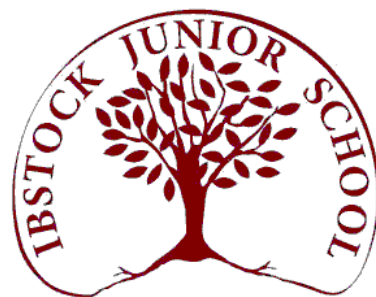


Parent Information Directory 2020/21



Everything you
need to know for
your child's year
at school.

Achieve Collaborate Enjoy



Everything you need to know...

Mr Phil Lewin, Headteacher, says...

Thank you for picking our wonderful school to educate your child.

Support

To help you better understand how our school works, and to remember what we need you to do, we have written this directory. It contains all the main information you will need to know for your child's year at school.

Keep this directory

Please keep this directory somewhere safe, and use it regularly. Let us know.

Let us know

If you have a question or query, the answer should be in here. If it isn't, let us know and we will include it in next year's directory.

You and your child

I look forward to getting to know you and your child over the coming year.



Working with parents

We see parents as children's first and continuing educators. We work in partnership with parents to provide the best for our children. This partnership takes many forms e.g. the sharing of information and concerns, setting targets for improvement, enjoying school events together, working together in the classroom...and many more! Our shared aim is that our children have the happiest and best possible start and the brightest of futures.

Communication with parents

We have an open-door policy at Ibstock Junior School where parents are very welcome to discuss any concerns. It is important that we work together straight away to resolve any issues, no matter how big or small.

Parents' Evenings

Parent Evenings are held during the school year and provide an opportunity for you to attend school and discuss your child's progress with the class teacher.

News and newsletters

Regular newsletters are issued with details of important school news, events and dates.

At home

Naturally 'parental involvement' is not confined to school. Children are learning all the time and their parents are partners in education with the school. We do provide homework, in line with the needs of the children, their age and their ability and in line with national expectations; we hope that it remains a time when children and parents can have some fun working together.

The Home School Agreement

At Ibstock Junior School we would like to form a genuine partnership with you and your family members, to enable your child to reach their potential whilst they are with us. To demonstrate the importance of this partnership, we ask for a copy of our Home/ School Agreement to be signed by the child, their teacher and their parent/carer. The agreement outlines the responsibilities of everyone in helping to create a safe, happy and positive learning environment.

Contacting Parents

In case it is necessary for a child to be sent home because of an accident or illness, it is essential that there is not only a phone number of your work's address but also an alternative contact. You will appreciate the need to keep this information up-to-date and it is vital that the school is notified of a change in circumstances as soon as possible. We have also introduced a new parent App for your smartphone to alert you to key information and access to the school calendar.

Emergency texting system

We also use a texting system which enables us to contact you quickly in case of illness, absence, cancellation of an after-school activity due to bad weather, etc. Again, this makes it very important for you to keep us informed of your current mobile phone number.

Key Information

What are our school times?

- 8.40am: Doors open.
- 8.45am: Registration.
- 12.00 midday – 1.00pm: Lunch.
- 3.20pm: End of school day.

Please collect your children promptly at the end of their school day.

Arrivals and departures

The doors open at 8.40am and children are expected to be sitting down in their class for registration at 8.45am. Late arrivals need to enter via the office. Children are escorted to the playground to be collected by their parents at the end of the school day. Older children may choose to walk home alone but we ask that parents inform us of this in writing at the start of the year.

Wraparound Clubs

We have close links with the local community college who provide a before and after school club, and we run sports activities every night at school from 3.30pm to 4.20pm. Please ask for full details at the school office.



Uniform

We believe our school uniform gives pupils a sense of unity and belonging. We want all our children to feel part of the school and to represent the school as they walk around the village. For these reasons we expect children to wear uniform at all times.

Boys

- White polo shirt (with or without school logo).
- Black or grey trousers or short trousers (jeans, skinny trousers and joggers are not permitted).
- Maroon sweatshirt with school logo.
- Black shoes or boots or completely black trainers without logos.
- Black or grey socks..

Girls

- White polo shirt (with or without school logo).
- Black or grey skirt or trousers (jeggings, leggings and jeans are not permitted).
- Maroon sweatshirt with school logo.
- Red gingham dress for summer.
- Black shoes or boots or completely black trainers without logos.
- Black or grey tights or socks.

P.E.

- Maroon jumper or sweatshirt or own tracksuit.
- White t-shirt.
- Plain black shorts.
- Plain black or blue joggers.
- Black plimsolls or trainers for P.E. use only; trainers for outdoors.
- Drawstring P.E. bag (no rucksacks).
- Please ensure children have their P.E kit in school every day, because P.E. days may change throughout the week.

Please ensure that your child's book bag and P.E. bag are a suitable size for school. Pencil cases, biro, coloured pens and toys are not permitted in school. School will provide all writing and drawing materials.

Purchase of school uniform items

Uniform items can be ordered online from <http://www.ept-schoolwear.co.uk/Ibstock-Junior-School>. It will either be delivered to school or your home address.

Outdoor and protective clothing

Children should at all times be cleanly and sensibly dressed, especially in terms of shoes. Please make sure they can manage their clothes as children are expected to dress and undress themselves. During bad weather, please make sure your child has a warm coat to wear at playtimes.

Labelling of uniform

All items of uniform must be clearly labelled with the pupil's name.

Food in school

Free school meals

Children may also qualify for free school meals if their families are in receipt of certain benefits. If you think you may be eligible for Free School Meals, please ask for an application form from the school office. Any enquiry will be treated in the strictest confidence. Should you be eligible for this service but not wish to take advantage of it, we still need to know. Again, we do assure you that this information is strictly confidential. Meals are cooked off site and served from our kitchen between 12.00midday and 1.00pm.

Packed lunches and snacks

We ask that children bring only healthy packed lunches into school. Children are allowed fruit snacks at break times and crisps, chocolate bars and sweets are not allowed.

Drinks in school

Only plain water, still or sparkling, fruit juice, milk, yoghurt or smoothies are allowed in school. No fizzy drinks are permitted.

Have removed about fre milk (we are a junior achool)

Payment for school lunch

Lunches cost £2.20 and payment is made in advance via 'School Money': there is a link on our website. Payment can also be made at 'Paypoints' e.g. at the Co-op and post office.



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Moving into Year 3

The Year 3 teaching team



Alex Barton



Sadie Brett



Alex Hinsley

Year 3 Topics

- Tribal Tales
- Scrumdiddlyumptious
- Heroes and Villains
- Predators
- Tremors
- Gods and Mortals

Organisation

We will expect children to bring:

- Their reading book and diary every day.
- A water bottle every day.
- Their PE kit on a Monday and it can stay in school until Friday when it can go home for a wash if needed!
- Their homework book on the correct day.

What can you do with your child to help them at home?

- Reading with your child every day at home. It doesn't always have to be their reading book – magazines, newspapers and other material will help keep their interest.
- Talk about the book with them and ask questions.
- Encourage them to write for fun where possible – they may like to write the shopping list out, or keep a holiday diary.
- Talk about numbers daily, e.g. practising times tables, telling the time, money in the shops.
- We expect children to know their 2,5 and 10 times tables before they join us. We will then work on division facts and 3, 4 and 8 tables during the year. Children need to practise number bonds to 10, 20 and 100 regularly: this can easily be done by working out change from a pound.

Websites we use in school:

- School website
- Hit the Button
- Sumdog
- Bug Club
- Espresso

What else?

Year 3 children who cannot yet swim 25 metres securely, go swimming in the Summer term at the local pool which is walking distance from the school. If they can already swim this far, the children have a PE lesson. It is our aim to ensure that all children can swim at least 25 metres before they leave the school.

They perform in the Christmas singing concert.



Moving into Year 4

The Year 4 teaching team



Emily Collishaw



Will Colver



Alex Stott

Year 3 Topics

- Burps, Bottoms and Bile
- I am Warrior!
- Potions
- Blue Abyss
- Misty Mountain Sierra
- Traders and Raiders

Organisation

We will expect children to bring:

- Their reading book and diary every day.
- A water bottle every day.
- Their PE kit on a Monday and it can stay in school until Friday when it can go home for a wash if needed!
- Their homework book on the correct day.

What can you do with your child to help them at home?

- Reading with your child every day at home. It doesn't always have to be their reading book – magazines, newspapers and other material will help keep their interest.
- Talk about the book with them and ask questions.
- Encourage them to write for fun where possible – they may like to write the shopping list out, or keep a holiday diary.
- Talk about numbers daily, e.g. practising times tables, telling the time, money in the shops.
- We expect children to know their 2,3,4,5 and 10 times tables before they join us. We will then work on division facts and 6, and 8 tables during the year. Children need to practice number bonds to 10, 20 and 100 regularly: this can easily be done by working out change from a pound.
- We expect all children to know their multiplication and division facts up to 12 x 12 so that they are ready to cope with the Year 5 and 6 curriculum.

Websites we use in school:

- School website
- Sumdog
- Bug Club
- Espresso

What else?

In Year 4 the children will have the opportunity to go on a residential visit where they stay away from home for a night. We like all children to take part in this and feel it helps to build character, resilience and independence.

Year 4 children also perform a play or musical for the parents in the autumn term.



Where do you drop off your child?

Year 4 children have their classrooms in the main school building, and will come in via the bell-tower door on the main playground at the front of school. They will be dismissed from here at the end of the school day.

What can you expect from Year 4?

- High expectations of behaviour.
- Respect for adults and each other.
- Respect for the learning environment.
- A positive, caring environment for children and staff.
- Encouragement to become an independent learner.



Moving into Year 5

The Year 5 teaching team



Nicola Craig



Rachel Hedges

Where do you drop off your child?

The Year 5 team are in the new building at the back of the school. Children and parents can enter via the bottom gate opposite the field and drop off/collect children by the benches outside the studio. Please make sure your child arrives on time, because the doors automatically lock at registration.

What can you expect from Year 5?

- High expectation.
- Fun and engaging curriculum.
- Respect.
- To follow school rules.
- Developing responsibilities
- Weekly homework – alternating grammar and maths.
- Use of school library for reading material.

Year 5 Topics

- Scream Machine
- Off with her Head!
- Stargazers
- Allotment
- Peasants, Princes and Pestilence
- Beast Creator

Organisation

We will expect children to bring:

- Their reading book and diary every day.
- A water bottle every day.
- Their PE kit on a Monday and it can stay in school until Friday when it can go home for a wash if needed!
- Their homework book on the correct day.

What can you do with your child to help them at home?

- Homework can be accessed online.
- Ensure your children are reading age-appropriate literature regularly and discussing this with you.
- Ensure that your children still know and practice their 12 x 12 times tables and division facts which they should have secured in year 4. They will now be expected to apply this knowledge to mentally calculate 50×70 and 270 divided by 9.

Useful websites and links:

- School website
- Sumdog
- Bug Club
- Espresso

What else?

Year 5 children, who cannot yet swim 25 metres securely, go swimming in the Autumn term at the local pool which is walking distance from the school. If they can already swim this far, the children have a PE lesson. It is our aim to ensure that all children can swim at least 25 metres before they leave the school.

The children perform songs for their parents at the Christmas sing-a-long.



Moving into Year 6

The Year 6 teaching team



Scott Robinson



Kathryn Doyle



Helen Wilkinson

Where do you drop off your child?

Year 6 children have their classrooms in the main school building, and will come in via the bell-tower door on the main playground at the front of school. They will be dismissed from here at the end of the school day.

What can you expect from Year 6?

- 2 P.E. sessions per week – please bring your kit on a Monday and take it home on Friday.
- We encourage children to take more responsibility in their final year at school and children are asked allocated roles to undertake e.g. delivering milk, moving the lunch trolleys, librarian duty and organising the assemblies.
- During the year we often mix the children in groups for mathematics and when revising for the end of Key Stage 2 SATs.
- There are two transition days in the summer term to help children become acclimatised to their new school but we also encourage events at each other's schools before then.
- Developing responsibilities
- Weekly homework – alternating grammar and maths.
- Use of school library for reading material.

Year 6 Topics

- Blood Heart
- Darwin's Delights
- Frozen Kingdom
- ID
- Gallery Rebels
- Hola Mexico!

What do we need from you?

Attendance at parents' evenings with the class teacher as well as the individual parent/headteacher meeting in January. Ensure all children continue to know all their times tables to 12×12 , since during year 6 we expect them to be able to mentally calculate amounts such as 12×70 , 4.8 divided by 8 and 7% of £350.

Encourage your child to read nightly and ensure they read a wide range of literature from current favourites such as David Walliams, Cornelia Funk, Phillip Pulman and Michael Morpurgo to children's classics such as the Hobbit and the Secret Garden.

Our School website

The year 6 class pages are updated half-termly informing parents of the learning that has taken place.

What else?

There is an end of year production in the summer term where children get to perform for parents and also an end of year leavers assembly.



Who's Who

Our Staff consists of all those detailed below. Photographs of our staff and governors are on display in the main entrance. When contacting school, the office staff and class teacher should be the first points of contact. Class names are determined by the children as part of the transition day in the summer in the year before they start their new class.



Headteacher
– Mr Lewin



Deputy
Headteacher
– Mr Carte



Year 3
– Miss Barton



Year 3
– Miss Brett



Year 3
– Mr Hinsley



Year 4
– Mrs
Collishaw



Year 4
– Mr Colver



Year 4
– Mr Stott



Year 5
– Mrs Craig



Year 5
– Mrs Hedges



Year 6
– Miss Doyle



Year 6
– Mr Robinson



Year 6
– Miss
Wilkinson



Lead
Practitioner
– Mrs
Whitehouse



Special
Needs and
Disabilities
Co-ordinator
– Mrs Lewin

Support staff



Mrs Bond



Miss Brewin



Mrs Fisher –
ELSA



Miss Holman



Mrs Johnson



Mrs Longmore



Mrs Satchwell



Miss Smith



Mrs Taberner



Mrs Toon



Mrs McCarty –
Family Support
Worker



Mrs Fox –
SEN LSA



Mrs Smith –
SEN LSA



Mrs Bremridge –
Administration
Officer



Mrs Yateman –
Administration
Assistant



Miss Wagstaff –
ICT Technician



Miss Tompkin –
Premises Officer



Miss Storer –
Premises
Cleaner



Miss Storer –
Premises
Cleaner

Lunchtime Supervisors



Mrs Toon



Mrs Johnston



Miss Storer



Mrs Welbourn



Mrs Bowler



Mrs Crowshaw



Miss Storer –
Road Crossing
Warden

Frequently Asked Questions

Here are our answers to what we find are the most frequently asked questions. If you have any questions that are not answered here, please contact the school office and we will be happy to help!

Jewellery, hair and make-up

For safety reasons children must not wear bracelets, brooches, rings and necklaces. Children may wear watches, but must be responsible for them. Children with pierced ears may wear stud earrings only, but these must be removed for P.E and swimming. This is the child's responsibility. If earrings cannot be removed for a number of weeks then they should be taped with micropore tape, which is the child's responsibility. Parents will be asked to sign a disclaimer in the office. Body/facial piercing is not permitted.

Make up, false nails and nail varnish should not be worn at school.

Exaggerated or extreme haircuts are not permitted, including the wearing of large/additional hair accessories. If the length of the child's hair is impeding their learning it should be tied back at school. Long hair must be tied back for sporting activities.

Mobile phones

Mobile technology items, including phones, are not allowed in school for the safety of the pupils in class and also to ensure that valuable items are not lost. The school will not be held responsible for any phone found in school.

Emergency arrangements

It is the policy of the school to make every effort to remain open whenever possible. The decision to close the school either before or during the school day will be made by the Headteacher. The school will only be closed if one or more of the following conditions apply:

- Insufficient staff are able to come in to keep the school running safely.
- Conditions on site are dangerous.
- Conditions are considered to be or are anticipated to become too hazardous for travelling.
- Blanket Closure enforced by Local Authority.

If the school is to close

We have an emergency text system to alert parents if the school is closed, and it therefore vital that we have up-to-date mobile phone number. We also put a message on our website and the local radio station also makes an announcement.

The school will make all practicable efforts to keep parents informed as to the situation with the school during adverse weather conditions, as we appreciate that such conditions and the uncertainty places very considerable difficulties upon parents. However, parents are expected to check media reports and Leicestershire County Council website and the school website when it is clear that a closure is a possibility. Where school is officially closed, all absence is counted as authorised absence.

Late arrivals due to bad weather conditions

The school appreciates that during bad weather children may arrive later than normal; parents should endeavour to contact the school to let them know that they are on their way if likely to be delayed.

Collecting your child

In the event of the school having to close during the day due to unforeseen or worsening weather or similar unforeseen circumstances, parents will be contacted by telephone or text either at home or at work and asked to collect their children. Such an early release will only be contemplated in very extreme circumstances.

Medication in school

When children have prescribed drugs/ medicines, they can take these medicines at school providing:

- The drugs/medicines are kept in a secure place (i.e. school office), away from the reach of other children.
- An adult (i.e. office staff) is present to oversee the self-administration of the drugs/medicines.
- Parents write a list of clear instructions for administering the medicines/drugs and sign to indicate they are happy for the child to self-administer in front of an adult from school.
- Medicines and drugs are clearly labelled with the child's name and handed into the office at the start of the school day.

Charging policy

The school has a charging policy, in accordance with the requirement of Section 110 of the Education Reform Act 1988 and Chapter 32 in the 2002 Education Act. The policy is annually agreed by Governors and applicable to all registered pupils. Parents are asked to make voluntary contributions to cover the cost of trips or visits to the school.

All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition.

Our full Charging Policy can be found on our website under About Us/Policies.

Clubs and activities

At Ibstock Junior School, we offer a wide range after-school clubs, including:

After school sports clubs which vary over the year including hockey, dance, football, gymnastics, rugby, boccia and multisports.

The teachers also take it turn to run clubs which include art, needlework, lego, ICT, Science, choir, gymnastics, dodgeball and homework club.

North West Leicestershire School Sports Partnership

We are a member of the North West Leicestershire School Sports Partnership (NWSLLP) which helps us to access a number of local and regional sporting competitions and events.

Residential trips and visitors

We offer residential visits in Year 4 (1 night) and Year 6 (2 nights).



Understanding how our school works

Our Facilities

Ibstock Junior School occupies a lovely Victorian building, which is attractive on the outside and been sensitively improved inside to make a good learning environment. Our new £2 million extension offers 5 'state of the art' classrooms, a studio for arts and music, a withdrawal room and break out spaces for outside learning.

Forest School

We are establishing a Forest School this year which we are really excited about. The Forest School Association describes the facility as 'an inspirational process, that offers ALL learners regular opportunities to achieve and develop confidence and self-esteem through hands-on learning experiences in a woodland or natural environment with trees'.

Counselling

This year, as part of our strategy to support mental health and well-being, we have employed a counsellor from Relate who specialises in supporting children and families. We already promote discussion and peer support through our circle time programme, but we believe this additional service will help children by providing specialist support for children in need.

What to do if you have a concern/complaint

If a parent is concerned about anything to do with the education that we are providing at our school, they should, in the first instance, discuss the matter with their child's class teacher. In our experience, most matters of concern can be resolved positively in this way. All teachers work very hard to ensure that each child is happy at school, and is making good progress; they naturally want to know if there is a problem, so that they can take action before it seriously affects the child's progress.

Support for SEN children

We endeavour to make every effort to ensure that all teachers in the school are able to identify and provide for those pupils who have special educational needs. We are committed to providing a whole school approach to special educational needs and disability.

Partnership with parents

We ensure that parents and carers are involved in deciding whether a child or young person should be placed on the SEN register and that they are notified of a decision by the school that SEN provision is being made for their child. We believe that partnership and engagement with parents and carers plays a fundamental role in enabling children and young people with SEN to achieve their potential. We recognise and value that parents and carers hold key information and have unique knowledge and experience to contribute to the shared view of a child's needs and the best way of supporting them.

All parents and carers of children with special educational needs will be treated as partners and will be supported to play an active and valued role in their children's education. Children and young people with special educational needs often

have a unique knowledge of their own needs and their views about what sort of help they would like to help them make the most of their education will be ascertained. We will encourage pupils to participate in decision making processes and contribute to the assessment of their needs, reviews and transition processes.

Policy

Our full SEND policy can be found on our website under About Us/Policies.

Volunteering in our School

We are looking to recruit volunteers. We see it as a 'win-win' situation: volunteers know they are helping children to learn, gain valuable experience, perhaps using this to further their careers, and the children get extra support to help them make more rapid progress in their learning.

We have found that the volunteering partnership works best when the volunteer is able to commit to a regular day or days every week for at least a term. This means that the volunteer can become a valued member of the class and is well known by the staff and children. We are now taking applications for the summer term 2017.

If you wish to volunteer please download a form from the website or collect one from the office and write on your form which days and year group you wish to work in. All volunteers need to have a valid enhanced DBS (this used to be a CRB) and will be given some training from Mr Lewin. Please email completed application forms to office@ibstock.leics.sch.uk

Attendance and the impact of taking term time holidays

At Ibstock Junior School we expect children to attend school regularly and on time. Records are kept of attendance and lateness. Poor attendance equals poor learning opportunities. We are committed to enabling our pupils to take full advantage of the educational opportunities available to them. We recognise that positive behaviour and attendance have a significant impact on our children's attainment and their life chances as it maximises learning opportunities. Our school policy aims to support each child to achieve high levels of attendance and punctuality.

Contact the office

All absences must be reported to the school office by 9.30am on the first day of nonattendance. The office staff will contact any parents who have not notified them of their child's absence, as per our Attendance Policy, and for child safety reasons. If your child has sickness and/or diarrhoea then they SHOULD NOT return to school for 48 hours after the last incident. A written note is also required if your child is unable to take part in P.E. You can contact the office using the following telephone number and email address: Tel: 01530 260481, Email: office@ibstock.leics.sch.uk.

Collection

If your child has to leave school during the day we must, for safety reasons, have a request from you and he or she must be collected. Children will never be allowed to leave the premises by themselves during school hours. If they are collected during the day you will be asked to sign them out at the office.

Holidays

The school has a good level of attendance. We do not advocate term time holidays and we expect all holidays, visits to see family etc. to take place during the school closure periods. All school holiday dates are published to parents one year in advance. If you do need to go away in an emergency, there are forms to complete available at the school office and via our website, and these should be completed at least two weeks in advance. Holidays in term time will be unauthorised and may result in a fine. Any notifications about holidays must be made in writing at least two weeks prior to a holiday commencing.

Request for absence

The Government and Local Education Authority have now put in place new procedures regarding absence during term time and Headteachers may only grant absence in exceptional circumstances. Whilst it will be important to look at the whole situation in making decisions about any individual request, the normality will be that requests will be refused. The aim is to ensure that every child gets their full entitlement to education – every missed lesson is a missed learning opportunity. If you need to make a request for absence, please ask at the school office.

Behaviour

At Ibstock Junior School we aim to provide a happy atmosphere in which staff and parents work together for the welfare of the children and where children adopt good standards of behaviour and values. By adopting an 'assertive discipline' approach to behaviour management we show the children that we expect them to be self-disciplined and to accept responsibility for their actions. The general standard of behaviour is the collective responsibility of the whole staff and we believe by rewarding the correct conduct and providing sanctions for unacceptable conduct, we help the children to ultimately manage their own behaviour.

Rewards

Rewards are a very powerful tool for teachers to use. At Ibstock Junior School we give rewards to children on a daily basis, to build on improving self-esteem and to encourage good behaviour. At our school we reward in the following ways:

- Verbal praise.
- Written remarks about good work.
- Table points for helpfulness, good behaviour and good work.
- Stickers.
- Certificates.
- Sending children to Head Teacher or Deputy Head Teacher for praise.
- A COLA certificate in the achievement assembly.
- Displays of work.
- Work will be celebrated and published (with consent) within school and locally. The school will also use Twitter.

- Sharing good work with parents, through photocopying or discussion.

Sanctions

A yellow card is administered for minor behavioural issues. If a child has not heeded the warning of a yellow card and repeats the

same behaviour a second yellow will be given and this will become a red card. Through discussion children will be made to understand what they did, why it was wrong and what the consequences are for themselves and others. They may need to apologise either verbally or in writing. Teachers will inform lunchtime staff if children have had problems during the morning. Anything considered by a teacher as more serious will be given a straight red card. Staff will inform parents if a worrying pattern develops or a specific incident is serious enough for example bullying. A worrying pattern of behaviour may include repeated stealing, defiance, tantrums, swearing or disruption of lessons. Staff will deal with each incident on its own merits.

Assessment: what processes are used to track progress and how this feeds into the classroom?

Working in partnership with parents, we utilise a variety of strategies to assess children's learning and use this information to plan for their future needs. Through observation and everyday activity, our staff will assess what your child knows, understands and can do, and plan a programme for them according to their needs. In addition to ongoing assessment, there are Statutory Assessments at varying points during a child's time in school. At the end of Year 6, children are assessed in the core subjects by their teachers as well as taking Statutory Assessment Tests (SATs) in reading, mathematics and grammar/spelling.

School reports

There is an opportunity to meet with your child's teacher each term to discuss their progress and achievement. All parents receive an annual written report from the class teacher at the end of the Summer term which provides information about your child's academic achievement and summarises their personal and social development. An interim report is also produced for the Autumn and Spring term so parents can be more actively involved in supporting their child's learning.

How to become a School Governor

Do you want to be a Governor?

The Governors are a team of dedicated volunteers who work with the Headteacher and staff to ensure high standards of education and care. They also oversee important decisions such as staffing and school finances. The Governing Body is made up of parents, staff, past and present members of the Local Authority and people from the local community.

Vacancies for Parent Governors are advertised as they arise. Our Parent Governors give parents a voice in decision making and are elected by parents through a ballot. If you are interested in becoming a governor, please contact the school office.

Friends of Ibstock Junior School

The Friends of Ibstock Junior School is run by parents and staff from the school. We aim to raise funds for the school whilst having fun. We meet regularly to discuss ways we can raise new funds for our school and are always open to new ideas.

There are many benefits to both you and the school by joining the Friends of Ibstock Junior School and we would love you to get involved. Please ask at the school office for details of how to join.

Pupil Premium: why it's so important

Pupil Premium additional funding is given to schools for:

- Pupils who have been registered as being entitled to Free School Meals (FSM) at any point in the last six years. You must register for Free School Meals so we can receive this funding.

- Children whose parents are currently serving in the Armed Forces.

Extra money for extra support

Schools receive this funding to support their eligible pupils and narrow the attainment gap between them and their peers. We can use this funding to support children in a wide variety of ways which are tailored to the individual child's needs. Typical examples include assistance with:

- Additional teaching in small groups or 1:1
- The cost of school visits and extracurricular activities.
- A subsidised place on residential trips.
- Additional parents meetings to inform you of your child's progress.

Free School Meals can be provided if parents/guardians are in receipt of certain Income Support benefits. We encourage parents to apply for FSM even if their children do not take up Free School Meals because we can then access this additional funding to benefit your child. Further information about how the school spends these monies can be found on the school website. Please contact our school office who will assist you with the application process.

Pupil Premium for adopted children

The government have recently announced that they are extending this to provide additional funds for children who have been adopted from care. However, funding will only be received should parents elect to inform their child's school that their child has been adopted and they would like the school to receive additional Pupil Premium Funding. Currently, schools in England can receive the Pupil Premium for children adopted from care or who left care under a Special Guardianship Order (SGO) on or after 30 December 2005. Schools can also claim the Pupil Premium for children who left care under a Residence Order (RO) on or after 14 October 1991. To claim the Pupil Premium for adopted children, and those who are the subject of an SGO or RO, parents will need to inform the school and provide supporting evidence, for example, the Adoption (Court) Order.

the pupil premium for children who left care under a Residence Order (RO) on or after 14 October 1991. To claim the pupil premium for adopted children, and those who are the subject of a SGO and RO, parents will need to inform the school and provide supporting evidence, for example, the Adoption (Court) Order.

What happens when my child transfers to secondary school?

The process

Leicestershire County Council co-ordinates the secondary school admissions process for all children resident within the area. This means that parents/carers of children who wish to apply for a secondary school place for their child should submit an application to Leicestershire County Council, regardless of which local authority the preferred school is located in.

How to apply

There is an application form which is available on Leicestershire County Council website and a timetable which ensures that offers of places to all parents/carers within the local authority are confirmed on national offer day. A paper copy of the application form is available from the Council on request. Parents who live outside of the area who wish to apply for a place at a school in the area will need to submit an application to the local authority where they live. After the closing date for applications your home authority will liaise with the Education Access Team at Leicestershire County Council about the availability of places. Any application made will be considered in line with the admissions criteria.

Visiting schools

Each Autumn term the secondary schools arrange open days or evenings for the parents of children due to transfer the following September. Details of the dates and times can be found under the listings for the individual schools. It should be noted that these dates and times are subject to change and parents/carers should check with individual schools for confirmation. It is important that you visit the school which serves the area where you live, the catchment area, as well as any other schools that you might be interested in, even if you already have an older child attending that school. Each school's individual circumstances can change year on year and you should not assume that the information which you received in a previous year will be the same this year.

Apply online

- You can apply online at www.leicestershire.gov.uk/schooladmissions up until midnight on 31 October for Secondary school entry in the following September.
- You will be able to view, update, submit and check the status of your application throughout the process.
- Communication with you will be quicker and your application will be secure.
- You will be able to log on from midnight on 1 March to view the school that has been allocated for the September entry.

Contact details for Leicestershire County Council County Hall Glenfield Leicester LE3 8RA

Telephone 0116 305 6684
Email admissions@leics.gov.uk
Website www.leicestershire.gov.uk/schooladmissions

Term dates

Autumn Term

School opens 29th August 2018

Mid-term break 15th – 22nd October 2018

School closes 21st December 2018

Spring Term

School opens 7th January 2019

Mid-term break 18th – 22nd February 2019

School closes 12th April 2019

Summer Term

School opens 29th April 2019

May bank holiday 6th May 2019

Mid-term break 24th May – 31st May 2019

School closes 12th July 2019



Our values

Ibstock Junior School has changed and improved significantly over the last three years. Key to this has been embedding a whole school philosophy encapsulated by our school motto to be A.C.E. – Achieve, Collaborate, Enjoy. Governors, staff and pupils worked together to create core values which we all operate by and reinforce daily.

Achieve: This covers all areas of the curriculum: art, music, sport and of course the key areas of English and mathematics. In 2016 our results were 15% ahead of those nationally and within Leicestershire we have moved from the bottom 10% of schools to the top 10% in the league tables over the last two years.

Collaborate: In the world in which we live so much of the way we work in science, technology, engineering, the arts and leadership requires us to be able to collaborate with others. We believe in developing these skills from an early age in our school, both inside and outside of the classroom. As leaders and governors we also model this by being part of the Forest Way Teaching School alliance: a collaboration of over 50 schools in North West Leicestershire.

Enjoy: None of our recent and future achievements would have been possible without the engagement and hard work of the children, parents and staff. Enjoyment is crucial to this. These are special years in your child's life and we want them to have fond memories of their time with us at Ibstock Junior School. We aim to provide a rich and varied curriculum taught by staff with positive attitudes, determined to help children.

We celebrate children who are recognised each week as being ACE in an assembly and also present trophies and medals to children at the end of the year for those who have demonstrated ACE values all year.

Ibstock Junior School
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