health
- PSHE

### Music

Our children experience a variety of music. They learn to listen, enjoy, compose and perform.

#### Playing instruments

Children also have the opportunity to learn to play the piano and various other instruments throughout their time at St. Edward's.

### Choir

We have Key Stage 1 and Key Stage 2 Choir. They rehearse regularly and take part in many competitions during the year.



## Faith and worship: spiritual, cultural and personal

Religious Education is taught according to the rites and teaching of the Catholic Church. The Religious Education programme that the school uses is called 'Come and See' and is approved by the Bishops' Conference. While Religious Education has a particular and valued place in the timetable, it also underpins and is reflected in all areas of the curriculum and school life. Other world faiths are also studied as part of the programme each year.

The worship which takes place reflects the life and worship of the Catholic Church and prayer is threaded through the school day. We aim to develop the spirituality and prayer life of each child. Our children learn traditional prayers and are encouraged to pray in their own words. They have the opportunity to prepare for and share in our school assemblies.

The spiritual life of the school is further developed in a range of liturgies within our School/Parish community. This includes class/year Masses, liturgies, whole school Masses, penitential and celebration services and times for reflection.





## Enriched curriculum: trips and visits

### Trips

Teachers plan educational visits throughout the year to further enrich the children's education and curriculum learning. Our children enjoy trips to places such as:

- The Tower of London
- Westminster Abbey
- The Museum of London
- The Royal Albert Hall
- The Liberal Jewish Synagogue
- The British Museum
- The National Portrait Gallery
- The Science Museum
- London Zoo
- The Floating Classroom - Regents Canal
- Churchill War Room

### Residential and visitors

Older children have the opportunity to go on a residential trip in Year 6. These experiences can help to develop qualities of self-reliance and tolerance of others. Children learn independence and develop confidence.

#### Visitors

Additionally, we arrange visits to the school by theatre groups and those with professional expertise such as Freshwater Theatre Company, artists, musicians and African drummers.

**Australian Cricket Captain Michael Clarke visited our school before playing in the second Ashes test match against the England team at Lord's Cricket Grounds. Michael spent the morning coaching our cricket team and inspired all pupils to continue to develop their cricket skills. We have strong links with Marylebone Cricket Club and regularly take part in events at Lord's.**



## Your child's achievements

### Ongoing assessments

Teachers make ongoing assessments of all children in order to help them better plan the next unit of work.

#### SATs

Children are assessed at the end of the Early Years Foundation Stage (Reception class) against the Early Learning Goals. At the end of Key Stage 1 and Key Stage 2, children are assessed in the core subjects by their teachers and at the end of Key Stage 2 by Standard Assessment tests (SATs) against the levels in the National Curriculum.

### School reports

There is an opportunity to meet with your child's teacher at the end of each term to discuss progress and achievement. All parents from Nursery to Year 6 receive an annual written report from the class teacher at the end of the summer term, which provides information about your child's academic achievement and summarises their personal and social development. There is a further opportunity to meet with your child's teacher after the publication of the report.







## Inclusion: a curriculum for all

At St. Edward's we are proud of our diverse community and are committed to eliminating all forms of discrimination and racism. Our school roll includes children with Special Educational Needs.

### Special Educational Needs

We make sure that every child gets the best support we can offer in order to help them to enjoy their learning, feel confident and happy amongst their friends and make the best possible progress.

Every child has individual needs that will affect their learning. Sometimes children need special support to give them an extra boost or to help them catch up with other children of the same age. They may need this support for a short time or a longer period, but during this time they will be part of our Special Educational Needs (SEN) Register and we will keep a close eye on their progress, look carefully at what special support they need and keep in close touch with their parents.



### Gifted and talented children

We recognise that all children are individuals with their own specific needs, gifts and talents.

#### Stimulating and enriching

Children who are identified as being exceptionally able or talented are provided with stimulating and enriching lessons appropriate to their needs.







## Clubs

### From football to drama and 'Lemon Jelly'!

The school holds many extra-curricular activities throughout the year. These activities are run by school staff and coaches. Most recently, examples include:

- Twinkle Toes
- Lemon Jelly Drama Club
- Take Make and Create
- Newspaper Club
- Code Club
- Art Club

### Sport

We aim to develop agility, physical co-ordination, fitness, confidence and enjoyment through physical activities. The school encourages all children to participate in sport in order to develop an appreciation of teamwork, a respect of and tolerance of the abilities of others and an awareness of opportunities to enjoy fulfilling leisure activities.

#### Wide range

Physical activities each week are provided through a wide range of physical activities including dance, gymnastics, striking and fielding games (rounders/cricket), invasion games (football/netball) and net games (tennis/volleyball). Additionally all children in Key Stage 2 receive swimming lessons.



## Facilities

### Outdoor space

We are very fortunate to have some excellent facilities to benefit the children and support their learning and school experience. These including a good amount of outdoor space for recreational play and sports; this includes separate play areas for the Nursery children, Key Stage 1 and Key Stage 2 children, with a football pitch area and basketball area for Key Stage 2.

### Gardening

We have a gardening area where children can learn about plants, fruit and vegetables and get involved in growing their own produce.

### ICT

All children have access to laptops to enhance their learning.





## Admissions

### Visit our school

For admission to our school, parents must complete the school's Supplementary Information Form (SIF). Paper copies are available from the school office and electronic copies are available on our website. For more information please contact the school, or visit <http://www.stedwardsprimary.co.uk> You will locate the SIF form and admissions information under the 'parent' tab in the main menu.

### Arrange an appointment

If you are considering St Edwards for your child, you may find it helpful to arrange an informal visit to the school. Please contact the office to arrange an appointment where we will be very happy to show you around our school.

### Applications

The Governing Body has sole responsibility for admissions to St. Edward's Catholic Primary School. In order to make an application, you must complete a Common Application form (CAF) from your local authority. You should also complete the School's Supplementary Information Form (SIF) available on our website.

- Local Authority School Admissions: Westminster City Council
- Web: <https://www.westminster.gov.uk/school-admissions>
- Telephone: 020 7745 6433
- Email: [schooladmissions@westminster.gov.uk](mailto:schooladmissions@westminster.gov.uk)

## Getting involved

### Parent and Teacher Association (PTA)

We have an active PTA, which raises additional funds for the children. Every parent is automatically a member of the St. Edward's PTA, the function of which is to develop closer links between the parents, teachers and local community and to provide financial support towards educational resources and equipment. The events that are organised vary from year to year, they include both Christmas and Summer Fairs.

#### Do you want to join the PTA?

We welcome any ideas for fundraising and encourage parents and carers to share these with us. Information about meetings are shared with parents, and you can find more information on the school website. Please come and share your talents with our school!

### Voluntary helpers

We value the contribution of parents and families and the skills you can bring to the school. We actively encourage your help with a variety of activities including reading with our children, helping children to choose a library book, sewing, cooking, and acting as extra pairs of hands on educational visits. We accept all help gratefully. All volunteers must have a DBS check before they commence work in school.

### Governorship

We have a full and active Governing Body, which includes parent governors as well as representatives from staff, the local authority and the local community. The governing body has a range of duties and powers and a general responsibility for the conduct of the school with a view to promoting high standards of educational achievement including setting targets for pupil achievement, managing the school's finances, making sure the curriculum is balanced and broadly based, appointing staff and reviewing staff performance and pay.

Vacancies for Parent Governors are advertised as they arise.





ST EDWARD'S CATHOLIC PRIMARY SCHOOL

Lisson Grove  
Marylebone  
London  
NW1 6LH

Tel: 020 7723 5911

E-mail: [office@stedwardsprimary.co.uk](mailto:office@stedwardsprimary.co.uk)

Web: <http://www.stedwardsprimary.co.uk>

OUR PARISH SITES: Our Lady's Church, St John's Wood and The Rosary Church, Marylebone