



SHOTLEY

Community Primary School

Self Confidence . Honesty . Inclusive . Nurture . Excellence





Welcome to Shotley Community Primary School

Foreword: Headteacher, Richard Dedicoat, says:

It has been clear to me since I joined the school that Shotley is a school with a number of strengths and plenty of potential. It is a caring school, with a committed staff, and a place where children are at the heart of all we do.

The best

My priority is to ensure that the changes we make in this new chapter of the school's history as part of ASSET Education are supported by the whole school community, so that together we can continue to develop Shotley Primary to be the best it can be.

Encouraged and nurtured

We invite children, their parents, carers and families into our friendly, happy and hardworking school. Shotley is a school where respect for others and a positive attitude towards learning and behaviour are encouraged and nurtured.

Igniting an interest in the world

Our school is a stimulating and creative place to be. We encourage our children to continue their education outside of school, and become lifelong learners. We aim to ignite an interest in the world around us, and for that interest to lead to fulfilling and imaginative lives. Learning should be fun!

Staff

We have experienced and dedicated staff, who ensure that all of our children are well supported to achieve their true potential. We work alongside families to overcome any barriers to learning that there may be. We believe we provide an exceptional learning environment both inside and outside of the classroom in which children can develop resilience and take on new challenges.

Pastoral care

Whilst our pupils' academic progress is an essential part of school life, we also passionately believe that happy children learn better and therefore we are dedicated to supporting the whole child. Pastoral support and pupil wellbeing are at the heart of all that we do. Happy children and quality teaching and learning are the things our community is all about.

Parent partnership

Another very important part of our school is you, the families! We champion the link between school and home and work very hard to involve you in every step of your child's time here. From bespoke sharing sessions to formal parents' evening, we want you and your child to get the best out of their time at primary school.

Get in touch

Visits to the school from prospective parents are warmly welcomed; please phone the school office to make an appointment, and we will be delighted to show you around. If you have any questions, please do not hesitate to get in touch and we will do our best to help you. Telephone 01473 787255 or Email: admin@shotley.org.uk



School day: settling in

School hours

8.45 - 8.55am	Rolling start (all children to enter school via the double white doors).
8.55 - 9.00am	Registration.
9.00 - 10.30	Session 1
10.30 - 10.45	Assembly
10.45-11.00	Morning Break
11.00 - 12.15	Session 2
12.15 - 1.10	Lunch
1.10 - 1.15	Registration
1.15 - 3.15	Session 3 (KS1 will take a short afternoon break)
3.15pm	End of the School Day. (3.05 for EYFS/ KS1)

Wraparound Clubs

KIDZONE is the village Pre-School Provider who have their butterfly room for older children within the school building next door to our Reception class (Ladybirds). Nursery-age children join us in school for some mornings for activities and phonics. The Pre School also offers before and after school clubs, as well as holiday provision. For further information, please contact the Manager, Mrs T Butcher on 01473 787873 or visit www.shotleykidzone.co.uk

Uniform

Winter

- Trousers or skirt in grey.
- Pinafore dress in grey
- School cardigan, sweatshirt or fleece in navy (with school logo)

- Blouse, shirt or sport shirt with a collar in white.

Summer

- School dress in navy gingham.
- Shorts in grey
- Shoes or sandals. (Not opened toed)

PE

- PE bag.
- Black Shorts.
- White T-shirt, Plimsolls or trainers for outside PE.

Where to purchase school clothing items

School cardigans, sweatshirts and fleeces with logos are available through the school office.

School meals and snacks

The children have the choice of the hot dinner of the day (vegetarian option always available), Pick 'n' Mix, jacket potato or they may bring their own packed lunch from home

Drinks and snacks

At morning break, children may have a fruit or vegetable snack. All EYFS/KS1 pupils receive a free piece of fruit each day. We encourage children to drink water in school.. All children should have their own named water bottle.

Free school meals

All children in Year Reception, Year 1 and Year 2 are entitled to a free school lunch. Older children may also be eligible for free school meals if the family meets certain criteria. Please ask in confidence at the school office.

Parentmail / Uniforms

We operate Parentmail at Shotley. Parents can pay for school dinners, club sessions and trips. using a mobile app. Uniforms are to be ordered online. Please contact the office for more details.





We all love learning!

Knowledge and skills

We are committed to offering our pupils a curriculum which excites and interests them and helps them to gain the knowledge and develop the skills which give them strong foundations for their next steps in education and in life. The education we provide is based on the National Curriculum but is tailored by our experienced teachers for our school to build on pupils' needs and interests and utilise the opportunities that our local area offers.

We believe that a good education is more than just about filling children with knowledge and facts. It should also be about giving children the opportunity to develop their social, emotional and communication skills such as; collaboration and teamwork, communication, empathy and problem solving. We aim to teach children how to

grow into positive, resilient and responsible people who can work and cooperate with others to learn the knowledge, understanding and skills that will enable them to achieve their full potential

Curriculum coverage

We deliver learning through a creative project-based approach this means that objectives from several foundation subjects may all be covered in one session rather than in traditional stand alone subjects. English and maths will generally have their own lessons but they may be linked to the overall topic too.

Organisation and planning

At this time we have some mixed age classes at Shotley and therefore we plan topics on a rolling basis to make sure that children are getting a good variety of subject coverage over their time at the

school. We create detailed medium term plans for each term which detail the learning and skills to be covered for each subject area and how these are linked together in the topic.

Keeping families in touch with learning

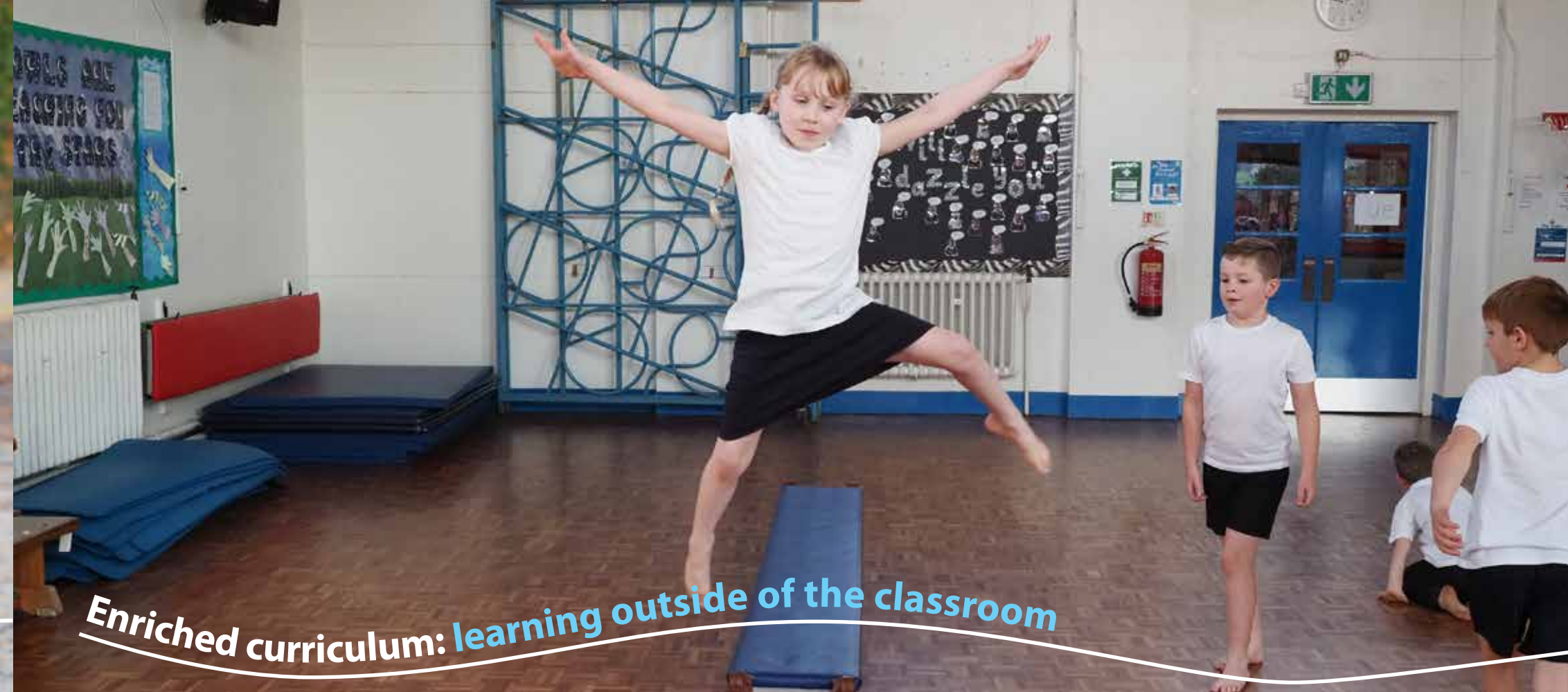
Apart from the formal termly parents' evenings and regular newsletters we have a variety of ways to include you in children's learning. We have the usual reading diaries, spellings and homework for you to help your child with. But in addition to this teachers' topic plans are shared with parents via a termly 'learning poster' which lets families know what each year group is going to be focussing on. The school and individual classes also have Twitter accounts and regularly Tweet sharing news and post photos to show what classes have been up to.

The Early Years Foundation Stage

Our reception children are taught the curriculum set out in the Early years / Foundation Stage curriculum document.

Learning through play

Teaching in reception builds on the knowledge and experiences that children bring from home and nursery by providing carefully planned play based activities as well as structured learning time with an adult. Children learn indoors and outdoors; they take part in creative, physical, social and collaborative activities. It can be busy, calm, messy ... and always fun!



Enriched curriculum: learning outside of the classroom

Learning doesn't just happen at desks

We are very fortunate that our school has amazing grounds, we have a big grass field, a pond, outdoor classrooms, raised beds and a greenhouse and even our own little Spinny for woodland exploring and adventures. We also have a good relationship with our neighbouring farm and classes often visit to learn about their work and to use the land for walks - the neighbouring woods are also used for field work and den building!

The wider area

Classes also walk down to the shore at Shotley Gate and to the marina, to study the docks opposite or to do field work on the river. We also make regular visits beyond the peninsula to theatre, museums, castles and other nearby localities as a part of our

topics. Year 5 and 6 also go on a residential trip for five days in the spring, every other year.

Visitors

We also welcome visitors to the school to share their knowledge, skills and expertise with us, these have included sporting role models, war veterans, musicians, theatres and local artists as well as experts on healthy eating, science and history. It all helps to bring our learning to life!

PE, sport and music

Competitive sports

Shotley is committed to giving all pupils the opportunity to compete in competitive sports. We have been able to increase opportunities for competition in our extra-curricular time through the use of the P.E. and Sports premium whilst retaining current values in our teaching. We challenge the

pupils to enjoy being active and use their creativity and imagination.

They learn new skills, find out how to use them in different ways, and to link these skills in order to create actions, phrases and sequences of movement. We encourage the pupils to communicate, collaborate and compete with each other. They are also encouraged to take on leadership roles within lessons, particularly the older children who also assist with inter-house tournaments and sports events by leading the children in their house and organising equipment, scoring and timing.

Music

At Shotley School we encourage all children to enjoy a wide range of music. This includes an appreciation of musical influences from other countries, cultures, and throughout history.

The children are encouraged to play a range of percussion and tuned instruments to interpret different experiences, including stories, poetry and feelings. We follow a scheme called Charanga and the children have the opportunity to learn a musical instrument during their time at the school.

Clubs

We have an ever changing variety of lunchtime and after school extra-curricular clubs. For more details, contact the school office. Examples of clubs are;

- Eco Club.
- Arts and craft Club.
- Breakfast Active.
- Sports Stars (Years 1 and 2).
- Sports Club (Years 3 – 6).
- STEM Club.



Inclusion: a curriculum for all

Special Educational Needs and disabilities

Shotley Community Primary School is an inclusive school and is committed to supporting children with special educational needs and disabilities (SEND). Children may be classed as having SEND if they have a significantly greater difficulty in learning than the majority of children of the same age.

Children's needs will fall into one of four broad areas of need;

- Communication, language and interaction (e.g. speech and language difficulties or Autistic Spectrum Disorder)
- Cognition and learning (e.g. learning difficulties including specific learning difficulties such as dyslexia)
- Social, emotional and mental health difficulties (e.g. anxiety, depression, Attention Deficit Disorder)
- Sensory and / or physical needs (e.g. vision or hearing impairment or physical disabilities)

We aim to give highly personalised support to every child. We are an inclusive school which means we recognise how every learner is different and we work hard to make sure everyone's achievements

are celebrated. We are committed to ensuring the best possible progress for all our pupils whatever their needs or abilities. Our broad, balanced, creative curriculum and enrichment activities provide opportunities for everyone to achieve and succeed. At Shotley School we will:

- Seek to identify the needs of pupils with SEND as early as possible.
- Track and monitor all pupils to ensure that they make good progress and any additional needs are identified and addressed quickly
- Overcome barriers to learning and ensure that all pupils have full access to the curriculum
- Work closely with parents to gain a better understanding of our children. This includes supporting parents in terms of understanding SEND procedures and practices and providing regular feedback on their child's progress
- Work with, and in support of, external agencies when the school alone cannot meet pupils' needs.
- Create a school environment where pupils can contribute to their own learning. This means encouraging relationships with adults in school where pupils feel safe to voice their opinions of their own needs.
- Encourage pupil participation in wider opportunities such as school council, class councils, residential visits, school plays, sporting activities, charitable fundraising etc. Reviews of a

child's progress will be made regularly. The review process will evaluate the impact and quality of any support and interventions. It will also take account of the views of the pupil and their parents. We will then make any necessary amendments to the provision in consultation with the parents and the pupil. If the pupil is still making insufficient progress, we may seek further advice and support from outside professionals. Pupils and parents will be fully involved and kept informed about the involvement of external agencies and proposed interventions. Parents are encouraged to be a part of this process and staff meet regularly with parents to report on progress. If you are concerned that your child has additional needs please contact the Class Teacher in the first instance.

How accessible is the school environment? Adaptations have been made to the school environment to ensure it is fully accessible for anyone with a disability.

Meeting all children's needs

All children are individuals with their own interests, talents and needs, each has different areas of learning which they may find easier or more challenging. We regularly assess children to identify gaps in learning and plan opportunities to address these as part of whole class teaching, or support the individual through intervention or support outside of lesson time.

The school is wheelchair accessible through four entrances around the school and there is an internal ramp to allow access up the small number of steps between Key Stages 1 and 2. There is a disabled accessible toilet.

No limits on learning

We recognise that all children are individuals with their own specific needs, gifts and talents. Children will always be set work at the right level of challenge for them and appropriate for their year group, even in mixed age classes. We have a policy of having 'no limits on learning' so children are not pigeon-holed into one specific 'ability' group but are free to choose from a range of activities provided depending on their level of confidence



Admissions and getting involved...

Joining us at Shotley School

Admissions arrangements Reception intake Suffolk County Council coordinates Reception stage admissions for all Suffolk schools. The Local Authority will ensure that all Suffolk parents, whose children are due to start school for the first time and have made an application for a school place, receive the offer of one primary school place on the agreed date. The criteria used to allocate places for our Academy are set by us in conjunction with ASSET and are on our school website within the 'Policies' tab. Transfer during the academic year Some families move during the academic year and seek a new school. When this happens we welcome a visit before you make an application directly to our Primary School. Details are available on our School website and via our School Office (tel: 01473

787255. Application Process If you live in Suffolk, you can apply online using Suffolk County Council's online application system at: www.suffolk.gov.uk.
 • The closing date for September applications is in mid January of that year.
 • You will be notified of your child's placement by the following April.
 How to contact Suffolk County Council School Admissions Contacting Suffolk School Admissions Team online is quicker, easier and costs less than a phone call. You can contact them using:
 • Online web chat from Monday to Friday, 9.00am to 4.30pm
 • Email at admissions@suffolk.gov.uk.

Transfer during the academic year

Some families move during the academic year and seek a new school. When this happens, we welcome a visit before you make an application to Suffolk Admissions Team. When a place has been allocated,

we then invite both pupils and parents/carers into school to meet with staff so that transition can be arranged from your old school to here.

Application process

The closing date for September applications is in mid-January of that year. You will be notified of your child's placement by the following April.

Contact details for the Suffolk County Council School Admissions Team

• Suffolk County Council, Endeavour House, 8 Russell Road, Ipswich IP1 2BX.

• Telephone: 0345 606 6067

• Email: customer.service@suffolk.gov.uk

• Website: www.suffolk.gov.uk/children-families-and-learning

• Opening hours: Monday to Friday 8.30am to 5.30pm.

Getting involved

Friends of Shotley School

FOSS meet regularly to plan and organise fund raising and social events, the proceeds of which benefit the children in school. These include discos, Christmas and summer fayres, and evening events. Past contributions have enabled the school to purchase equipment such as furniture for our fabulous new library, portable stage lighting for school productions, our outdoor classroom, the 'trim trail', books, play equipment, outside benches and extra classroom resources and curriculum days with visiting guests or groups.

New members are always welcome. If you would like details, please contact the school office.



Our School Vision

Our aim at Shotley is for everyone to be the best they can be.

Self confident..... resilient and ready to take on a challenge

Honesty..... make mature and fair choices

Inclusive..... kind and caring to all

Nurturing..... support and guide

Excellence..... achieve more than you thought possible

Mission:

Our school promotes children striving to excel in they do. Working in partnership with families, we ensure that our children are given the best opportunities throughout their learning journey. Children at Shotley embrace challenge and make the best possible progress to enhance their life choices in an ever changing modern Britain.



ASSET Education is a growing multi-academy trust based in Suffolk. Now with over 3000 primary-aged pupils educated within our schools, ASSET is able to provide the support, systems and expertise to ensure the very best for our pupils, families and staff. Our vision is to create outstanding practice in teaching and learning and to give real opportunities for the children in Suffolk to achieve and flourish. Our values, Excellence, Empowerment, Engagement and Equity are at the heart of all we do. We always recommend school visits are arranged to gain a real insight into what our schools can offer. Visit our website for more information www.asseteducation.co.uk.



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