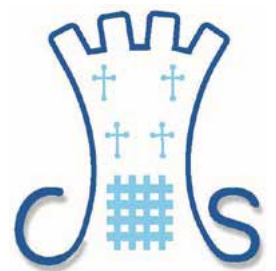




Parent Handbook



Castledon School & College

Taking you step-by-step through starting school



Philippa Holliday, Principal, says...

Its great news that your son or daughter are starting at our wonderful school. Thank you for selecting us!

We need some information from you

Please follow the steps in this Parent Handbook, and hand in your completed forms to the school office.

Answering your questions

On page 11 is Key Information and pages 12-13 are answers to Frequently Asked Questions. If you have any questions that are not answered here, please

contact the school office on 01268 761252 and we will be happy to help!

Policies and term dates

On pages 12-14 are details of some important policies you need to know about...and page 15 has term dates.

Castledon College

From September 2017 Castledon is extending its age range from 16 to 19 years old by establishing Castledon College which will be located on a separate site. It is a very exciting time for us all!

Welcome

Welcome to Castledon School and we look forward to getting to know you and your child.

STEP 1: PUPIL ADMISSION FORM

Castledon School

PUPIL DETAILS

Surname:	Forename:	Middle name(s):
Legal Surname: (if different from above)	Date of Birth: Country of birth: Nationality:	Gender (Male/Female)

PARENTS/CARERS LIVING WITH THE PUPIL

Relationship (mother, father, step-parent etc)	Title: First Name: Surname: Date of Birth:
Home Address: Postcode:	Mobile Number: Home Number: Work Number:
Relationship (mother, father, step-parent etc)	Title: First Name: Surname: Date of Birth:
Mobile Number: Daytime Telephone Number: Work Number:	Parents/Carers will be the first point of emergency contact unless otherwise specified. Correspondence will be addressed to those listed above.
Email address:	Is either parent in the armed services Yes / No

PARENTS/CARERS LIVING AT A DIFFERENT ADDRESS TO THE PUPIL

Please note: correspondence will be addressed to parents living at the pupils address. Copies of pupil's reports, reviews etc. may be sent to the parent living at a different address.	
Relationship (mother, father, step-parent etc)	Title: First Name: Surname:
Home Address: Postcode:	Home Telephone Number:
Daytime Telephone Number:	Mobile Number:
Should this parent/carer be used as an emergency contact	YES / NO
Are there any legal orders relating to this child?	YES / NO

Please tear here

EMERGENCY CONTACTS

Parents will be contacted in the first instance unless requested otherwise. Please list a further emergency contact who can be called upon if you are unavailable.

FURTHER EMERGENCY CONTACT

Relationship (eg relative, neighbour etc)	Name & Address:
Telephone Number:	
Mobile Number:	
Postcode:	

It is important that we keep our computer records up to date. If the names, addresses, or telephone numbers of any of the parents/contacts listed change please notify the School Office

DINNER ARRANGEMENTS – Please tick appropriate box

☐ School dinner – free ☐ School dinner – paid / Packed lunch

EDUCATIONAL HISTORY

Current School	Address	Date of Admission	Date of Leaving
Previous Schools/Nursery	Address	Date of Admission	Date of Leaving

SIBLINGS

Please give the names of all other children who share the family home (older and younger than the child detailed above)	Name:	Date of Birth:
	Name:	Date of Birth:
	Name:	Date of Birth:
	Name:	Date of Birth:
	Name:	Date of Birth:

Step 1

Step 1

STEP 1: PUPIL ADMISSION FORM

Castledon School

FIRST LANGUAGE

First language of the child:	Any other language spoken at home:
First language of the parents:	First language of the home:

RELIGION

Christian	Methodist	
Anglican	Muslim	
Baptist	Roman Catholic	
Buddhist	Sikh	
Hindu	Other	
Jewish	No religion	

ETHNIC INFORMATION (Tick where appropriate)

WHITE	MIXED/DUAL BACKGROUND	
British	White and Black Caribbean	
Irish	White and Black African	
Traveller of Irish Heritage	White and Asian	
	(including White and Bangladeshi, White and Pakistani, White and any other Asian background)	
Gypsy/Roma	Any other mixed background	
Any other White Background	White and any other ethnic group	
Albanian (excluding Kosovan)	Other mixed background	
Italian	ASIAN OR ASIAN BRITISH	
Kosovan	Indian	
Turkish/Turkish Cypriot	Pakistani	
White Eastern European (including Bulgarian, Czech, Latvian, Lithuanian, Polish, Romanian, Russian, Slovak, Ukrainian)	Bangladeshi	
White Western European (including French, German, Spanish, Portuguese, Scandinavian)	Any other Asian background	
White other (other pupils of White background not represented in the categories above)	Nepali	
BLACK OR BLACK BRITISH	Other Asian	
Caribbean	CHINESE	
African	Hong Kong Chinese	
Nigerian	Other Chinese	
Other Black African		
Any other Black Background		
Other pupils of Black background not represented in the categories above, including Black Canadian, Black European, Black North American)		
ANY OTHER ETHNIC BACKGROUND		
Afghanistan	Thai	
Filipino	Vietnamese	
Any other Ethnic group		
I do not wish an ethnic background category to be recorded		

Please tear here

Please note all permissions given below will remain with your child throughout their school career at Castledon unless we are otherwise instructed.

Name of Pupil:	Date:
I give permission for my child to be seen by other children’s services professionals within Essex (e.g. Educational Psychologist, Health Representatives, Transitions Pathway Advisor etc)	
I give permission for my child’s needs to be discussed with professionals from other agencies (e.g. Health Service Providers, Connexions, Special Educational Needs & Psychology Service)	
Signature_____	Date_____
I give consent for photographs/videos to be taken of my child to be used for the school website, any newspaper coverage and for external agencies that the school may work with.	
Signature_____	Date_____
I give permission for my child to be in any video/photograph of a school assembly or performance taken by a parent of another child for their own use. (Social media is always discouraged)	
Signature_____	Date_____
I give permission for photos of my child to be uploaded to an online learning journal which is between school & home (used by some classes). This can only be accessed by authorised users which will be the school staff and you as a parent for your child’s pictures. This is only accessed via a login and password.	
I agree not to upload any images onto any social media site.	
Signature_____	Date_____
For your information:	
<ul style="list-style-type: none">• Your child will participate in all outdoor activities and school trips that support the curriculum and take place within the school day.• Your child may go on an offsite visit within the school day without prior notice given.• Your child may travel in the school minibus or authorised staff vehicles.• Permission will be sought for any trip that includes an adventurous activity.• Photos/videos are taken to use in school of all pupils	

Step 2

Step 3

Castledon School are a data controller for the purposes of the Data Protection Act. We collect personal information from you and may receive information about you from your previous school and the Learning Records Service. We hold this personal data to:

- Support your learning;
- Monitor and report on your progress;
- Provide appropriate pastoral care, and
- Assess how well we are doing.

Information about you that we hold includes your contact details, national curriculum assessment results, attendance information1 and personal characteristics such as your ethnic group, any special educational needs you may have and relevant medical information. If you are enrolling for post 14 qualifications the Learning Records Service will give us your unique learner number (ULN) and may also give us details about your learning or qualifications.

Once you are aged 13 or over, we are required by law to pass on certain information to providers of youth support services in your area. This is the local authority support service for young people aged 13 to 19 in England. We must provide the names and addresses of you and your parent(s), and any further information relevant to the support services’ role.

However, if you are over 16, you (or your parent(s)) can ask that no information beyond names, addresses and your date of birth be passed to the support service. This right transfers to you on your 16th birthday. Please tell the School Office if you wish to opt out of this arrangement. For more information about young people’s services, please go to the National Careers Service page at <https://nationalcareersservice.direct.gov.uk/aboutus/Pages/default.aspx>

We will not give information about you to anyone without your consent unless the law and our policies allow us to.

We are required by law to pass some information about you to our Local Authority (LA) and the Department for Education.

If you want to receive a copy of the information about you that we hold or share, please contact the School Office.

If you need more information about how the LA and DfE store and use your information, then please go to the following website:

<http://www.essex.gov.uk/> and follow the links to Education and Schools / Schools / Delivering education in Essex / Privacy policies for pupil data.

If you are unable to access this website paper copies of this information can be obtained from the school office.

If you believe that you will be eligible for free school meals, please request an application form from us as soon as possible. Essex County Council DO NOT back date claims, you will be liable for the cost of meals consumed prior to your claim being successful.

If our child is currently receiving free meals at another school, you will need to complete a Change of Circumstances form these can be obtained from the school. This will allow us to liaise with Essex County Council and have your claim moved to Castledon with immediate effect.

It would be appreciated if you would follow the above guidelines as this will assist us greatly and minimise your need to unnecessarily pay for school dinners.

Yours sincerely

Mrs Michelle Keeble

Admin Assistant

Step 4

Please tear here



Step 6

STEP 6 KNOWING MY CHILD

Castledon School

At Castledon School we feel it is important that we get to know your child as quickly as possible. In this way we are able to settle them into their new class and support their individual needs more effectively. We would therefore be grateful if you would spend some time completing this form and return it on or before your child’s start date.

People who live at home and their relationship to your child:

Other important people in your child’s life (i.e. relatives, carers, respite, close friends etc.) and their relationship to your child:

Details about your child’s communication skills:

Details regarding food / drink:

Preferred foods / drinks

Foods / drinks disliked

Ability to eat finger foods

Ability to eat with a knife and fork

Ability to eat out eg. restaurant / fast food

Activities they like / enjoy

Things that frighten / upset them or make them anxious

Things they dislike / find difficult (including what helps them in these situations)

Things they are good at

Please tear here

Clubs that they attend	
Favourite films / items / toys	
Can your child attend to their own personal needs? (delete as applicable)	
Toileting	YES / NO
Hand washing	YES / NO
Dressing / Undressing	YES / NO
Shoelaces	YES / NO
Zips	YES / NO
Eating	YES / NO
If you answered no to any of these questions, please give details	
Can your child:	
Recognise money (coin / notes)	YES / NO
Buy an item from a shop / Independently / with support / not at all (please delete as appropriate)	
Can your child use the computer?	
Please give details	
Please give details below of anything you feel we should know. (Please attach additional sheets if necessary).	

Signed

Date

Step 6

Key information

What are our school times?

- 8.45am - Morning Session begins.
- 12.30pm – Lunch.
- 1.30pm - Afternoon session begins.
- 2.50pm - End of school day & pupils leave (Mon to Thurs).
- 1.50pm - Pupils Leave (Friday only).

Arrivals and departures

Pupils should not enter the school grounds or premises before 8.45am. Registration takes place between 8.45am and 9.00am. If your child arrives after this time, they will be considered late and will be marked as such in the register.

Transport

If your child is entitled to school transport, or you need any information, you should visit the SEN Transport Assessment Team website at www.essex.gov.uk/schooltransport, or contact the team at SENtransportAssessment@essex.gov.uk or 0845 603 2200.

Uniform

All pupils are expected to wear school uniform. Primary will require an outdoor coat and wellies as they are outside most days regardless of the weather.

KS1

Boys:

- Grey trousers.
- Plain white polo shirt.
- Plain royal blue sweater/sweat shirt or fleece with or without school logo.
- Plain black shoes.

Girls:

- Grey skirt or grey trousers.
- Plain white blouse/polo shirt.
- Plain royal blue sweater/sweatshirt or fleece with or without school logo.
- Plain flat black shoes.

KS2

Boys:

- Grey trousers.
- Plain white polo shirt.
- Plain royal blue sweater/sweatshirt or fleece with or without school logo.
- Plain black shoes.

Girls:

- Grey skirt or grey trousers.
- Plain white blouse/polo shirt and a plain royal blue sweater/sweatshirt or fleece with or without school logo.
- Plain flat black shoes.

Secondary

Boys:

- Grey trousers.
- Plain white shirt/polo shirt.
- Black blazer or plain royal blue sweater/sweat shirt with or without school logo.
- Plain black shoes.

Girls:

- Grey skirt or grey trousers.
- Plain white blouse/shirt/polo shirt.
- A black blazer or plain royal blue sweater/sweat shirt with or without school logo.
- Plain flat black shoes.

School uniform, with the school logo embroidered on, can be purchased through Emblem Group, 18 The Broadway, Wickford. Telephone: 01268 768797 or via www.emblem-group.co.uk. Plain items can be purchased from most supermarkets and many high street clothes stores.

PE Kit

The school PE kit consists of:

- Pale blue top.
- Black/navy shorts or jogging bottoms.
- Trainers and plimsolls.

All pupils are expected to wear PE kit to ensure they are able to fully participate in activities. PE kit will be sent home at the end of each half term for washing, and needs to be returned at the start of the new half term. Swimming kit (costume and towel) is to be sent in on a Monday ready for their lesson during the week.

Equipment

Primary

In primary school (Years 1 to 5) pupils should have the following equipment:

- A named bag for school equipment to transfer reading and home/school books each day (which school supply).
- A named PE bag with blue/black shorts, blue PE shirt, trainers/plimsolls all named. This is to be left in school at the start of each half term. We will return it home for washing at the end of the half term unless it gets dirty or no longer fits.
- A named water bottle to bring in each Monday and we will return for washing each Friday.

Middle /Secondary

In middle and upper school (years 6 to 11) pupils should have the following equipment:

- A named bag for school equipment to transfer reading and home/school books each day (which school supply).
- A named pencil case with pen, pencil, rubber, 15cm ruler, sharpener, coloured pencils.
- A named PE bag with blue/black shorts, blue PE shirt, trainers/plimsolls all named. This is to be left in school at the start of each half term. We will return it home for washing at the end of the half term unless it gets dirty or no longer fits.
- A named water bottle.

Food in school

The school has its own, on site kitchen, which prepares hot meals for pupils. There is a three week rotation of menu with two choices each day, including vegetables or salad to ensure a healthy balanced diet which is available to view on the school website. We are committed to ensuring that the pupils receive the best possible food in their school meals. We do not use processed foods.

Free school meals

Free school meals are available for all children in Key Stage 1, and in Key Stage 2 to those children who are in receipt of certain benefits. If you think your family may be eligible please speak to the school office.

Dinner money

The cost of a school meal for children in Key Stage 2 is £2 and above is £2.10. Parents may pay for their child's meal on either a daily or weekly basis.

Packed lunch

We encourage pupils who eat a packed lunch to enjoy a balanced diet. We ask that you support the school in its policy by ensuring packed lunches include a balanced, healthy choice of food. See NHS Live Well for Children website for suggestions. Please visit <http://www.nhs.uk/livewell/yourchildatschool/> and look under the Healthy Lunchbox Treats section. If your child brings a packed lunch to school, it must be in an unbreakable container, clearly labelled with the child's name and class. Definitely no glass containers for drinks please. Fizzy drinks are not allowed.

Water bottles

We encourage all pupils to bring a water bottle which they can refill throughout the day. Water only please. Hydration is important and aids learning and we encourage children to drink water regularly. Children should bring in a named water bottle from home.

Please ensure children do not bring in biscuits, crisps or chocolate bars for snack time.

Fruit and drinks

All children in Year 1 and Year 2 are provided with fruit every day and so snacks do not need to be provided from home. If your child has any allergies, please ensure your child's class teacher is made aware so that an alternative fruit may be provided that day.

KS2-KS4

Children in Key Stage 2 may bring in a snack from home. Mid-morning should be a healthy snack. e.g. a piece of fresh or dried fruit.

There is an opportunity for the secondary pupils to buy buttered toast at break time, this is available for 10p a slice.

Milk

A daily carton of milk (semi-skimmed) is available for the primary children during snack time through Cool Milk. The cost is 26p per day. Reception pupils up to the age of five can get this free but will need to be registered with Cool Milk (www.coolmilk.com).

Frequently Asked Questions

Here are our answers, to what we find, are the most frequently asked questions. If you have any questions that are not answered here, please contact the school office and we will be happy to help!

Absence

If attendance starts to cause concern parents/carers will be contacted and asked to attend a meeting to discuss reasons for absence. Ongoing absence will involve the MECES. The school gates close at 8.50am and registration closes at 9am. Arrivals between 8.50am and 9.00am will need to enter school through the main office. Arrival after 9am will be marked as late in the register.

Following sickness or diarrhoea, children must not return to school until 48 hours after symptoms have stopped.

Contact the office

If your child is unable to attend school please notify the school office, either by telephone or by email by 9.00am on the first morning of absence. If we have not received a call or letter about an absence on the day we will attempt to contact you by Truancy call to ensure our pupils are safe at all times. Our absence line: 01268 761252.

Collection

If your child has to leave school during the day we must, for safety reasons, have a request from you and he or she must be collected. Children will never be allowed to leave the premises by themselves during school hours. If they are collected during the day you will be asked to sign them out at the office.

Holidays

We do not advocate term time holidays and we expect all holidays, visits to see family etc. to take place during the school closure periods. All school holiday dates are published to parents one year in advance. If you do need to go away in an emergency, please write a letter request.

Request for absence

With this in mind the Government and Local Education Authority have now put in place new procedures regarding absence during term time. A request for leave of absence must be applied for in writing, the the Principal. Holiday requests during term time are not usually granted apart from very exceptional circumstances.

Jewellery, watches and hairstyles

Only watches and one pair of stud earrings are allowed. These should be removed for PE, or if they are unable to remove them independently, please ensure they are removed before attending school. Newly pierced ears should have the studs covered during PE with surgical tape provided from home.

Please note that any accidents caused or exacerbated by the wearing of jewellery are entirely the responsibility of the parent / child. We request hairstyles are sensible and appropriate for school.

We do not allow unnatural hair colourants or shaved designs.

Clubs and activities

We aim to provide as much extended school provision as possible so the children can socialise and play together whilst getting the opportunity to try new things that may not be on the school curriculum. We offer as much variety as we can and aim to cater for all different interests and needs. Examples include: Running Club, Gardening Club, ICT Club, Football Club, Cooking Club, Art Club.

Visits and trips

In addition to these clubs, the school also involves the children in musical productions, theatre trips, residential trips and trips linked to the curriculum. Please see our website for more information on our annual residential trips: <http://www.castledon.essex.sch.uk/> under 'About Our School', 'Residential trips'.

Sport

The PE and swimming curriculum allows students to reach their full potential in traditional and modified sports. Students are able and encouraged to access physical activities during supervised lunchtime and after school clubs.

Behaviour

We believe pupils learn best when they are in a safe and happy environment. We are in no doubt that such an environment is fundamental to learning, progress and positive personal development. We encourage pupils to respect the feelings of all other members of the school community and behave in a manner which does not bring themselves or the school into disrepute. We have a 'positive behaviour for learning policy' which is available on our website or upon request at the school office. <http://www.castledon.essex.sch.uk/> 'About Our School', 'Policies'.

Special Educational Needs

Individual Needs

Our ethos is based on caring and respect for all. We accept, recognise and celebrate each child as an individual. We provide a safe, secure and happy learning environment based on our school motto 'Learn to Live'. We ensure equal opportunities, where we aim for every individual learner to receive the very best individual provision possible to meet their needs. The aim for all our young people is to support them in becoming as independent as possible whether that is future employments, independent or assisted living.

Working with parents

We work closely with parents and carers as we recognise this leads to the best outcomes for learners. We will make sure that before your child starts at the school, we find out all the information we will need to know from you and work with you on an individual transition programme. We have a home/school liaison team to support this process. We welcome your views and comments as part of our partnership with you and ensure we have both

informal and more formal ways of involving you.

Informally through:

- Regular use of the home-school email.
- Class assemblies, social events.

More formally through:

- Your child's Education, Health and Care Plan review
- Pupil progress review meetings.
- Annual reports.
- Parent workshops.
- Surveys of parents views.

We always listen to young people as their welfare and happiness is absolutely central to us.

Our partnerships

The school works closely with other professional partners based at the school or regularly visiting us.

- Our school nurse is Michelle Russell.
- Our speech and language therapist is Deborah Patel.
- Our physiotherapist is Tabitha Folly.
- Out occupational therapist is Jenne Seibolt.

They will be involved in assessing your child, reporting to you and contributing to the overall plan for what your child needs, where this is identified in the child's EHC Plan. As well as the health partnerships we have, we work with professionals from other areas including, Social Care, Educational Psychology and therapeutic services to meet learners' needs should the need arise.

Gathering learners' views

We will respond individually to our learners' choices, preferences and needs and get to know each individual very well. This is backed up with more structured procedures for gathering learners' views through:

- The student council.
- The annual review.
- Target setting.
- Questionnaires.
- Individual observations.

Plans

We have a committed staff base. Small classes and higher staff ratio (12:2) ensure staff know learners exceptionally well. We put in place a range of plans to meet learners' holistic needs including:

- Individual learning programmes.
- Medical plans.

The school is split into distinctive phases each led by a Senior Leader who takes overall responsibility for learner progress and wellbeing as well as ensuring work between the phases is co-ordinated.

Accessibility

Our site is all on one level and has been adapted to ensure that wheelchair users can get in and out of all rooms. Wheelchair users are also able to use the school swimming pool where a hoist is supplied to support any young people. Our resources

Frequently Asked Questions

and approach to learning is adapted to meet the individual needs identified on pupils' statements. Other professionals such as occupational therapists and hearing impaired specialists support where needed.

Moving on

We support learners as they move to different phases of education and life and ultimately as they prepare to leave school through working closely with transition pathways.

Charging policy

The school has a charging and remission policy, in accordance with the requirement of Section 110 of the Education Reform Act 1988 and Chapter 32 in the 2002 Education Act. The policy is annually agreed by Governors and applicable to all registered pupils. The full policy can be obtained from the school office or by visiting our website <http://www.castledon.essex.sch.uk/>. The policy is located under 'About Our School' and 'Policies'.

Emergency arrangements

In the event of the school being closed due to severe weather, we will send a text message from school. If your number has recently changed, it is important you inform the office of your new number.

Collecting your child

If school closure is announced during the day due to severe weather conditions, every effort must be taken to collect your child as soon as possible. If you personally cannot get to school, or you work out of the local area, please have a contingency plan i.e. please nominate an adult to collect your child in your absence and organise this beforehand as the weather forecast is likely to have alerted us to the fact that the weather may become hazardous during the day.

Please make sure that we have at least two current contact numbers, in case we need to contact you urgently.

Medical matters

For the well-being of our pupils, it is essential that parents keep us informed of any medical matters concerning their child. We have staff experienced in dealing with first aid and many of the familiar childhood medical conditions but we need to be aware of any potential problems, including medical conditions or medication normally only of concern at home.

Administering medication

Should pupils require medication to be administered during the school day, parents/carers should communicate fully with the school medical room staff. We ask for current contact details - home & mobile numbers - at all times.



Working with parents

Communication with parents

Parents are always very welcome to discuss any concerns. It is important that we work together straight away to resolve any issues, no matter how big or small.

Parent's Evenings

During any one school year you will be invited to your child's Annual Review, an Open Evening once a term and, in the summer term, you will receive an Annual Report on your child's progress.

Newsletters

We also send home updates once a term as well as giving all parents a curriculum newsletter, to inform parents of the topics their son/daughter will be covering that term.

E-mails

Class Teachers will write messages of importance and any outstanding or unusual events including such things as good work achieved, issues relating to health or behaviour and information asked for. Contact will take place a minimum of once a week.

Teachers2Parents

Providing the school has an up to date mobile number, you will be informed and reminded of upcoming events and important information.

At home

Naturally 'parental involvement' is not confined to school. Children are learning all the time and their parents are partners in education with the school. We do provide homework, in line with the needs of the children, their age and their ability and in line with national expectations; we hope that it remains a time when children and parents can have some fun working together.

The Home School Agreement

We believe it is essential to have strong links between home, school and the community. All children, parents and teachers are asked to sign a Home School Agreement that outlines the intentions of all three parties. A copy of which is returned home to the parents.

Contacting Parents

In case it is necessary for a child to be sent home because of an accident or illness, it is essential that there is an alternative contact. You will appreciate the need to keep this information up to date and it is vital that the school is notified of a change in circumstances as soon as possible.

Emergency texting system

We also use a texting system which enables us to contact you quickly in case of illness, absence, cancellation of a school activity, closure due to bad weather etc. Again, this makes it very important for you to keep us informed of your current mobile phone number.

Why do we need policies?

For a school to offer high quality education and care, it needs policies. Policies help develop and define a set of consistent rules, regulations, procedures and protocols.

Parents need policies

Policies are also useful to parents. For example, a prospective parent might wish to view a school's behaviour policy or special educational needs policy, before deciding whether to apply for their child to attend the school.

High standards

We believe policies are vitally important as they help us to create standards of quality for learning and safety, as well as expectations and accountability. If you want to know what policies we have, you can either call the school office and ask for a copy of a policy, or go online to

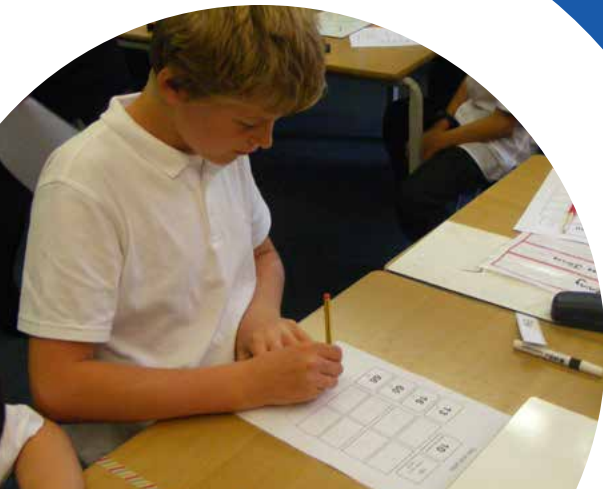
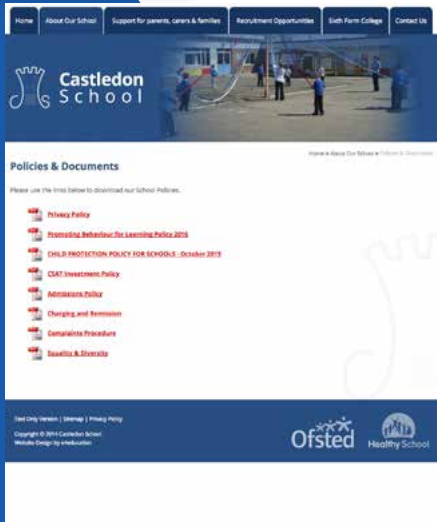
<http://www.castledon.essex.sch.uk/> and visit 'about Our School' and 'Policies'.

Key policies

Some of our key policies are:

- Privacy Policy
- Promoting Behaviour for Learning Policy
- Child Protection Policy
- CSAT Investment Policy
- Charging and Remission Policy
- Complaints Procedure
- Equality & Diversity

"The staff aim to ensure that every child should leave school with as many skills as possible. They are given career-based, practical opportunities and the chance to thrive and I cannot fault what they do. If we as parents have a suggestion or an idea for further provision, usually it has already been actioned. That's what makes a great school." **Roger and Danielle Mendes live in Basildon with their son Rogerio who is 13, and four year old Alaina.**



Autumn Term:
Friday 1st September 2017 –
Wednesday 20th December 2017
Half Term
23rd October – 1st November

Spring Term:
Tuesday 2nd January 2018 –
Thursday 29th March 2018
Half Term
12th February – 16th February

Summer Term:
Monday 16th April 2018 –
Monday 23rd July 2018
Half Term
28th May – 1st June and
May bank holiday 7th

Non pupil days:
Friday 1st September 2017 (Inset)
Thursday 2nd November 2017
(in lieu of twilights)
Friday 3rd November 2017
(in lieu of twilights)
Monday 23rd July 2018
(in lieu of twilights)
Friday 31st August 2018 (Inset)



Learn to Live

We are here to help our young people develop and maximize their life chances, impacting positively on themselves, their families and the wider community.

- To provide a curriculum that is broad, balanced and appropriate.
- To provide pupils with the skills to learn at their own individual level and realise their potential.
- To promote independence.
- To have tolerance and consideration for others
- To provide an environment where pupils can take risks and develop good self esteem.
- To provide pupils with the skills to take their place in the community and become citizens of the future



Learn to live

Castledon School
Bromfords Drive
Wickford
Essex
SS12 0PW

Telephone: 01268 761252 Fax: 01268 571861
www.castledon.essex.sch.uk
E.mail : admin@castledon.essex.sch.uk