



**Dorset Road
Infant School**

Parent Handbook

Taking you step-by-step through starting school

High Standards on a Small Scale

Mrs R Haig, Headteacher, says...

It's great news that your son or daughter are starting at our wonderful school. Thank you for selecting us!

We need some information from you

We need some information from you, so could you please follow the steps in this Parent Handbook, and hand in your completed forms to the school.

Answering your questions

On page 11 is Key Information and pages 12-13 are answers to Frequently Asked Questions. If you have any questions that are not answered here, please contact the school office on 0208 857 3742 and we will be happy to help!

Policies and term dates

On page 15 are details of some important policies you need to know about and term dates.

Welcome

Welcome to Dorset Road Infant School and I look forward to getting to know you and your child.



The Spring Partnership Trust (TSPT)

TSPT is a primary school Multi Academy Trust based in South East London and we currently have six member schools:

- Hayes Primary School
- St Mary Cray Primary Academy
- Castlecombe Primary School
- Dorset Road Infant School
- Leesons Primary School
- Midfield Primary School

Our Aims

All our schools share the same aims; to create a family of outstanding academies known for their successful track record and to improve the life chances of their pupils.

TSPT's main aim is to deliver an outstanding education for every child in our academies through a relentless focus on excellence in learning and teaching, leadership and pastoral care, and in the individuality of our schools, our communities and our children.

Achieving our Aims

Our aims are achieved by joining together as a group and pooling our considerable resources, expertise and experience of the primary sector. From economies of scale to accessing better finance and the provision of central services, these all lead to TSPT's ability to run a leaner organisation which in turn means more money to spend on our children.

Staff recruitment, development and career opportunities across our member schools are greatly enhanced. Meanwhile support, advice and the benefits of being part of a big family imbue TSPT staff with a collective sense of well-being and purpose. This ethos permeates our schools and more crucially, influences our children, who are encouraged to succeed, irrespective of their background or prior attainment.

Step 1

STEP 1: Pupil Details Form Dorset Road Infant School

Legal Name:
Known as:.....
Date of Birth:..... Boy/Girl (delete as appropriate)
Address:.....
.....
Postcode Home Authority:
(Authority to which you pay council tax)

Please indicate if parents live at separate addresses: Yes /No (please delete as appropriate)

Parent/Guardian Details (Contact 1)

Full Name:Relationship to child:
Tel.no. Home Work
Mobile
Email
Address (if different from child):

Parent/Guardian Details (Contact 2)

Full Name:Relationship to child:
Tel.no. Home Work
Mobile
Email
Address (if different from child):

Brothers/ Sisters already at the school

Name:Date of birth:
Name:Date of birth:
Name:Date of birth:
Name:Date of birth:

Daytime emergency contact numbers

In case of emergency, please give details of at least two people who can be contacted if we are unable to contact parents. They should live near enough to the school to be able to collect your child if necessary. Please place in order of priority.

Emergency Contact

Full Name (contact 3):
Tel. no. Home Work
Association with child
Collect from school Yes / No (please delete as appropriate)
Full Name (contact 4):
Tel.no. Home Work
Association with child
Collect from school Yes / No (please delete as appropriate)

Please tear here

Collection permission

If you are unable to collect your child, it would be very helpful to have a list of people who have permission to collect her/him on your behalf.

The following people are authorised to collect my child:

Name	Relationship to child	Name known as to child <i>e.g. Auntie Sue, Grandad Joe etc.</i>

What languages does your child hear / speak at home?

Language	Hear or speak

Is your child able to speak English fluently and confidently? Yes / No

Childs Country of Birth

Please tick the following as appropriate:

Your child’s ethnic origin	Your child’s religion
<div><input type="checkbox"/> Asian or Asian British – Indian</div> <div><input type="checkbox"/> Asian or Asian British – Pakistani</div> <div><input type="checkbox"/> Asian or Asian British – Bangladeshi</div> <div><input type="checkbox"/> Asian or Asian British – any other Asian background</div> <div><input type="checkbox"/> Black or Black British – Caribbean</div> <div><input type="checkbox"/> Black or Black British - African</div> <div><input type="checkbox"/> Black or Black British – any other black background</div> <div><input type="checkbox"/> Chinese</div> <div><input type="checkbox"/> Mixed – White and Black Caribbean</div> <div><input type="checkbox"/> Mixed – White and Black African</div> <div><input type="checkbox"/> Mixed – White and Asian</div> <div><input type="checkbox"/> Mixed – any other mixed background</div> <div><input type="checkbox"/> White – British</div> <div><input type="checkbox"/> White – Irish</div> <div><input type="checkbox"/> White – Traveller of Irish heritage</div> <div><input type="checkbox"/> White – Gypsy/Roma</div> <div><input type="checkbox"/> White – any other white background</div> <div><input type="checkbox"/> Any other ethnic group</div> <div><input type="checkbox"/> Parent/Pupil prefer not to say</div>	<div><input type="checkbox"/> Anglican</div> <div><input type="checkbox"/> Baptist</div> <div><input type="checkbox"/> Buddhist</div> <div><input type="checkbox"/> Christian Other</div> <div><input type="checkbox"/> Church of England</div> <div><input type="checkbox"/> Evangelical</div> <div><input type="checkbox"/> Greek Orthodox</div> <div><input type="checkbox"/> Hindu</div> <div><input type="checkbox"/> Jewish</div> <div><input type="checkbox"/> Methodist</div> <div><input type="checkbox"/> Muslim</div> <div><input type="checkbox"/> No religion</div> <div><input type="checkbox"/> Roman Catholic</div> <div><input type="checkbox"/> Sikh</div> <div><input type="checkbox"/> United Reform</div> <div><input type="checkbox"/> Other (please specify</div>

Method of travel to/from school (please select only one option):

☐ Walk ☐ Car ☐ Car share ☐ Bus ☐ Taxi ☐ Train

Car Registration Number

Special Needs/Requirements

Does your child have any particular problems or difficulties? eg. playing with other children, speaking clearly or a dislike of some-thing in particular, eg. loud noises

.....

.....

.....

.....

Step 1

Step 1

STEP 1: Pupil Details Form
Dorset Road Infant School

Is your child known to any other agency, e.g. Paediatrician, Speech & Language, Physiotherapy, etc.? If so, please provide details and the nature of the person dealing with your child

Agency involved in Child	Support provided/Strategies used Future appointments booked (dates)

Is your child known to Social Services? If so, please provide details

.....

.....

.....

Previous Nursery/ Preschool

Name:

Address:

Education Authority:.....

Attended from (dates):.....to

Is your child on any Pre-School/Nursery Special Educational Needs Register? If so, please provide details

Special Educational Need	Provision of Strategies implemented at Pre school/Nursery

Describing Your Child

(Please delete as appropriate)

Can she/he use the toilet independently?

☐ Yes / ☐ No

Can she/he dress her/himself in indoor clothes?

☐ Yes / ☐ No

Does your child have any difficulties with hearing?

☐ Yes / ☐ No

Does your child have any difficulties with sight?

☐ Yes / ☐ No

Does your child have any difficulties with speech?

☐ Yes / ☐ No

Can your child use a knife and fork?

☐ Yes / ☐ No

Outdoor clothes? ☐ Yes ☐ No

How does your child feel about starting school?

.....

.....

.....

Tell us what makes your child happy?

.....

.....

.....

Please tear here

STEP 1: Pupil Premium Form
Dorset Road Infant School

Tell us what upsets your child. How do they show they are upset?

.....

.....

Please tell us some things about your child by ticking the relevant column below:

	Yes	With Help	Not Yet
Plays happily with other children?			
Joins in with other children’s play?			
Plays happily alone?			
Can follow simple instructions?			
Can sit still and listen for a short period of time?			
Responds appropriately to the words ‘No’ and ‘Stop’?			
Can ask for help when needed?			
Can accept a change in routine?			
Able to look after own toys?			
Can tidy toys away willingly?			
Can talk in sentences?			
Can take turns in conversation? e.g. listen to others /make eye contact			
Uses a wide range of words when speaking?			
Can be understood by others?			
Sing some Nursery Rhymes?			
Enjoys looking at books?			
Can sit and listen to a story?			
Can talk about a story?			
Able to recognise their name?			
Has an awareness of numbers?			
Can count when playing?			
Can throw and catch a ball?			

Which hand does your child naturally use for drawing, writing, colouring etc? Left / Right

What toys, games or activities does your child particularly enjoy?

.....

.....

Can she/he cut with scissors? ☐ Yes / ☐ No

Can she/he hold a pencil/crayon correctly? ☐ Yes / ☐ No

Does your child have any special interests or talents?

.....

.....

Is there anything else you would like to tell us about your child?

.....

.....

Is there any other important or interesting information about your family that you think it would be helpful for us to know?

.....

.....

Signature of Parent/Carer Date

Please complete all forms and return to school on or before 3rd July 2018

Step 1

Step 2

STEP 2: Think before you click!
Dorset Road Infant School

S I will only use the Internet and email with an adult.

A I will only click on icons and links when I know they are safe & I have been told to.

F I will only send friendly and polite messages to people I know.

E If I see something I don’t like on a screen, I will always tell an adult immediately.

My name:

My signature:

My parent’s name:

My parent’s signature.....

STEP 3: Class lists for birthday invitations
Dorset Road Infant School

Dear parents and carers,

We are sometimes asked by parents to provide a list of class names for party invitation, Christmas cards etc.

Due to data protection legislation, we may send home lists only if we have parents’ permission.

Therefore, please complete the slip below to indicate that you are happy, or not, for your child’s name to be included on the list.

We only provide first names.

Thank you.

Child’s name:.....

☐ Please include my child’s name on class list for parents

☐ Please do not include my child’s name

Signed:.....

Please tear here

About your child/children

Child's Last Name	Child's First Name	Child's Date of Birth		
		DD	MM	YYYY
		DD	MM	YYYY
		DD	MM	YYYY

Parent/Guardian Details

Parent/Guardian 1				Parent/Guardian 2		
Last name						
First Name						
Date of Birth						
Daytime Tel. No.						
Mobile No.						
Address						
	Postcode:			Postcode:		

Family Income and Benefit Details

Is your joint family income over £16,190 per year? ☐ Yes / ☐ No (Please tick the appropriate box)

If you have ticked yes, you do not need to complete the next section and can go straight to the declaration at the end of the form.

If you ticked no, please tick if you are in receipt of any of the benefits listed below:

<input type="checkbox"/> Income Support	<input type="checkbox"/> The guarantee element of State Pension Credit
<input type="checkbox"/> Income-based Jobseekers Allowance	<input type="checkbox"/> Child Tax Credit (with no Working Tax Credit) with an annual income of no more than £16,190
<input type="checkbox"/> Income-related Employment and Support Allowance	<input type="checkbox"/> Working Tax Credit run-on
<input type="checkbox"/> Please tick if you are not sure whether your joint family income is over £16,190, or whether you are in receipt of one of the benefits listed above, but you would still like us to check whether your child is eligible for pupil premium	<input type="checkbox"/> Support from NASS (National Asylum Support Service) under part 6 of the Immigration and Asylum Act 1999
<input type="checkbox"/> Universal Credit	

Declaration

The information I have given on this form is complete and accurate. I understand that my personal information is held securely and will be used only for local authority purposes. I agree to the local authority using this information to process my application for free school meals. I also agree to notify the local authority in writing of any change in my family's financial circumstances as set out in this form.

Signature of parent/guardian.....Date

Key information

What are our school times?

- School starts: 8.55am.
- Break time: 1030am- 10.45am.
- Lunch time: 12.00-1.15pm.
- School ends: 3.15pm.

Arrivals and Departures

The Headteacher or a member of the senior leadership team will be on the main gate from 8.40am. Children come into school via the Dorset Road entrance. Children say goodbye to their parents and are taken in to school; parents do not come into school with the children. If your child is upset please just leave them with school staff on the gate, as they will settle more quickly. Children should be collected each day at 3.15pm at the Portland Road entrance.

Breakfast Club

Breakfast Club is open from 7.45 am-8.40am and will cost £3.50 per child per day if booked in advance or £4.50 if on an ad-hoc basis. The children are provided with a range of healthy breakfast options and there are lots of fun activities on offer. If you would like your child to attend Breakfast Club, please ask the school office staff for an application form.

Uniform

We believe that school uniform is important and contributes to the ethos of the school. The uniform is smart, durable and cost effective. Please support us by ensuring that your child wears the correct uniform.

- White shirt, blouse or polo shirt.
- Grey skirt, pinafore dress or smart trousers (shorts in Summer).
- Green sweatshirt, jumper or cardigan with school logo. White socks or green or grey tights.
- Grey socks or tights or green tights.
- Black shoes (No trainers)
- Yellow or green check summer dresses with white socks/tights (Summer).
- Green book bag with school logo (available from the school office).
- Year 1 and 2 wear a tie and a V-necked knitted jumper or cardigan.

PE kit

- Bottle green shorts.
- White t-shirt.
- Black plimsolls.
- Green gym bag with school logo.

Please ensure all items of uniform are named.

Where to buy

Items can be ordered online from Stitch Design at www.stitchdesign.co.uk.

Food in school

School meals

A nutritious, balanced meal is served in school every day. The food is delicious, freshly cooked on site and consists of a choice of hot food, vegetables and fresh salad and fruit. The children are encouraged to try new foods. We send home a sample menu. We would prefer all children to have school dinners as a lot of our personal, social and health learning happens at this time.

Free school meals

All children in our Reception, Year 1 and Year 2 classes are provided with a free school meal which is funded by the government.

Extra funding

Being entitled to free school meals enables the school to receive extra funding known as Pupil Premium from the government. If you sign up for free school meals and are accepted, the office will provide you with 2 free school sweatshirts for your child. In addition, the school would receive £1,320 per year which will mean valuable support such as extra tuition, small group support, additional teaching staff, resources, after-school activities or funding for school trips. It is really important to sign up for pupil premium so that our school receives the funding to which it is entitled

Packed lunch

The school recognises that parents provide packed lunches for a variety of reasons, including dietary requirements or intolerance, and religious observance. For this reason no food from packed lunches may be swapped or shared. Food not eaten in a packed lunch will be taken home by the child to ensure that parents know what their child has or has not eaten. If you feel it is necessary, your child may bring in a packed lunch, containing a healthy balanced meal. The school actively discourages items such as crisps and squash drinks. Sweets, chocolate bars, chewing gum and fizzy drinks are banned. It is not necessary to send in a drink for lunchtime as water is provided at lunchtime for all children; water is the only drink allowed in school.

Break-time and drinks

All pupils receive a free piece of fruit or vegetables every day at morning break from the Government Fruit and Vegetable Scheme. Water or milk may be drunk. Parents may order break time milk for their children via the Coolmilk website.

Water

Plentiful drinking of water by school children has been recognised in improving behaviour and concentration. Pupils are encouraged to bring a plastic water bottle to school. Children are regularly reminded to drink water at break times. Cooled fresh water is available in the hall.

Please note that we are a nut free school.



Frequently Asked Questions

Here are our answers, to what we find, are the most frequently asked questions. If you have any questions that are not answered here, please contact the school office and we will be happy to help!

Remember: “every day counts!”

At Dorset Road Infant School we believe that children can only get the very best from us when they attend school every day of the school year. Poor attendance could mean that children’s social relationships could also suffer. Regular attendance is essential to ensure children reach their potential both academically and socially. Children’s attendance is celebrated in a variety of ways, for example, we have a weekly assembly on a Friday, where classes are congratulated on high attendance that week. Please ensure that your children are in school on time. Children who are late are often distressed which makes a poor start to the school day. Their late entry also disturbs the rest of the class. Please bring your child into school through the Office if they are late.

Illness

If your child is unwell please do not send them to school. Some illnesses are infectious and the child must stay at home. Please consult your doctor regarding the period of exclusion. Children must always remain absent from school for a full 48 hours after any illness that includes vomiting and/or diarrhoea.

Report your child’s absence

If your child is away from school you must telephone the office on the first day and update if absence continues for more than 3 days. Whenever possible please provide evidence of all absences due to illness such as an appointment card/letter, copy of a prescription etc.

Holidays

Headteachers can no longer authorise absence for holidays in term time. It should be remembered that this is a Government led directive. Children are required to attend school for 38 weeks each year, leaving 14 weeks to attend family holidays.

Request for absence

If you are considering leave within term time, please put the request in writing and addressed for the Attention of the Headteacher stating the exceptional circumstances. This should be received at least one month before the date of the requested absence; earlier if possible. Leave for holidays and travel during term time will not be authorised as these do not constitute exceptional circumstances. Please be advised further evidence may be required for any authorisation given due to exceptional circumstances. Parents/ carers who choose to remove their child from school for unauthorised leave will be referred to the EWO who has the authority to issue a Fixed Penalty Notice (FPN).

Medical appointment

If an absence relates to a medical appointment, the school requests sight of the appointment card or letter; but wherever possible these appointments should be arranged outside school hours.

Jewellery and other valuables

Children should not wear jewellery to school. It can be dangerous, particularly during PE activities, so we ask that if children are wearing stud earrings, then the children will be required to remove or cover their earrings.

Sport

At Dorset Road Infant School we deliver a wide range of PE both as curriculum and in after school clubs. This is because we believe in giving our children the confidence and physical skills to develop a love of health, sport and fitness. We offer a range of sporting activities including multi sports, swimming, cricket, dodgeball, gymnastics, hockey and tag rugby.

Music

Music is taught as a fun, practical, sociable and creative art to be enjoyed by all! We enjoy regular singing as we know that singing improves learning, confidence, health and social development. Reception children enjoy singing lots of action songs singing games to develop their musical skills and to aid learning in other curriculum areas. During Key Stage 1 children build upon these experiences and develop their skills of performing, composing, listening and appraising. They explore and express

ideas about music through movement and dance.

Clubs

We offer a range of after school clubs to all year groups over the week. Examples include:

- Multi-sport.
- Ballet and Street Dance.
- Dodgeball.
- Tennis.
- Kwik-Cricket.
- Performing Arts

Educational visits

Our pupils also have opportunities to learn through a wide range of educational visits and events which include:

- Local restaurant for cooking classes.
- Godstone Farm.
- Chatham Historic Dockyard.
- Local church.
- Local High Street.
- Horton Kirby Environmental Centre.
- Bromley Mayor and Bromley Council Chambers.
- British Wildlife Centre.
- Singing with Bromley Youth Music Trust teachers.
- Regular visits to Mottingham library.

Visitors

We have a range of visitors coming into school to share their skills and experiences. Examples include:

- An Olympic athlete to promote fitness.
- Representatives from local organisations.
- Local dentists.

All these trips and visitors provide our learners with real life experiences that can help them relate what they learn at school to the world around them and develop their confidence.

Frequently Asked Questions

Good Behaviour and self-development: foundations for the future

We have high expectations of our children, not only in academic areas but also socially, morally, spiritually and culturally. All members of the school community are respected for the characteristics and attributes they bring with them. We have an effective Positive Behaviour Management Policy that is applied across the school, ensuring that the children are aware of our high expectations. At Dorset Road, we believe that where children are stimulated and challenged in their learning, behaviour will be of a high standard.

Our Golden Rules:

- We are kind and caring
- We respect everyone and everything around us
- We make responsible, safe choices
- We are honest and always tell the truth
- We do our best and never give up.

We recognise the positive impact that praise has on behaviour. Praise may be verbal or non- verbal. We know that frequent use of praise is an effective means of raising self-esteem and promoting a positive atmosphere.

Celebration and rewards

Positive behaviour is rewarded in a number ways at Dorset Road:

- Weekly ‘Wow’ assemblies where some children are commended for excellent learning.
- Oral praise to parents about their children.
- Sending good work to other staff members for reward or praise.
- Special responsibility jobs.
- Special privileges.
- Positive phone call or post card posted home.
- Class wide reward.
- Stars, stickers, and certificates.

Special Educational Needs

We pride ourselves on the inclusive ethos within our school and ensure that all children have access to our curriculum. Class Teachers ensure that work is differentiated and set to match the ability of the individual. Those children whose overall attainments and achievement in specific subjects fall significantly outside the expected range may have Special Educational Needs and Disability (SEND).

How will the school support a child with SEND

Pupils with a disability will be provided with reasonable adjustments (such as auxiliary aids and services) to overcome any disadvantage experienced in schools and increase their access to the taught curriculum.

Where it is decided that special educational provision is required parents will be informed that the school considers their child may require SEN support and their partnership sought in order to improve attainments.

Through working with parents as partners and by continually tracking progress we are able to adjust support to meet the child’s needs at all times. We also hope that parents will feel able to take an active part in helping their children at home.

Our Learning Support Strategies include:

- Regular intervention programmes in class.
- Learning support groups and clubs.
- Intensive programmes for key skills.

When appropriate, we also involve outside agencies for their expertise. These include Speech Therapist, Educational Psychologist, and Specialist Teacher Service etc. Parents/ Carers are always included in any decision to request this type of extra support for their child.

How accessible is the school environment?

Adaptations have been made to the school environment to ensure it is fully accessible for anyone with a disability.

Higher attaining children

We recognise that all children are individuals with their own specific needs, gifts and talents. Children who are identified as being exceptionally able or talented, are monitored and provided with stimulating and enriching lessons appropriate to their needs.

Emergency arrangements

We will always endeavour to open the school, but in cases of severe bad weather that may affect access our essential services, closure may be unavoidable. During severe weather we will advise you via a text message. Details will also be available on the school website. Updates on the school website will appear as a pop up on our website as “Urgent News”.

Collecting your child

If school closure is announced during the day due to severe weather conditions, every effort must be taken to collect your child as soon as possible. If you personally cannot get to school, or you work out of the local area, please have a contingency plan i.e. please nominate an adult to collect your child in your absence and organise this beforehand as the weather forecast is likely to have alerted us to the fact that the weather may become hazardous during the day. Please make sure that we have at least two current contact numbers, in case we need to contact you urgently.

Health and Welfare

It is essential for the school to know of any relevant medical facts relating to your child, e.g. allergies, asthma, eczema, diabetes or epilepsy. Please keep the school regularly updated with relevant medical information so that appropriate provision can be made for each child.

Medicines

Children must not have medication in school, unless prescribed by their Doctor. Prior to giving any medicine in school, a permission form must be completed and signed by a parent/guardian.

Ill at school, accidents and first aid

Parents are contacted when children are unwell or have seriously hurt themselves, especially if they have bumped their head. Please make sure that contact numbers are kept up to date. Teaching and support staff have received Emergency Aid Training in line with Trust Guidelines.

Health interviews/school medicals

Regular visits are made by the School Health visitors for weight, sight and hearing tests. Health interviews by the School’s Nurse are arranged for Reception children after their first term in school.

Working with parents

Parental involvement

We believe that school is successful when it works in partnership with people and organisations that can enhance the quality of education it provides. The most important partnership is with parents. Children make maximum progress when home and school work closely together. Reading and homework is an important part of this partnership. It allows the pupil to improve his or her own standards and potential beyond the classroom environment. We provide regular contact through formal and informal parent evenings and will contact you if there are any problems.

Partnership with parents

At Dorset Road, we believe that a child's progress will be enhanced where there is trust, support and cooperation between the school and parents. We welcome and value support and interest in all aspects of school life and have an 'open door' approach with parents.

Parent volunteers

We have a number of parents who regularly help in school with classroom activities, events and school trips etc. If you are interested in volunteering, please contact the school office.

What to do if you have a concern/complaint

If you or your child ever experience problems with our school then please contact the Class Teacher as soon as possible or speak to the Headteacher. Most complaints will normally be resolved informally. However, in the event that a parent may still feel dissatisfied, the Headteacher will be able to provide parents with a copy of the school's formal complaints procedure.

Dorset Road Parents and Teachers' Association

We have a thriving and active Parent Teacher Association which organises a range of social and fund raising activities. Their work has helped to increase resources in school and to provide opportunities for additional class visits, extracurricular opportunities and funding for Christmas activities. All parents automatically become members of the Association and there are no membership fees. Officers of the Association are elected each year and names are available from the school office.

We are always appreciative of offers of help from parents; there are many ways, large and small to help us e.g. reading, craft activities, or computing, coming along to help on visits. Please let us know if you have any skill or talent that you can share with us. The PTA usually meets once a fortnight on Thursday mornings at 9.00am, in the Hall. All are welcome, including little ones.

Governance

The Local Committee

The role of the Local Committee is to work in close partnership with the Headteacher and Senior Leadership Team (SLT) in the management of the school. Local Committee Members (LCMs) take a full part in driving the improvement and culture of the school. Dorset Road Infant School is part of The Spring Partnership which is a group of Primary leaders and Governors who are passionate about raising standards and giving children the very best start in life. We share expertise and work together with likeminded schools. In September 2017, governors received the outstanding NGA award. Mrs Brinkley, our Executive Head Teacher, works across all the schools in the Trust

Vacancies for the Local Committee are advertised as they arise.

Assessment

Throughout the year Teachers assess and record your child's achievement in all the National Curriculum subjects. Children in Reception class are assessed against the Foundation Stage Profile.

At the end of Year 2 children undertake their SAT's assessment, which are used to support teachers judgements.

Your child's achievements

How will I know what progress my child is making?

Progress and next steps targets are discussed with parents each term. We also suggest ideas for how parents can help at home.

Annual Review

We provide all parents with an annual written report from the Class Teacher shortly before the Summer term meeting with parents/carers. These reports provide information about your child's academic achievement and summarises their personal and social development.

Parent evenings

We have "Meet the Teacher" sessions which occur within the first 2 weeks of the school year. These enable parents to spend a short time with the Teacher in the classroom and learn about the routines, procedures of the class and how they can support their children at home. We have an Open evening in the Autumn Term so that parents can meet with Class Teachers, discuss how well their child has settled in and increase our knowledge about their child. Further Open evenings are arranged in the Spring and Summer terms, when parents have the opportunity to see their children's work and consult with Teachers about progress and achievement.

News

Our website (<http://dorsetroad.bromley.sch.uk>) has lots of useful information including news, term dates and copies of any letters that are sent out.

Newsletters

We send out Newsletters regularly and would ask you to keep them and use them. If there are return slips on them, please send them back as soon as possible.

The Home School Agreement

We believe it is essential to have strong links between home, school and the community. All children, parents and teachers are asked to sign a Home School Agreement that outlines the intentions of all three parties. A copy of which is returned home to the parents.



Policies

Why do we need policies?

For a school to offer high quality education and care, it needs policies. Policies help develop and define a set of consistent rules, regulations, procedures and protocols.

Parents need policies

Policies are also useful to parents. For example, a prospective parent might wish to view a school's behaviour policy or special educational needs policy, before deciding whether to apply for their child to attend the school.

High standards

Policies are vitally important, and help us to create standards of quality for learning and safety, as well as expectations and accountability. If you want to know what policies we have you can contact the school office or visit the school website: www.dorsetroad.bromley.sch.uk

Key policies

Some of our key policies are:

- Child Protection and safeguarding.
- Assessment.
- School food Policy.
- Our Aims.
- Admissions.
- SEN.
- Behaviour and anti-bullying.
- Attendance.
- Complaints.

Term dates 2018/19

Autumn Term 2018

Starts: Thursday 30 August 2018

Half Term: Monday 22 October- Friday 2 November 2018

Monday 5th November - INSET

Ends: Friday 21 December 2018

Spring Term 2019

Starts: Monday 7 January 2019

Half Term: Monday 18 February – Friday 22 February 2019

Ends: Friday 5 April 2019

Summer Term 2019

Starts: Tuesday 23 April 2019

Bank Holiday: Monday 6 May 2019

Half Term: 27 May – Friday 31 May 2019

INSET Day: Monday 3 June 2019

Ends: Friday 19 July 2019

Step 1



Step 2



Step 3



Our Aims

We have created a safe, secure and nurturing environment where all children have the confidence to do their very best and learn to their absolute potential.

We will:

- Provide a challenging, broad and balanced curriculum which allows each child to attain his / her full learning potential.
- Build strong links with our families so that they can feel supported by the school.
- Give the children the technological skills and knowledge to be able to achieve economic well-being.
- Develop values through social, moral, spiritual and cultural awareness that is necessary for living in a multicultural community and for understanding the diversity of faiths, races and ways of living.
- Offer equality of opportunity to all children regardless of Special Educational Needs, Special abilities or any difficulty that affects learning.
- Encourage the children to adopt a healthy lifestyle and promote participation in, and enjoyment of, a wide range of physical activities.



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